

## **Postdoctoral Affairs Advisory Committee Meeting Minutes**

August 28, 2012

4:00pm 239 Tigert (Provost's Conference Room)

Attending: Brian Harfe, Thierry Dubroca, Teri Baler, Ashley Seifert, Aaron Dossey, Alvina Mehinto, Kristina Neely, Sobha Jaishankar, Kim Pace

The meeting was called to order at 4:05pm.

### **Review and approval of minutes:**

The meeting minutes from the July 19, 2012 meeting were distributed for committee review. The minutes were amended and approved with changes.

### **New Postdoc Orientation Update:**

The New Postdoc Orientation taking place on September 19 and was announced in the August 17 issue of the Research Funding newsletter.

It was suggested that an announcement be placed in an upcoming Faculty Update newsletter to inform faculty of the Orientation in the hopes they will encourage their postdocs to attend.

Currently, 52 are registered for the Orientation. A list of registrants was distributed. A current program timeline was also made available. Kristina Neely will introduce the provost at lunch. Thierry Dubroca will introduce the post-lunch speaker, Dr. David Norton. Committee members are encouraged to be at the Orientation at 8am so Kim may introduce them at the start of the program. Thierry plans to videotape the Orientation sessions to have on the Postdoc Web site following the Orientation.

### **Postdoc Social Activities: Kristina Neely**

Kristina provided an update on planned social activities for postdocs. She asked for volunteers to help lead and coordinate the schedule activities. Below are the activities and their hosts:

- Fri Sep 7, 5 PM: Postdoc Happy Hour – Kristina hosting
- Wed Sep 19: Postdoc Social Hour, TBD – Thierry hosting
- Fri Sep 21, 4 PM: Postdoc Campus Tour – Alvina hosting
- Picnic at Lake Wauberg (date, time TBD) – Thierry and Kristina hosting
- Wed Sep 26, time TBD?: Workshop and postdoc social hour - Thierry and Kristina hosting
- Fri Oct 5, 5 PM: Postdoc Happy Hour – needs a host
- Fri Nov 2, 5 PM: Postdoc Happy Hour – Ashley hosting

### **Postdoc Orientation, Office of Research Session: Sobha Jaishankar**

Sobha asked for suggestions as to what postdocs would like to hear her discuss in her session about the Office of Research at Orientation. Some suggestions:

What does it mean to accept funding from a sponsor?

Information about IRB training.

What services does the Office of Research provide?

What compliance issues are relevant to work postdocs are doing?

### **Postdoc Workshops: Thierry Dubroca**

Thierry provided an update on the past workshop on Networking on August 22 and a preview of upcoming workshops.

The sound for the video recording for the August 22 Networking workshop with Heather White and Teri Balsler did not end up coming through, so the video of that workshop is not available. The video of the past workshop with Jon Schlesinger on Teaching and Research Statements is available on the postdoc Web site.

The next workshop is planned for September 26 and will feature Dr. Simon Phillpot, Chair of the Materials Science and Engineering department and Ashley Seifert who will discuss getting published in highly rated journals.

Upcoming workshop ideas include: Panel discussion on non-academic-track postdoc career opportunities, work-life balance, Managing Up (including postdoc mentoring), and Teri Balsler's "Bragging" workshop,

**Postdoc Research Day:**

Alvina Mehinto has agreed to serve as coordinator for a postdoc research day in Spring 2013. Postdocs can participate in a poster session to highlight their research and provide oral presentations.

The meeting concluded at 5:40pm.