

## MEMORANDUM

TO: Academy of Distinguished Teaching Scholars  
From: Debra Walker King, Associate Provost , Faculty Development  
CC: Janie Fouke, Provost  
Angel Kwolek-Folland, Interim-Associate Provost, Academic Affairs  
Subject: 5/13/08 Meeting Notes

Present at the May meeting of the Academy of Distinguished Teaching Scholars:

Doug Levey  
James Lynch  
Greg Neimeyer  
Oscar Crisalle  
Nigel Richards  
Sanford Berg  
Angel Kwolek-Folland  
Debra Walker King

Debra King will be away during 2008-09 to participate as an ACE fellow in academic leadership training. In her absence, Angel Kwolek-Folland has agreed to act as Provost liaison for the academy. The Faculty Development office will continue to offer administrative assistance to the Academy. It was suggested that Candace Buford, FacDev secretary, use <http://www.doodle.ch/main.html> as a tool for organizing meetings. Dr. King will discuss this with her. Doug Levey offered to assist her if necessary.

Due to an error in the wording of the plaques given out in April's awards dinner, Debra asks the three new inductees if they will return their plaques for revision. Plaques may be returned to Alison Hightower in room 239 Tigert Hall. You will be notified when the new plaques are ready for delivery or, if you wish, pick up.

A discussion of possible projects and opportunities aimed at heightening campus awareness and influence of the Academy resulted in many suggestions about next year's goals. The goals discussed include self-organization and definition, reputation building, scholarly and academic stimulation and improved communication between administration and the academy. The attending members decided to accomplish the following during the next academic year:

1. Establish an Academy Constitution and Mission Statement
2. Elect officers—particularly a Secretary and Chair
3. Develop a Webpage (CITT was suggested as a rich source for doing this if funding can be secured)
4. Contribute quarterly articles to the ACADEMY PAGE of the *Faculty Development Newsletter*. Suggestions include articles on grades on campus, Honors Program credit hours, "Teaching Graduate Students How to Teach," and "Evaluating Evaluations." The first article will appear in the Fall (October) newsletter. Contact person for the newsletter is Alison Hightower (she can be reached at 392-6004 or <ahightower@aa.ufl.edu>).
5. Elect new members (number contingent upon funding and quality of applications)
6. Produce scholarship, grants or other support for projects: interdisciplinary funding
7. Bring in a Distinguished Scholar as a speaker (contingent upon funding from the Provost office—see Debra Walker King—until the Academy achieves independent funding resources).

The meeting adjourned at 2:45.