

University Curriculum Committee October 19, 2021

The UCC met from 1:00 to 3:00 p.m. at the Senate Chambers in the Reitz Union and via Zoom teleconferencing.

Attendees

Members

Angela Lindner, James Babanikos, Vandana Baweja, Joel Brendemuhl, Timothy Brophy, Abdol Chini, Jennifer Clark, Stephanie Hanson, Christopher Janelle, Crystal Marull, Steve Pritz, Czerne Reid, Alison Reynolds, Kellie Roberts, Richard Scholtz, Jennifer Setlow, Tina Smith-Bonahue, Patricia Sohn, Lauren Solberg, Erica Studer-Byrnes, Curtis Taylor, Christopher Vallandingham, Hans van Oostrom, Katie Vogel Anderson, Shawn Zimmer

Liaisons

Corrin Fleming, Ruth McIlhenny, Lee Morrison, Toby Shorey, Casey Griffith, Ray Xu

Guests

Kathryn Ivey, Kathy Green, Tina Gurucharri, Candice Stefanou, Gail Childs, Nicole Raymond, Alyson Adams, Stacy Wallace

Welcome

Notes

1. Approval of minutes of the September 2021 meeting. | Dr. Lindner | Approved.
2. Update from the Faculty Senate. | Dr. Baweja
 - Proposed academic calendar

This Thursday, the two calendar options will be reviewed and voted on by the Faculty Senate.

Policies

3. February 9th: Day of Gratitude, Celebration, and Reflection. | Dr. Lindner

In celebration and observation of reaching Top 5 status, a Day of Gratitude was promised by President Fuchs. This day was originally scheduled for the current term, but has been pushed to Spring due to Delta variant and other issues with scheduling. Classes will be cancelled during February 9th, 2022, to hold this celebration. Students, staff, and faculty will gather on campus to celebrate, reflect on, and express gratefulness for all that has been accomplished and for those that have made it possible to get

through COVID. Dr. Lindner also anticipates incorporating activities and discussion of UF's Core Values. After opening the floor to questions about this event, committee members clarified that Health Science and Clinical events will not be cancelled if applicable for this date. A question was raised if this should also be a day off for faculty and staff, as they had a major part of achieving top five. This question will be brought to Pres. Fuchs. It was noted that there is still time for more suggestions.

4. Proposed Revisions to the Attendance policy. | Dr. Lindner

Dr. Lindner requested feedback on the new clarifications proposed to the wording of the existing attendance policy. Wording has been refined as pertaining to "acceptable reasons" for excused absence from class. Dr. Lindner presented the archived catalog from 1993 when this wording first appeared, showing that it is high time that this be reviewed. Committee members suggested further examples of excused absences and wording, but did not want to make the policy overly lengthy or overly specific. The desire with the wording is to create clarity while allowing some flexibility to instructors. There was a robust discussion on how to balance these needs.

Programs

5. Proposed curriculum change to Bachelor of Landscape Architecture Degree | 16379

Items 5 and 6 were presented together by Dr. Chini and Dr. Gurucharri. DCP proposed decreasing the required program hours to 120 to better align with UF's 4 year graduation initiatives. Dr. Gurucharri shared that this will make the program more affordable and accessible for students. Course content and SLO's are retained for major courses, and accreditation of the degree is not affected with this change. Current students will have the option, once approved, to switch to the new 4 year program. Spring 2025 is the anticipated final semester for the 5 year plan.

Conditionally approved pending the approval of the changed courses.

6. [Proposed curriculum change to Bachelor of Landscape Architecture Degree to 4 year degree](#) | 16371

Conditionally approved pending the approval of the changed courses. See above.

7. Proposed changes to critical tracking in Disabilities in Society specialization | 15986

Dr Smith-Bonahue and Dr Allison Addams presented items 7 and 8 together. Fixing accidental discrepancy with other sub-plans in Critical Tracking, 2.0 GPA required. EEX 3012 course replacing

Seminar in Disabilities, which contains activities that were sometimes redundant with other core coursework for the major. This new course adds reinforcement of SLO's in track.

Approved.

8. Proposed course replacement in Disabilities in Society specialization | 15866

Approved. See above.

9. Proposed curriculum update required for Construction Management Major | 16224

Dr Chini presented this item. Department is aiming to align common prerequisites with standardized manual. This update makes the CPM match the current catalog. ECO 2013 is now required for curriculum, however ECO 2023 will also be accepted for requirement if student took it before this update.

Approved.

10. Proposed update to critical tracking in Public Relations Major | 16419

Dr. Babanikos presented items 10 and 11 together. This request would lower the tracking GPA from 2.5 to 2.0 for all semesters, which should improve enrollment and graduation rates.

Approved.

11. Proposed update to critical tracking in Telecommunications Major | 16396

Dr. Babanikos clarified that Telecommunications is now called Media Production, Management, and Technology.

Approved. See above.

12. Proposed changes to Quest 2 curriculum for Bachelor of Science in Nuclear Engineering | 16067

Dr. Taylor presented items 12 and 13 together. This request adds Quest 2 to these two majors for the current catalog year and forward. This request also updates the Model Semester plan to include Writing Requirement throughout Gen Ed.

Approved.

13. Proposed Quest 2 curriculum update to the Materials Science and Engineering | 16056

Approved. See above.

14. Proposed termination of the Nuclear and Radiological Sciences Major | 16394

Dr. Taylor presented this item. No student has enrolled in this plan for at least five years according to Dr. Taylor.

Approved.

15. Proposed elimination of Degree in Environmental Land Use | 16476

Dr. McIlhenny presented this item. No student has enrolled in this plan for several years. The department would like to focus its resources on the other Masters degrees being offered presently.

Approved.

16. Proposed curriculum change to electives in College of Medicine | 16452

Dr. Kathy Green presented items 16 and 17 together. Request 16 shows the decrease in program hours, while request 17 shows that this decrease is accomplished by decreasing the amount of required electives. This measure aims to leave more room for students to complete residency requirements and employment interviews.

