

**Budget Council Meeting
Minutes
March 24, 2017
3:30-5:00 pm
Tigert 202**

Attendance: James Seale, Sue Alvers, Meera Sitharam, Greg Dubois, Renee Goodrich, and Ray Issa.

Jim Seale opened the meeting at 3:36 p.m. After introductions, the February minutes were approved.

The council had a worked on the static budget template and then discussed the budget glossary. Meera Sitharam will develop a budget glossary for the dynamic budget template that will link from the council's webpage. She plans to include an instructional video to help faculty understand the template. George Kolb will develop a budget glossary based on graduate student waivers.

Greg Dubois will present as part of the Budget Council Report to at Steering Committee meeting on May 4th. He will then present at Faculty Senate on May 11th

The meeting was adjourned at 4:50 pm.