ACUA Meeting Minutes

November 4, 2025 – 1:30-3:00P.M.

Criser Hall, 201 L. Vernon Voyles Presentation Room

Members: Pamela Dickrell, Cheryl Gater, Marshall Haning, Matt Jacobs, Christopher Janelle, Kristopher Klann, Gillian Lord, Daniel Manley, Jason Mastrogionvanni, Anne Matthews, Jamie Pomeranz, Karen Reed, Nigel Richardson, Ted Spiker, Erica Studer-Barnes, Jonathen Yorkowitz

Liaisons: Samesha Barnes-Ivey, Casey Bullock, Ja'Net Glover, Christopher Hass, Chip Johnson, Donna Kolb, Jeanna Mastrodicasa, Mark McCallister, Toby Shorey

Guests: Ron Anderson, Leslie McKenna, Zania Sheets

I. **Welcome and Opening Remarks:** Cheryl Gater, Associate Provost for Accreditation, Assessment, and Curriculum, and Matt Jacobs, Interim Associate Provost for Undergraduate Education and Student Success.
   - Dr. Jacobs called the meeting to order and informed attendees about a future agenda items Comprehensive Learners Record for all Professional, Graduate, and Undergraduates.
     i. Alternative credentials – badging will be piloted this Spring
   - Dr. Mastrodicasa opened the floor to discuss the ease of access to student data for academic assessment and program improvement.
     i. Most stated that it is a manual process, and there are multiple variants of access to the student data.
     ii. Here is the link to the short survey Dr. Mastrodicasa is using to get a clearer sense of how programs are currently accessing and evaluating data for assessment reports and other such things: https://ufl.qualtrics.com/jfe/form/SV_6xSUue29PJCeRcW

II. **Accessibility Requirements for April 2026 Deadline:** Anne Matthews, Associate Dean
   - Dr. Matthews opened the floor to discuss how all the colleges are trying to meet the April Deadline for Accessibility.
   - Request that comes from the University as a whole and provide a checklist of what is supposed to be accessible for their courses or have the University provide more specific information.
   - Mark McCallister advised the floor that if they need a place to start, the instructor should reach out to CITT and request assistance, and an ID will sit down with them and let them know what needs to be focused on in Canvas. The Ally Accessibility Report available in Canvas can help instructors to identify areas of potential concern in their courses.
   - Simple Syllabus will be piloted soon; each college will provide 1-3 courses of syllabuses to be represented. Simple Syllabus implementation date is estimated for Summer A.

III. **Automating the Reenrollment of Students Cancelled for Non-Payment:** Gilian Lord, Associate Dean and Director
- Dr. Lord opened the floor to discuss if there is a way we can make the Reenrollment of each cancelled student automated, as it takes over an hour for an advisor to reenroll the student after cancellation for Non-Payment.
- Cheryl will research and get back to the committee.

IV. **Dean's List Practices:** Gillian Lord, Associate Dean and Director
- Dr. Lord opened the floor to discuss what date is being pulled from enterprise analytics.
- The report should automatically use the last day of class

V. **Advanced Registration Start Times:** Jamie Pomeranz, Associate Dean and Toby Shorey, Assistant Provost
- Dr. Shorey opened the floor to discuss how the original query pulled the student's total number of credit hours. This left students unable to register during an earlier time slot to get into higher demanding classes.
- This brought the new way of pulling the student data to reflect only the student's total number of credits being used in their major to echo an earlier registration time.

VI. **Open Discussion –** Items from the Floor (All)
- **Advisor Appreciation Event -** December 9th at The Box Car starting at 4:30pm
- **Preview –** Recruitment starts in January – All employees of UF can volunteer.
- **Spring Transfer Advising –** December 5th and January 8th

VII. **Closing and Next Steps**

VIII. **Next Meeting:** Tuesday, December 2, 2025 at 1:30pm (Criser Hall 201 LVV Presentation Room)

Meeting was adjourned at 2:25pm