Approved.

17. Proposed curriculum change to 3rd and 4th year schedule in College of Medicine | 16451

Approved. See above.

18. Proposed name change to the Department of Orthopedics and Rehabilitation | 16395

Dr. Lindner presented this item. This request changes the name of the department to: Department of Orthopedic Surgery and Sports Medicine. This title more accurately reflects what the department currently encompasses.

Approved.

Academic Assessment Committee

19. Notice of items from the Academic Assessment Committee (information only).

- BFA Art updated ALC – **Approved**
- AAP for MFA in Design & Visual Communications – **Recycle**
- BS Media Production, Management, and Technology/MA Mass Communication Combination Degree - **Approved**
- BS Public Relations/MA Mass Communication Combination Degree – **Approved**
- BS Advertising/MA Mass Communication Combination Degree – **Approved**
- Creation of Any UG meeting prerequisites/MS in Epidemiology Combination Degree – **Recycle**
- BS Journalism/MA Mass Communication Combination Degree – **Approved**
- Editorial Changes to ALC, Overview, and SLO's for Graphic Design Major – **Recycle**
- Edited Assessment Plan for Public Relations - **Approved**
- Biomedical Engineering Change of PG1 – **Approved**
- Program Goal Change - BME PhD Program – **Approved**
- Academic Assessment Plan for Undergraduate Engineering Project Management Certificate - **Approved**
- MS in Entrepreneurship Revision of Student Learning Outcomes – **Approved**
- Modification of BA Dance Curriculum Map - **Conditionally Approved**
- Modification of BFA Dance Curriculum Map - **Conditionally Approved**
- Any Bachelor's Degree/MA Mass Communication Combination Degree - **Approved**
- AAP for Machine Learning (ECE) Graduate Certificate - **Approved**
- Eliminate PG2 for Nuclear Engineering Sciences (MS and PhD) – **Approved**
- Eliminate PG2 for Nuclear Engineering (BS) – **Approved**

Graduate School

20. Notice of items from the Graduate School (information only). | Stacy Wallace

Addendum | September Approved Requests

- Proposal from the College of Journalism and Communications for a graduate concentration in Professional Communication | 15881
- Proposal from the College of Journalism and Communications for a graduate concentration in Public Relations | 16024
- Proposal from the College of Journalism and Communications for a graduate concentration in Public Relations and Communication Management | 15686
- Proposal from the College of Journalism and Communications for a graduate concentration in Science and Health Communication | 15740
- Proposal from the College of Journalism and Communications for a graduate concentration in Web Design and Online Communication | 15685

Certificates

Graduate

21. Notice of new graduate certificates (information only).

- None

22. Notice of changes to graduate certificates (information only).

- Proposal from the College of Engineering to modify the graduate certificate in Biological Systems Modeling | 16101
- Proposal from the College of Pharmacy to terminate the graduate certificate in Biomedical Scientist as Educator | 16184

Undergraduate

23. Proposed new undergraduate certificates.

- None

24. Proposed changes to undergraduate certificates.

- None

Professional

25. Notice of new professional certificates

Nursing (undergraduate/professional)

- [Nurse Educator certificate for classroom and clinical teaching](#) | 15994

Dr. Kelly and Dr. Love presented this item. These three courses have existed for a few years, and this request assembles them into a certificate that prepares students for the Certified Nurse Educator test. This certificate provides students with the opportunity to be TA's and get some teaching experience. It is only for nurses who already have a Masters and are returning for DNP. Courses were approved by UCC in March.

Approved.

Courses

Undergraduate

27. Proposed new undergraduate courses.

Agricultural and Life Sciences

- [ALS 4XXX Controlled Environment Plant Production](#) | 15958 | Conditionally Approved. Pending reply from instructor about attendance and make-up policies and verification that policies in the syllabus are aligned with university guidelines.

Arts

- [DIG 4XXX Experience Design for Social Engagement](#) | 16512 | Approved.
- [DIG 4XXXC Motion Design](#) | 16509 | Approved.

Education

- [EDG 4XXX Senior Seminar Education Sciences](#) | 14755 | Approved.

Engineering

- [CAP 4XXX Expressive Agents](#) | 15989 | Approved.

Liberal Arts and Sciences

- [ANT 1XXX Indigenous Values](#) | 15937 | Approved.
- [AST 2XXX Introduction to Python for Physical Sciences](#) | 14138 | Approved.
- [GEO 3XXX Sea Level Science](#) | 15807 | Approved.
- [HNG 2XXX Intermediate Hungarian I](#) | 15500 | Approved.
- [HNG 2XXX Intermediate Hungarian II](#) | 15502 | Approved.
- [PCB 4XXX Synthetic Biology and Comparative Genomics](#) | 14427 | Conditionally Approved.
Pending reply to question about passing grades – clarify that this means a D or better.
- [STA 3XXX Statistical Modeling](#) | 15992 | Approved.
- [ZOO 4XXX Marine Mammal Biology](#) | 15854 | Approved.

28. Proposed changes to undergraduate courses.

Agricultural and Life Sciences

- [FYC 3101 Parenting and Family Development](#) 16240 | Approved.
- [FYC 4408 Organizational Leadership for Nonprofits](#) | 15846 | Approved.
- [FYC 4410 Fund Raising for Community Nonprofit Organizations](#) | 15847 | Approved.
- [FYC 4426 Risk Management in Nonprofit Organizations](#) | 15848 | Conditionally Approved. Need clarifications on prerequisites and corequisites.

- [FYC 4428 Human Resource Management for Nonprofits](#) | 15850 | Conditionally Approved. Need clarifications on prerequisites and corequisites.
- [FYC 4941 Practicum in Family, Youth and Community Sciences](#) | 16473 | Approved.
- [SUR 4949 Co-op Work Experience](#) | 16257 | Approved.

Arts

- [DAN 4860L Dance Clinical Practice](#) | 16378 | Approved.

Business

- [MAN 5502 Production and Operations Management](#) | 16068 | Approved.

