



STRATEGIC FUNDING REQUEST FORM (FY24)

Individual Request Form

Any department requesting strategic funding should use this template as a guide for **any/each** new strategic funding request and submit to its respective unit leader.

***Unit leaders should submit their Consolidated Request Form to StrategicFunding@ufl.edu by August 25, 2023.**

All requests should clearly identify (a) what is being requested, (b) rationale for the request, (c) associated costs, and (d) possibility of alternative (partial) funding source(s) (including reallocation or cost share). The request should also identify (e) how the request relates to UF's Strategic academic plan and (f) benefits UF. Additional information can be submitted at the discretion of the department leader/unit leader. Below is suggested information to include:

Prompt	Requesting Unit Response
Request title	Faculty & Staff Community Spaces
Request date	
Request by (Primary contact name, sub-unit, and email)	Senate Welfare Council and Senate Chair
Provide a brief description of the request	The proposal requests three small community spaces across campus for the benefit of all employees. The spaces should be strategically placed to promote ease of accessibility. Having community spaces for faculty and staff to grab coffee and snacks promotes employee morale, productivity, and equality. Additionally, the spaces can be used to collaborate with colleagues, speak to people across units, and take a break between classes, meetings, and work.
Provide context on how the request aligns with the strategic priorities of the unit and the university	These intentional spaces will promote face-to-face connectivity, collegial environments, and opportunities for spontaneous collaboration. Peer institutions have spaces such as these and students already have them here at UF. However, this is severely lacking for faculty and staff. A relaxed space to grab cheap food will show appreciation for employees and may increase faculty and staff involvement on campus.

<p>Provide detail on the amount of funding requested (i.e., source, anticipated spending schedule, multi-year or one-time request, etc.)</p>	<p>A model for this proposal derives from the Keene Faculty Center that was in use by the College of Liberal Arts and Sciences from January 2021 through May 2022 during the pandemic. The space saw an average of 135 people per week with a weekly cost of \$651. The total cost was about \$32K to supply the food, drinks, and staff.</p> <p>A factor to consider is that the implementation can take time to be infused into the culture on campus.</p> <p>This proposal suggests that two spaces in addition to the Keene be purposed for about \$90,000 per year for four years with a total of \$360,000.</p>
<p>How will the funding be deployed? (e.g., compensation/labor, non-labor, etc.)</p>	<p>Funding will be used for labor of staff, catering, and stock of food and drink related products.</p> <p>College Deans will be asked to run the spaces in collaboration, such that the community spaces would provide easy access to the various buildings surrounding them, which are associated with colleges. For example, The Keene is near CLAS, HHP, and CJC. The college administration can be responsible for the space and provided the funding to staff and stock it, as well as an opportunity to allow faculty to electronically pay for items and allocate the funding to the future of the spaces.</p> <p>Yearly reviews of the spaces will be assessed in Senate Welfare Council.</p>
<p>Provide how/why the unit's budget is unable to utilize current budgeted funds or reserves to resource the request</p>	<p>Currently, the Keene is offering open doors during limited times for people to make their own coffee or tea, no snacks are provided, and no staff are being used. This was negotiated between the provost's office and CLAS with the limited funds available. To simulate what was provided during the pandemic and in multiple areas would need more funding and collaboration.</p>
<p>Provide information on funds identified by the unit to support this initiative (if applicable)</p>	<p>A pay structure will be implemented – a nominal fee for coffee, tea, and light snacks, and a price below commercial costs for café-style coffee and sandwiches will be implemented to go toward the future of the spaces.</p>
<p>Is the investment expected to generate new revenues?</p> <p>If yes, when and to what extent will it be a self-sustaining initiative?</p>	<p>Base coffee, tea, and snacks would be free or nominal, such as \$0.50. However, cheap options of sandwiches, bottle drinks, and café style coffee below the cost of restaurants/stores near campus could build up funds over the four years to sustain the spaces over time. Yearly reviews of the spaces will be done in collaboration with College administration and the Senate Welfare Committee,</p>

If no, what is the expected source for permanent funding?

along with the Provost's office. A survey and assessment will be done in year three to determine further funding or self-sustaining these spaces. This will allow us to assess the value of the spaces to be permanent.