

April 4, 2023

**MEMORANDUM:**

TO: Academic Deans and Select Directors

FROM: Joseph Glover, Provost and Senior Vice President

SUBJECT: Distinguished Professor/Curator Awards Nominations 2023-2024

This is a reminder that deans or appropriate directors may nominate tenured Professors/Curators for the award of Distinguished Professor/Curator for the 2023-2024 awards cycle. These nominations follow the same timeline, and general process as for promotion (including the solicitation of external letters of evaluation), and a slightly modified form, except that candidates cannot nominate themselves. The specific procedures established to evaluate candidates at the College/Unit level are to be determined by the College or Unit. Though, the College or Unit should establish or designate a faculty committee to evaluate candidate nomination packets to provide input and a recommendation as part of the dean's evaluation. The award of Distinguished Professor/Curator comes with a 9% base salary increase.

Nominees with appointments in non-college units having a direct report to a Vice President must be evaluated by the unit and by the college where their tenure is located or by a college closest to their discipline (if their tenure is in a center). In addition to the director's letter of nomination, the dean should provide a letter of assessment, including the numerical assessment of the college committee.

The award of Distinguished Professor/Curator acknowledges an exceptional record of achievement in the areas of teaching, research and publication, and professional and public service that is recognized both nationally and internationally. An exceptional record of achievement is one that places the candidate at the top of the discipline in at least one area with a record of significant distinction in the other two areas. National and international recognition are much more important than a variety of activities. The award of Distinguished Professor/Curator is a rare and special achievement.

Faculty who are tenured full Professors or Curators, including those who hold endowed professorships, are eligible for consideration. Faculty who are Eminent Scholars, Graduate Research Professors, or Distinguished Service Professors are not eligible.

The candidate must complete, sign, and date her or his nomination packet to indicate the packet is complete before departmental or unit review and voting occurs. The application form is available to college-level OPT staff for downloading. Nominees must use the form provided in OPT. For additional information on the process and relevant forms, see the University's "Guidelines and Information Regarding the Tenure, Permanent Status and Promotion Process for 2023-2024" (found at <http://www.aa.ufl.edu/tenure/>). All nomination dossiers must be submitted via email to [pvfa@aa.ufl.edu](mailto:pvfa@aa.ufl.edu) by January 15, 2024. Please schedule college/unit meetings to ensure this deadline is met.

cc: Chris J. Hass, Associate Provost for Academic and Faculty Affairs