Design, Construction and Planning

- [LAA 2330 Site Analysis](#) | 16289 | Approved.
- [LAA 2532 Landscape Management](#) | 16290 | Approved.
- [LAA 2360C Principles of Landscape Architecture](#) | 16365 | Approved.
- [LAA 3352C Planting Design Studio](#) | 16358 | Approved.
- [LAA 4210 Landscape Architecture Professional Practice](#) | 16369 | Approved.
- [LAA 4230 Theories of Landscape Architecture](#) | 16366 | Approved.
- [LAA 4353C Urban Design Studio](#) | 16367 | Approved.
- [LAA 4358 Senior Independent Project](#) | 16370 | Approved.
- [LAA 4394 Advanced Design Communications](#) | 16368 | Approved.

Honors

- [IDH 4940 Internship](#) | 16240 | Approved.

Public Health and Health Professions

- [HSC 3502 Survey of Diseases and Disability](#) | 16190 | Approved.

Journalism and Communications

- [ADV 4302 Great Ideas in the Marketplace](#) | 16225 | Approved.

- [ADV 4940 Advertising Internship](#) | 16468 | Approved.
- [ADV 4941 Advanced Advertising Internship](#) | 16226 | Approved.
- [COM 4510 Political Communication](#) | 16524 | Approved.
- [PUR 3622 Social Media Management](#) | 16479 | Approved.
- [PUR 4203 Ethics and Professional Responsibility in Public Relations](#) | 16523 | Approved.
- [PUR 4404C International Public Relations](#) | 16481 | Approved.
- [PUR 4443 Global Social Change Communication](#) | 16480 | Approved.
- [RTV 3502C Introduction to Sports Production](#) | 16515 | Approved.

Liberal Arts and Sciences

- [AST 3018 Astronomy and Astrophysics 1](#) | 14709 | Conditionally Approved. Awaiting reply from faculty about small adjustments needed to syllabus.

Professional

29. Proposed new professional courses.

- None

30. Proposed changes to professional courses.

Law

- [LAW 5793 Legal Writing II](#) | 16591 | Approved.
- [LAW 6115 Florida Criminal Procedure](#) | 16586 | Approved.

Joint

31. Proposed new joint courses.

Arts

- [MUH 4XXX Music and Audience](#) | 16230 | Conditionally Approved.

- [MUH 4XXX Timbre: Critical Discussions](#) | 16228 | Conditionally Approved.

Liberal Arts and Sciences

- [LIN 4XXX Language Documentation](#) | 13976 | Conditionally Approved.

Dr Hanson suggests clarifications to objectives for final paper for all three of the above courses – what skill should the student be demonstrating with this assignment? Also Masters/ Doctoral grade percentages totals do not add up to 100. Dr. Setlow agrees that the learning outcomes should be clearer for students. Committee changed to Conditional Approval on these basis.

32. Proposed changes to joint courses.

- None

5000-Level

33. Proposed new 5000 level courses.

- None

34. Proposed changes to 5000 level courses.

- None

Graduate

35. Notice of new graduate courses (information only).

- EDG 6XXX Qualitative Research for Practitioner Scholars | 15697
- STA 7XXX Advanced Regression | 15754

36. Notice of changes to graduate courses (information only).

- ATR 6145 Human Pathophysiology for the Exercise Sciences | 15330
- DEN 6508C Essentials of Clinical Practice | 16047
- ESE 6945 Student Teaching in Secondary School | 16456
- ENV 6935 Graduate Environmental Engineering Seminar | 16077

- GMS 6021 Organization and Development of the Nervous System | 16036
- GMS 6022 Principles of Neurophysiology | 16307
- GMS 6023 Molecular Neuroscience and Neuropharmacology | 16035
- GMS 6885 Translational Health Research Design | 16438
- MAN 7934 Org Res Methods Sem | 16099
- MAR 6107 Marketing Ethics | 16400
- PHA 6206 Intro to Pharm Micro | 16341
- PHC 6900 Environmental and Global Health Journal Club | 16445

Meeting adjourned at 2:34 p.m.

ADDENDUM

Compiled Before the Meeting

University Curriculum Committee Program and Course Recommendations

[October 19, 2021]

Program Recommendations

5. Proposed curriculum change to Bachelor of Landscape Architecture Degree

[CA]

- <https://secure.aa.ufl.edu/Approval/reports/16379>
- **Summary:**
 - **Reduction from 144 total credit hours and 5-yr program to 120 total credit hours and 4-yr program.**
 - **CA pending approval of requests 16290, 16289, 16358, 16365, 16366, 16367, 16368, 16369, 16370.**
- **Comments:**
 - ~~Why were courses that were required in the 5-year program no longer deemed necessary such as BOT 2010c and ARC1301, etc.? Please provide a detailed list regarding removed courses and rationale for removal.~~
 - **The following courses have been removed:**
 - **BOT 2010c: As our profession has evolved, it is less focused on individual plants and botany and more focused on vision and system thinking. Our current coursework internal to the department responds to the new needs of the profession and professional accreditation and outside required course work**

has become less necessary. In this case, the faculty feels that a specific course in botany is not necessary. Other plant and landscape ecology related coursework remains in place to provide the content necessary for accreditation and ultimately success in the profession. Our professional accreditation through the Landscape Architectural Accreditation Board (LAAB) has evolved with the profession, and we do not anticipate the removal of this course to have any impact on professional accreditation.

