

# Action Item

## University Constitution & Regulations Committee (UCRC) Report

Charlene Luke, Chair, UCRC

# UCRC Action Items

- -- Membership increase request from the Lakes, Vegetation And Landscaping Committee
- -- Senate Bylaws and University Constitution Update Request to establish the PCC and update the University Curriculum Committee description in the Senate Bylaws
- -- Academic Assessment Committee Senate Bylaws Update Request

## Request (18 October 2021) Lakes, Vegetation And Landscaping (LVL) Committee Membership Increase – Gail Hansen De Chapman, LVL Chair

- Amendment Bylaw 20 (A)(2)(b)(6) [would be renumbered to (b)(7) if PCC formed]

Lakes, Vegetation and Landscape Committee. The Lakes Vegetation and Landscape Committee consists of ~~six~~ **ten** faculty members, ~~three~~ **five** appointed by the President or the President's designee and ~~three~~ **five** elected by the Senate from the faculty at large, plus one student member. The Chair is elected. This Committee is responsible for items that affect the use of University lakes, including guidelines for use of such lakes in order to preserve their ecological integrity and research capabilities, and the management and well being of natural areas containing non-domesticated plants and animals. It provides recommendations concerning enforcement of policies regarding the removal of trees and other vegetation. It provides input to the University Land Use and Facilities Planning Committee regarding planning of major landscape elements such as green space, open space, and significant architectural features to ensure their compatibility with existing and planned landscaping and master planning. It provides recommendations to the Vice President for Finance and Administration about construction on campus, specifically concerning: programming, including general site suitability having an impact on trees, landscape, natural areas and lakes; schematic design, including tree removal, plans for transplants, replacements and/or mitigation based on building footprint, utility corridors and other construction activities; and design development including new landscaping, appropriateness and inclusion of any mitigation for tree removal.

# Formation of Professional Curriculum Committee (PCC)

- Amendment Bylaw 20 (A)(2)(b)(3):

University Curriculum Committee. The President or the President's designee shall appoint 12 voting members to this committee from the majority of baccalaureate degree-granting colleges within the University. The Senate shall elect twelve voting members from the faculty at large. Student Government shall select three non-voting members. The non-voting chair shall be appointed by the President or the President's designee. A cochair who shall have the right to vote shall be elected by and from the Committee Senate representatives. This Committee shall consider all requests for changes in undergraduate curricula or catalog listings, and for the Bylaws of the Faculty Senate Bylaw 20 (A)(2)(b) addition of new **undergraduate** courses of instruction in any of the colleges, divisions and schools of the University, except the Graduate School.

## PCC (cont.)

- New Bylaw 20 (A)(2)(b)(4):

Professional Curriculum Committee. The President or the President's designee shall appoint 6 voting members to this committee, preferably from professional degree-granting colleges or programs within the University. The Senate shall elect six voting members from the faculty at large. Student Government shall select one nonvoting member. The non-voting chair shall be appointed by the President or the President's designee. A cochair who shall have the right to vote shall be elected by and from the Committee Senate representatives. This Committee shall consider all requests for changes in professional curricula, and for the addition of new professional courses of instruction in any of the colleges, divisions, and schools of the University, except the Graduate School. The Committee shall endeavor to eliminate unnecessary proliferation of courses and duplication of subject matter among courses. Ordinarily, the Committee's decisions on proposals to add courses to the curriculum or to delete courses from the curriculum shall be final, but the department that is offering the course or proposing to offer it, may appeal the Committee's decision to the Senate. Such an appeal shall be addressed to the Committee, which shall either reverse its earlier decision or ask the Steering Committee to schedule Senate consideration of the appeal. The Committee's decision on proposals to add, delete, or make changes in programs of instruction leading to professional degrees shall not be a final decision, but shall be submitted to the Senate for final action. When the Committee begins to consider items requiring Senate approval, the Committee's co-chair shall inform the Chair of the Academic Policy Council.

# Academic Assessment Committee Senate Bylaws Update Request (Timothy Brophy, Chair)

- Bylaw 20 (A)(2)(b)(1):

Academic Assessment Committee. The President shall appoint ~~four~~ **six** members to this committee, and the Senate shall elect ~~four~~ **six** members from the faculty at large. Preference should be given to members with previous experience in **assessment**, curriculum development and evaluation and/or program accreditation. The student government shall select one non-voting student member. The President or the President's designee appoints the chair. A co-chair will be elected from and by the four Senate-elected members. The Academic Assessment Committee reviews Academic Learning Compacts (ALCs) for all undergraduate, ~~graduate, professional and certificate academic~~ programs, and all Student Learning Outcomes (SLOs) and program goals for each **undergraduate, graduate, professional and certificate** academic program at the University. The committee reviews and recommends the Institutional Assessment Plans for General Education and Quality Enhancement Plan. The committee will provide an annual report of its work, findings, and recommendations to the Senate and the President.

# Information Item

## University Constitution & Regulations Committee (UCRC) Report on Special Meetings

Charlene Luke, Chair, UCRC

# UCRC Special Meetings Proposals

- Constitution Article IV Section 4: MEETINGS—The Faculty Senate shall normally meet at least once during each calendar month of the academic year or as specified by the Bylaws of the Senate. Special meetings of the Senate may be called upon due notice at such times as the Chair or President may designate. A special meeting also may be called upon petition of 25 members of the Senate, provided, however, that at least two (2) of the petitioning members are from different Academic Units as defined in Section 2 herein. Any item to be discussed or acted upon at a special meeting must be provided in advance to all Senators, and the support of 25 members shall operate to place that item on the agenda.
- Bylaw 4(G)(1)(b): Special meetings of the Senate may be called upon due notice at such times as the Chair or President may designate, or upon petition to the Chair of at least 25 voting members of the Senate, provided, however, that at least two (2) of the petitioning members are from different Academic Units as defined in Article IV, Section 2 of the Constitution. Any item to be discussed or acted upon at a special meeting must be provided in advance to all Senators and the support of 25 members shall operate to place that item on the agenda. To the greatest extent possible, all documentation about the issue to be discussed at a special meeting should be provided to Senators at the time they vote on calling a special meeting, although this does not preclude augmenting the agenda item with additional information as it becomes available.



# UCRC Special Meetings (cont.)

- Bylaw 4(I) Procedures for a Special Meeting Upon Petition of Senators: Notwithstanding any other provision of this bylaw, in the event that a special meeting has been called upon petition of at least 25 of the voting members of the Senate pursuant to Bylaw 4(G)(1)(b), those petitioning senators shall submit in writing any Information Items or Action Items to the Secretary of the Senate, and those items must be placed on the Agenda of the Senate. A meeting on those Items shall be called within 10 business days of receipt of the Items by the Secretary of the Senate, and the meeting time shall be during regular business hours. The authority over the Agenda granted the Senate Steering Committee in Bylaw 4(C)(2) shall be in abeyance with respect to such Items and shall reside in the Senate as a whole. Except to the extent inconsistent with this Bylaw 4(I), discussion of and voting on those Items added by the petitioning senators shall be governed by Bylaw 4. The petitioning senators shall be permitted a reasonable amount of time to present each item placed on the Agenda, and any other interested senators shall be permitted a similar amount of time to respond to the petitioning senators. The Faculty Senate Chair may require the petitioning senators to designate a representative to speak on their behalf at the special meeting, and the Faculty Senate Chair may also require any other group of senators to identify a representative if many members also wish to speak on the same topic.