ACUA Meeting Minutes

October 7, 2025 – 1:30-3:00P.M.

Criser Hall, 201 L. Vernon Voyles Presentation Room

Members: Elayne Colon, Pamela Dickrell, Cheryl Gater, Matt Jacobs, Christopher Janelle, Kristopher Klann, Gillian Lord, Daniel Manley, Jason Mastrogionvanni, Anne Matthews, Jamie Pomeranz, Karen Reed, Nigel Richardson, Ted Spiker, Erica Studer-Barnes, Jonathen Yorkowitz

Liaisons: Samesha Barnes-Ivey, Casey Bullock, Ja'Net Glover, Christopher Hass, Chip Johnson, Donna Kolb, Jeanna Mastrodicasa, Mark McCallister, Toby Shorey, Brande Smith, Rick Stepp

Guests: Ron Anderson, Marshall Copeland, Ashley Garrett, Kendall Kroger, Leslie McKenna, Aimee Peeples, Colleen Rue, Zania Sheets

I. **Welcome and Opening Remarks:** Cheryl Gater, Associate Provost for Accreditation, Assessment, and Curriculum and Matt Jacobs, Interim Associate Provost for Undergraduate Education and Student Success.
    a. Dr. Jacobs called the meeting to order and informed attendees about using predictive analytics to provide "success coaching" for students in distress. Dr. Jacobs stated that Nigel Richardson is assisting with this initiative.
    b. Dr. Jacobs briefly discussed reviewing the academic dismissal policy for potential revisions in the future.

II. **The Honor Court Process:** Gillian Lord, Associate Dean and Director of the Academic Advising Center.
    a. Dr. Lord opened the floor to discuss the honor court process, not the policy itself. Multiple members provided input, resulting in detailed discussion regarding the process and a need for more faculty guidance, as well as additional resources.

III. **Centralized support for faculty regarding honor code training and the academic dishonesty policy:** Erica Studer-Byrnes, Associate Dean and Director of the Heavener School of Business.
    a. Dr. Studer-Byrnes reiterated the need for additional faculty resources and briefly discussed initiatives the Heavener School of Business is piloting to address the issues identified during discussion.

IV. **Registrar room reservations for student organizations:** Pamela Dickrell, Associate Dean for Student Affairs.

a. Dr. Dickrell presented obstacles faced by student organizations when attempting to reserve space. Members briefly discussed the process, and potential reasons for the obstacles faced, recommending a more detailed conversation to discuss the specifics of each incident.

V. **Catalog Style Guide:** Nigel Richardson, Senior Director of Advising.

a. Mr. Richardson presented a document outlining how the catalog could be organized to provide consistency across the university, while ensuring that requirements are clearly identified for students and advisors. Members expressed a willingness to adopt the suggested guidelines for catalog improvement.

VI. **Upper Division GPA and UF Course Descriptions:** Toby Shorey, Assistant Provost for Curriculum and Academic Policy.

a. Dr. Shorey provided an update on the Course Description Task Force, including which committees have reviewed the guide, and next steps.

b. Dr. Shorey informed members that he would like to begin discussions on using the overall UF GPA instead of the upper division GPA for multiple reasons. Dr. Shorey welcomed any feedback or concerns.

VII. **Curriculum Maps:** Toby Shorey, Assistant Provost for Curriculum and Academic Policy.

a. Dr. Shorey discussed the curriculum process for building degree audits, using the maps/model plans and how this looks moving forward with coursedog.

VIII. **Proposal to change the specialization/emphasis policy**: Toby Shorey, Assistant Provost for Curriculum and Academic Policy.

a. Dr. Shorey informed members of a proposal to remove the current use of "emphasis" and the need to request that an emphasis is displayed. Instead, specializations will reflect automatically, and the term emphasis would be sunset.

IX. **Closing and Next Steps:**

a. Dr. Gater indicated that the documents presented today would be provided to all members and opened the floor for final comments. No additional comments were made.

X. **Next Meeting:** Tuesday, November 4, 2025 at 1: 30P.M (Criser Hall, 201 LVV Presentation Room).

Meeting was adjourned at 2:57 P.M.