- **ARC1301: Design 1** is an introductory design studio currently taught with architecture, interior design, and landscape architecture students in the course. As it is not discipline specific, it teaches a general approach to design and emphasizes basic principles of design. Much of this content is reinforced in our LAA2360 – Principles of Landscape Architecture which is our introductory studio that is discipline specific to landscape architecture. It is the faculty’s opinion that since ARC1301 is not discipline specific and LAA2360 currently reinforces concepts taught in ARC1301, LAA2360 can be taught without ARC1301 as a prerequisite. Currently, our first professional graduate students (i.e., those graduate students that do not already have a design degree) already take LAA2360 without ARC1301 and have been successful in their subsequent design studios. The first professional MLA degree is also accredited so we do not anticipate this to be a professional accreditation issue.
- **LAA4941c (Extended Internship):** The extended internship is a fall internship where students are not on campus and work as a full-time intern during the fall semester. The program SLOs are largely reinforced through the extended internship. Skills may be introduced as part of the internship; however, as the

internship is selected by the student and the requirements of the internship provide flexibility, the specific skills introduced are up to the employer and student and should be thought of more as elective than required. Since the creation of the extended internship requirement, our curriculum has also been updated to increase specific skills training in certain required courses lessening the need for a longer internship experience. Students will still be required to have a summer internship as part of the curriculum. Currently, the first professional MLA strongly encourages, but does not require an internship; therefore, we do not anticipate the removal of LAA4941c as being an issue for professional accreditation purposes.

- Electives: 5 credits of electives have been removed from the curriculum. As these are electives, we do not anticipate this being an issue for professional accreditation.
- Email response, 10/14/21]
- ~~Will current students have option to switch to new curriculum? What is the teach-out plan.~~ [Current students will have the option to switch immediately to the new curriculum once it is implemented. DCP undergraduate advisors are aware of the curriculum adjustments and will work with both student groups (those that switch to the 5-year program and those that stay in the 4-year program). Students will have access to all necessary coursework regardless of program selection; however, the order of courses for those that remain in the 5-year program may be adapted.]
- ~~Will all courses for currently enrolled students still be offered? What is the anticipated final date of the last student in old program?~~ [Yes. All of our core LAA courses continue to be required courses in the proposed 4-year degree with the exception of the extended internship (LAA4941c). However, that course will remain an option for those

students that need it. The anticipated final date in the old program is Spring 2025.]

- ~~Was there previously a credential that students also earned along with the degree, and, if so, is this going away? [No, there was no credential.]~~
- ~~The submitter may need to submit a termination of request if there is still a 4-yr BLA program that was previously in the catalog. [There is no 4-year BLA program that was previously in the catalog. We have a 4+1 program; however, the 4 year undergraduate degree that is earned in the 4+1 is a BDes which is a separate degree and not professionally accredited. This degree needs to remain.].~~ Review Subcommittee Follow Up: The Florida BOG recognizes the BLAE and BDES undergraduate degrees as separate and in the same CIP code.
- ~~A separate request must be made to change the common prerequisite manual using the appropriate process. [Noted]~~
- ~~What will students gain to lose as a result of this transition? [Generally speaking, the core of the degree program remains intact. The students primarily will not have an extended internship or as many elective options. However, removing the extended internship and reducing the program to 4-years allows students to get into the profession more quickly which will ultimately lead to earlier licensure. In addition, it will make our degree much more accessible and affordable to students which will more than make up for the items being removed.]~~
- ~~Are there sufficient resources for this shift? [Yes. Significant resources have been allocated for this shift.]~~
- UCC Meeting Questions:
 - Should the UCC wish to approve items 5 and 6, the highest recommendation can be “CA,” meaning contingent upon approval of the courses on the agenda.

- **How will this change allow the program to meet its student diversity and 4- and 2-year graduation rate target goals?**
[Moving to a four-year curriculum will make our program more accessible which should help to increase student diversity. In addition, our current curriculum cannot meet a 4-year graduation target goal. With the new curriculum students can meet a 4-year graduation target goal. Transfer students will still not be able to meet a 2-year target goal; however, they will now be able to graduate in 3 years which makes the program more accessible and attractive.]
- **Please provide the model 4-semester plan for transfer students.**
[Currently, our transfer students are here for eight semesters (i.e., it takes them 4 years to graduate after transferring. This will cut it down to 6 semesters (3-years), but it would be difficult to get it down to 4-semester because many of our core courses that would be taken in the first four semesters are not offered at other state institutions. The 4-semester plan for transfer students is attached.]

6. **Proposed curriculum change to Bachelor of Landscape Architecture Degree to 4 year degree.**

[CA]

- <https://secure.aa.ufl.edu/Approval/reports/16371>
- **Summary:**
 - **Changes to model plan of study to enable decrease from 144 total credit hours and 5-year program to 120 credits and 4-yr program.**
 - **Related courses on this agenda: 16290, 16289, 16358, 16365, 16366, 16367, 16368, 16369, 16370**
- **Comments:**

~~○ Why were courses that were required in the 5-year program no longer deemed necessary such as BOT 2010c and ARC1301, etc.? Please provide a detailed list regarding removed courses and rationale for removal.~~

The following courses have been removed:

- 1. BOT 2010c: As our profession has evolved, it is less focused on individual plants and botany and more focused on vision and system thinking. Our current coursework internal to the department responds to the new needs of the profession and professional accreditation and outside required course work has become less necessary. In this case, the faculty feels that a specific course in botany is not necessary. Other plant and landscape ecology related coursework remains in place to provide the content necessary for accreditation and ultimately success in the profession. Our professional accreditation through the Landscape Architectural Accreditation Board (LAAB) has evolved with the profession, and we do not anticipate the removal of this course to have any impact on professional accreditation.**
- 2. ARC1301: Design 1 is an introductory design studio currently taught with architecture, interior design, and landscape architecture students in the course. As it is not discipline specific, it teaches a general approach to design and emphasizes basic principles of design. Much of this content is reinforced in our LAA2360 – Principles of Landscape Architecture which is our introductory studio that is discipline specific to landscape architecture. It is the faculty's opinion that since ARC1301 is not discipline specific and LAA2360 currently reinforces concepts taught in ARC1301, LAA2360 can be taught without ARC1301 as**

a prerequisite. Currently, our first professional graduate students (i.e., those graduate students that do not already have a design degree) already take LAA2360 without ARC1301 and have been successful in their subsequent design studios. The first professional MLA degree is also accredited so we do not anticipate this to be an professional accreditation issue.

