

**Budget Council Meeting
Minutes
November 17, 2017
1:30 – 3 p.m.
Tigert 1**

Attendance: Ray Issa, Renee Goodrich, George Kolb, Jay Watkins, Cathy Lebo, Sue Alvers, Meera Sitharam, Sloane Bochman and Brenda Harrell.

Meera Sitharam, Chair, opened the meeting at 1:35 p.m. and the minutes from October 2017 were approved.

George Kolb introduced Brenda Harrell and Cathy Lebo who gave a presentation on [Effort Certification](#).

- Effort is the proportion of time spent on any activity and expressed as a percentage of the total professional activity for which an individual is employed by UF.
- Effort is what is used to indicate to the State, how much it costs to teach a course.

Budget Council suggested that the Effort Certification presentation should be in an information item on one of the Senate agendas.

The meeting was adjourned at 2:40 pm.