3. **LAA4941c (Extended Internship):** The extended internship is a fall internship where students are not on campus and work as a full-time intern during the fall semester. The program SLOs are largely reinforced through the extended internship. Skills may be introduced as part of the internship; however, as the internship is selected by the student and the requirements of the internship provide flexibility, the specific skills introduced are up to the employer and student and should be thought of more as elective than required. Since the creation of the extended internship requirement, our curriculum has also been updated to increase specific skills training in certain required courses lessening the need for a longer internship experience. Students will still be required to have a summer internship as part of the curriculum. Currently, the first professional MLA strongly encourages, but does not require an internship; therefore, we do not anticipate the removal of LAA4941c as being an issue for professional accreditation purposes.
4. **Electives:** 5 credits of electives have been removed from the curriculum. As these are electives, we do not anticipate this being an issue for professional accreditation.
5. **Email response, 10/14/21]**

- ~~Will current students have option to switch to new curriculum?~~
What is the teach out plan. [Current students will have the option to switch immediately to the new curriculum once it is implemented. DCP undergraduate advisors are aware of the curriculum adjustments and will work with both student groups (those that switch to the 5-year program and those that stay in the 4-year program). Students will have access to all necessary coursework regardless of program selection; however, the order of courses for those that remain in the 5-year program may be adapted.]
- ~~Will all courses for currently enrolled student still be offered?~~
What is the anticipated final date of last student in old program? [Yes. All of our core LAA courses continue to be required courses in the proposed 4-year degree with the exception of the extended internship (LAA4941c). However, that course will remain an option for those students that need it. The anticipated final date in the old program is Spring 2025.]
- ~~Was there previously a credential that students also earned along with degree, if so is this going away.~~ **[No, there was no credential.]**
- ~~May need to submit a termination of request if there is still a 4 yr BLA program that was previously in the catalog.~~ **[There is no 4-year BLA program that was previously in the catalog. We have a 4+1 program; however, the 4 year undergraduate degree that is earned in the 4+1 is a BDes which is a separate degree and not professionally accredited. This degree needs to remain]**
- ~~A separate request must be made to change the common prerequisite manual using the appropriate process.~~ **[Noted]**
- ~~What will students gain to lose as a result of this transition?~~
[Generally speaking, the core of the degree program remains intact. The students primarily will not have an extended internship or as many elective options. However, removing the

extended internship and reducing the program to 4-years allows students to get into the profession more quickly which will ultimately lead to earlier licensure. In addition, it will make our degree much more accessible and affordable to students which will more than make up for the items being removed.]

○ ~~Are there sufficient resources for this shift?~~ [Yes. Significant resources have been allocated for this shift.]

○ UCC Meeting Questions:

1. Should the UCC wish to approve items 5 and 6, the highest recommendation can be “CA,” meaning contingent upon approval of the courses on the agenda.

2. How will this change allow the program to meet its student diversity and 4- and 2-year graduation rate target goals?

[Moving to a four-year curriculum will make our program more accessible which should help to increase student diversity. In addition, our current curriculum cannot meet a 4-year graduation target goal. With the new curriculum students can meet a 4-year graduation target goal.

Transfer students will still not be able to meet a 2-year target goal; however, they will now be able to graduate in 3 years which makes the program more accessible and attractive.]

3. Please provide the model 4-semester plan for transfer students. [Currently, our transfer students are here for eight semesters (i.e., it takes them 4 years to graduate after transferring. This will cut it down to 6 semesters (3-years), but it would be difficult to get it down to 4-semester because many of our core courses that would be taken in the first four semesters are not offered at other state institutions. The 4-semester plan for transfer students is attached.]

7. Proposed changes to critical tracking in Disabilities in Society specialization

~~[CA]~~[A]

- <https://secure.aa.ufl.edu/Approval/reports/15986>
- Summary:
 - Proposing changes to the UF GPA critical tracking requirements for semesters 6, 7, and 8 from 2.5 to 2.0 in order to align with all other specializations in the Education Sciences major.
- Comments:
 - ~~Why was this critical tracking different from other specializations within the College?~~ [It was an oversight by the College of Education that this was approved with a different tracking GPA requirement. It was never intended to be different. Email, 10/11/21]

8. Proposed course replacement in Disabilities in Society specialization [A]

- <https://secure.aa.ufl.edu/Approval/reports/15866>
- Summary:
 - Proposing to replace a course in the specialization, Disabilities in Society within the Education Sciences Major
- Comments:
 - If requesting a change to SLO's a separate submission must be made, please contact Dr. Brophy. [There is no change to the SLOs based on this course change. Email, 10/11/21]

9. Proposed curriculum update required for Construction Management Major

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16224>
- **Summary:**
 - **Aligning common prerequisite manual with the current curriculum by adding alternative courses and eliminating course requirements.**
- **Comments:**
 - None
 - **Questions for UCC Meeting:**
 1. **The entry for ECO2023 is confusing. It states that only ECO2013 is required, but the listed requirement in the CPM is ECO2023 OR ECO2013. Wouldn't removing ECO2023 as an option for this requirement decrease their flexibility? <https://cpm.flvc.org/programs/392/1069>**

10. Proposed update to critical tracking in Public Relations Major **[CA][A]**

- <https://secure.aa.ufl.edu/Approval/reports/16419>
- **Summary:**
 - **Request to update critical tracking to: 1) lower critical tracking gpa from 2.5 to 2.0 in Semesters 2, 3, 4, 5 to make a 2.0 GPA required for all semesters; 2) provide flexibility in the number of critical tracking courses required in semesters 1-5.**
 - **Note: updates will be less challenging for transfer students.**
- **Comments:**
 - ~~Please provide more detail regarding what kind of impact the changes may have on retention and graduation.~~ **[Currently, students are required to have a 2.0 in semesters 1, 6, 7, and 8. This means that they can start and graduate with a lower GPA than in semesters 5, 6, 7. By lowering the GPA for semesters 5, 6, and 7 we will better retain the students who drop below the 2.5 in those**

semesters. Ultimately, we suppose this will also graduate more students. Email response, 10/9/21.]

11. Proposed update to critical tracking in Telecommunications Major [A]

- <https://secure.aa.ufl.edu/Approval/reports/16396>
- **Summary:**
 - **Changes critical tracking GPA requirement from 2.5 to 2.0 in semesters 2, 3, 5 to make consistent in all semesters and across all CJC majors**
 - **Note: Enrollment and graduation data were examined. This change should increase enrollments and timely completion of degree requirements.**
- **Comments:**
 - **None**

12. Proposed Quest 2 curriculum update for Bachelor of Science in Nuclear Engineering [R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16067>
- **Summary:**
 - **Updating curriculum to include Quest 2**
- **Comments:**
 - ~~Writing appears to add to 18,000 words? Please update or clarify where students receive full writing word count.~~
 - 1. Clarified [10/10/21]:**
 - 6000 - State Core Gen Ed Composition (Semester 1)**
 - 2000 - Quest 1 (Semester 1)**
 - 6000 - ENC 3246 (Semester 2)**
 - 2000 - Quest 2 (Semester 2)**
 - 2000 - State Core Gen Ed Humanities (Semester 3)**

4000 - ENU 4505L (Semester 9)

2000 - ENU 4661C (Semester 9)

- ~~Please clarify semester 7 technical elective formatting seems wrong.~~ **[This is a typo that was introduced into the catalog several years ago. It is corrected in the new upload: REVISED_10Oct2021_HWCOE BS Nuclear Engineering Catalog Copy - Quest 2 Curriculum Update.docx and in the academic approval form. Email, 10/10/21]**
- **UCC Meeting Question/Comment:**
 1. We will need to have this retroactively added to the current catalog since the Quest 2 requirement is in effect for all incoming Fall 2021-2022 FTIC students.
 2. **To Departmental Advisors: Please make sure students are aware of the Quest 2 requirement and accompanying changes in this request.**

13. Proposed Quest 2 curriculum update to the Materials Science and Engineering

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16056>
- **Summary:**
 - **Quest 1 moved from semester 2 to semester 1. Now must fulfill writing requirement: 2,000 words and international or diversity**
 - **In semester 2, add Quest 2 (Gen Ed Social/Behavior Science); Writing requirement 2,000 words; with international or diversity**
 - **State Core Gen Ed Social and Behavioral Sciences moved to semester 7**
 - **In semester 8, State Core Gen Ed Humanities now must fulfill writing requirement 2,000 words or more.**
- **Comments:**
 - **UCC Meeting Question/Comment:**

1. We will need to have this retroactively added to the current catalog since the Quest 2 requirement is in effect for all incoming Fall 2021-2022 FTIC students.
2. To Departmental Advisors: Please make sure students are aware of the Quest 2 requirement and accompanying changes in this request.

14. Proposed termination of the Nuclear and Radiological Sciences Major [A]

- <https://secure.aa.ufl.edu/Approval/reports/16394>
- Summary:
 - Proposes terminating the NRS major in the Department of Nuclear and Radiological Sciences
 - “This Major has not had any students accepted in many years and was long-time intended to be closed out (Communication errors resulted in a lack of proper filing for termination of major), this request seeks to fulfill that intent. The Major does not fulfill a meaningful role beyond what is already achievable in the NE-major, especially if accounting for options through TE credits, etc.”
- Comments:
 - None

15. Proposed elimination of Degree in Environmental Land Use [A]

- <https://secure.aa.ufl.edu/Approval/reports/16476>
- Summary:
 - This request proposes elimination of the University of Florida Levin College of Law LL.M in Environmental Land Use Law in Degree CIP Code: 22.0207. The program is not currently marketed and has no enrollment.

- **Comments:**
 - None
 - **UCC Meeting Questions/Comments:**
 1. **The termination and phase-out terms on the form will need updating. They are currently Fall 2020 and Fall 2021, respectively.**

16. Proposed curriculum change to electives in College of Medicine [CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/16452>
- **Summary:**
 - **Companion request to #16451**
 - **This request: Reduce the total number of credits needed for graduation from 196 to 192.**
 - **Decrease in credits:**
 1. **Uncouple Family Medicine and Geriatrics Clerkship into 2 separate clerkships worth the same total credits as previous.**
 2. **Reduce the total number of electives required for graduation from 20 to 16 credits. (Course and clerkship credits can either be 2 or 4 credits as individual courses/clerkships.)**
- **Comments:**
 - ~~Please confirm the course changes have already been submitted and approved.~~ [Yes, MDC7124 (#16453) for Family Medicine & MDC7140 (#16454) Geriatrics were both approved during the September 21, 2021 UCC meeting. Email response, 10/11/21]
 - ~~Can a simplified curriculum document be submitted showing where the specific changes are occurring?~~ [Uploaded to request, 10/11/21]

17. Proposed curriculum change to 3rd/4th year schedule in College of Medicine

[CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/16451>

- **Summary:**

- **Companion request to #16451**

- **This request:**

- 1. Change 3rd and 4th year curriculum from the following:**

Year 3

Family Medicine and Geriatrics Clerkship (MDC 7124) = 12 credits

Medicine Clerkship (MDC 7200) = 8 credits

Obstetrics and Gynecology Clerkship (MDC 7180) = 6 credits

Pediatrics Clerkship (MDC 7400) = 8 credits

Psychiatry Clerkship (MDC 7830) = 6 credits

Surgery Clerkship (MDC 7600) = 8 credits

Year 4

Anesthesiology Clerkship (MDC 7700) = 4 credits

Emergency Medicine Clerkship (MDC 7710) = 4 credits

Neurology Clerkship (MDC 7800) = 4 credits

Sub-internship (select 1: Community Health (MDC7 7123)), Medicine (7203), Pediatrics (MDC

7401), Surgery (MDC 7602) = 4 credits

Internship 101 = 4 credits

Elective courses/clerkships = 2-4 credits; total of 20 credits required

To the following:

Year 3

Family Medicine and Ambulatory Care Clerkship (MDC 7124) = 8 credits (see request #16453)

*Geriatrics Clerkship (MDC 7140) = 4 credits (see request #16454)

Medicine Clerkship (MDC 7200) = 8 credits

Obstetrics and Gynecology Clerkship (MDC 7180) = 6 credits

Pediatrics Clerkship (MDC 7400) = 8 credits

Psychiatry Clerkship (MDC 7830) = 6 credits

Surgery Clerkship (MDC 7600) = 8 credits

Year 4

Anesthesiology Clerkship (MDC 7700) = 4 credits

Emergency Medicine Clerkship (MDC 7710) = 4 credits

Neurology Clerkship (MDC 7800) = 4 credits

Sub-internship (select 1: Community Health (MDC7 7123)), Medicine (7203), Pediatrics (MDC

7401), Surgery (MDC 7602) = 4 credits

Internship 101 = 4 credits

Elective courses/clerkships = 2-4 credits; total of 16 credits required (see request #16452)

*Geriatrics Clerkship already has a course number as was a required 4th year course.

UCC

previously approved change to move to 3rd year curriculum.

- **Comments:**

- ~~Please confirm the course changes have already been submitted and approved.~~ **[Yes, MDC7124 (#16453) for Family Medicine & MDC7140 (#16454) Geriatrics were both approved during the September 21, 2021 UCC meeting. Email response, 10/11/21]**
- ~~Can a simplified curriculum document be submitted showing where the specific changes are occurring?~~ **[See attached, “Medical Education Program Credits” also added to request #16451.]**

18. Proposed name change to the Department of Orthopaedics and Rehabilitation

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16395>
- **Summary:**
 - **This request proposes to change the name of “Department of Orthopaedics and Rehabilitation” to “The Department of Orthopaedic Surgery and Sports Medicine.”**
 - **The area of rehabilitation was shifted to the new Department of Physical Medicine and Rehabilitation that launched July 1, 2021. The remaining faculty in the Department of Orthopaedics and Rehabilitation are orthopedic surgeons and others that are primary care sports medicine physicians (2 family practice and 1 emergency medicine).**
 - **The requested new name is aligned with the name of the building where faculty practice, “OSMI, Orthopaedics and Sports Medicine Institute.”**
- **Comments:**
 - **None**
 - **Questions/Comments for UCC Meeting:**
 1. **Apparently, the program has been using the requested name given its web site lists it? For how long has the requested, unapproved name been publicized and in what other capacities? <https://www.ortho.ufl.edu>**



Certificates

25. Proposed Nurse Educator certificate for classroom and clinical teaching [A]

- <https://secure.aa.ufl.edu/Approval/reports/15994>
- **Summary:**
 - **This request proposes to create a post-Master's degree Nurse Educator certificate. This certificate is designed for students who aspire to university nursing faculty positions and clinical education position.**
 - **Total required credits: 9**
 - **Requires Master's degree and multiple credentials for admission, including licensure to practice as an APRN in Florida, national certification as an APRN, .English proficiency, etc.**
- **Comments:**
 - **All three courses proposed for this certificate were approved by UCC in March 2021.**

COURSE RECOMMENDATIONS

27. Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
EDG 4XXX– Senior Seminar Education Sciences (p. 15)	PCB 4XXX- Synthetic Biology and Comparative Genomics (p. 17)	ALS 4XXX– Controlled Environment Plant Production (pp. 13-15)
CAP 4XXX– Generating Expressiveness in Intelligent Agents and Avatars (pp. 15- 16)		
DIG 4XXX– Experience Design for Social Engagement (p. 16)		
DIG 4XXXXC– Motion Design (p. 16)		
ANT 1XXX– Indigenous Values (pp. 16)		
AST 2XXX– Introduction to Python for Physical Sciences (p. 16)		
GEO 3XXX– Sea Level Science (p. 17)		
HNG 2XXX– Intermediate Hungarian I (p. 17)		
HNG 2XXX– Intermediate Hungarian II (p. 17)		
STA 3XXX- Statistical Modeling (p. 17)		

ZOO 4XXX- Marine Mammal Biology (p. 17-18)		
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Agricultural and Life Sciences

A. ALS 4XXX– Controlled Environment Plant Production

[R]

- <https://secure.aa.ufl.edu/Approval/reports/15958>
- Comments:
 - Please review the UF Student health excuse note section and consider directing students to the following link and verbiage:
<https://shcc.ufl.edu/forms-records/excuse-notes/> and removing the current syllabus wording.
 - Existing wording of Attendance/Make-up Policy for Class::
Attendance and Make-Up Work: Requirements for class attendance and make-up exams, assignments and other work are consistent with university policies that can be found at: <https://catalog.ufl.edu/UGRD/academic-regulations/attendancepolicies/>. No make-up assignments including quizzes and exams will be given except in extenuating circumstances as in the case of valid medical reasons or unless prior arrangements have been made.
In the event you do miss assignments for valid medical reasons, your instructors require letter-head documentation from either a physician (NOT health clinic), an academic advisor, or the UF Dean of Student’s Office (UF email will suffice) within 24 hours of an assignment deadline. Please note that letterhead documentation does NOT mean a note from your Mom (or Dad or Aunt, Uncle, cousin, Uncle who is a lawyer, best friend, boss, etc.). Letterhead documentation does NOT refer to a note scribbled on a prescription pad from a walk-in clinic or the Student Health Center the day an assignment is due because you had a cold, or pleading that you overslept, had computer problems, or a job interview on a due date...these types of excuses do not satisfy the criteria for extenuating circumstances and cannot be accepted. Letterhead documentation DOES mean the submission of a formal, business letter on

letterhead (or a UF email from advisor or UF Dean of Students) including relevant dates for the excuse within 24 hours of a missed assignment. Additional information and UF policies related to attendance, expectations, make-up exams can be found in the [Undergraduate Catalog](#).

- Please note that a student may not be able to contact faculty within 24 hours of an absence. “If possible” wording should be added to this statement.
- Also, note that reasons for excused absences include more than health-related reasons. Absence from class because of a religious holiday does not require documentation.
 - Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.
 - You may also copy and paste the following statement into the syllabus, as long as the syllabus wording does not contradict UF policy;
 - “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
- This course is listed as an online course and fully asynchronous. Will this course be part of UF Online? If so, a letter of support must be submitted by the UF Online program.
- Quizzes are opened on Friday at 5 PM and closed Sunday at 11:59 PM. If a student has a question concerning a quiz question, who is on call to answer their question, and how do they contact that individual?

Education

B. EDG 4XXX– Senior Seminar Education Sciences

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/14755>
- Comments:
 - ~~How are the Career Exploration Activities assessed?~~ [Updated to include more information, 10/12/21]
 - ~~What does “You will turn in all materials on time and in a professional manner mean?”~~[Clarified the entire section on professionalism, including the expected response time from students, and various language about professionalism that was vague, including that discussions are expected to occur based on netiquette provided in week 1 (which goes over how to have civil discussions that are respectful yet push thinking).]
 - ~~If points are deducted for failure to respond to email, what is the expected response time? This should be detailed for students.~~ [Updated]
 - ~~What are “unprofessional” discussions?~~ [Updated]
 - ~~Please clarify whether the course will be part of UFonline or not? If so a letter of support must be provided.~~ [Previously approved by UF Online as special topics course and required for both UF Online and campus-based students since 2019.]
 - ~~Has request for prerequisite course been submitted (EDG 2xxx Critical Issues in Education) or approved, if the prereq has not been approved this course cannot be approved.~~ [Yes, the pre-req course has been approved as EDG 2021, and I updated that in the request]

Engineering

C. CAP 4XXX– Generating Expressiveness in Intelligent Agents and Avatars

~~[CA]~~[A]

- <https://secure.aa.ufl.edu/Approval/reports/15989>
- Comments:
 - ~~Are office hours exclusively via Zoom?~~ [Office hours will be held as a combination of Zoom and in-person meeting with the intent of best serving the enrolled students. Email, response 10/14/21]

- ~~Texts listed as recommended in the syllabus are not noted as recommended in the UCC form. Please update. [I have updated the UCC form.]~~
- ~~Syllabus description of assignments says there will be “approximately” 2 homework assignments; only 2 are noted in the syllabus under the evaluation of grades section. Will this be subject to change, if so please explain why. [Thank you for noting this. I agree that ambiguity is confusing to students, and therefore, I have updated the syllabus accordingly to say that there will be 2 homework assignments.]~~
- ~~Encourage submitter to include AI or more detail; in course title to better describe the course content. [I have modified the title to read “Generating Expressiveness in Intelligent Agents and Avatars”. I have updated the syllabus and the UCC form.]~~

Art

D. DIG 4XXX– Experience Design for Social Engagement

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16512>
- Comments:
 - None

E. DIG 4XXXC– Motion Design

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16509>
- Comments:
 - None

Liberal Arts and Sciences

F. ANT 1XXX– Indigenous Values

[CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/15937>

- Comments:
 - Requesting permanent course status for Quest course.
 - ~~Please update syllabus language regarding recording of class to be in line with University policy and an on-campus course.~~
- http://syllabus.ufl.edu/media/syllabusufledu/syllabi_policy_8_5_2021.pdf

G. AST 2XXX– Introduction to Python for Physical Sciences **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/14138>
- Comments:
 - None

H. GEO 3XXX– Sea Level Science **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/15807>
- Comments:
 - None

I. HNG 2XXX– Intermediate Hungarian I **[CA][A]**

- <https://secure.aa.ufl.edu/Approval/reports/15500>
- Comments:
 - ~~Please be sure to include section regarding excused absences for students and update form to provide policy.~~ **[Updated, 10/11/21]**

J. HNG 2XXX– Intermediate Hungarian II **[CA][A]**

- <https://secure.aa.ufl.edu/Approval/reports/15502>
- Comments:

- Please be sure to include section regarding excused absences for students and update form to provide policy. [Updated, 10/11/21]
- Please confirm that prereq should be Intro to Hungarian I. [Updated, 10/13/21]

K. PCB 4XXX- Synthetic Biology and Comparative Genomics **[CA]**

- <https://secure.aa.ufl.edu/Approval/reports/14427>
- Comments:
 - Please confirm that passing grades in PCB 3063 or AGR 3303 or PCB 4522 means D or better. If so, please remove “passing grades” from the pre-requisite section of the approval form, as this is standard.

L. STA 3XXX- Statistical Modeling **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/15992>
- Comments:
 - None

M. ZOO 4XXX- Marine Mammal Biology **[A]**

- <https://secure.aa.ufl.edu/Approval/reports/15854>
- Comments:
 - None

28. Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
SUR 4949– Co-op Work Experience (p. 20)	AST 3018– Astronomy and Astrophysics 1 (p. 33)	

FYC 3101– Parenting and Family Development (P. 22)	FYC 4426– Risk Management in Nonprofit Organizations (pp. 21-22)	
FYC 4941– Practicum in Family, Youth and Community Sciences (pp. 22-23)	FYC 4428– Human Resource Management for Nonprofits (p. 22)	
DAN 4860L – Dance Clinical Practice (p. 23)		
MAN5502– Production and Operations Management (p. 23)		
LAA 4394– Advanced Design Communications (p. 25)		
LAA 4353C – Urban Design Studio (pp. 25-26)		
LAA 2360C– Principles of Landscape Architecture (pp. 27-28)		
LAA 4358– Senior Independent Project (pp. 23-24)		
LAA 4210– Landscape Architecture Professional Practice (pp. 24-25)		
LAA 4230– Theories of Landscape Architecture (pp. 26-27)		
LAA 3352C– Planting Design Studio (p. 28)		
LAA 2532– Landscape Management (pp. 28-29)		
LAA 2330– Site Analysis (pp. 29-20)		
IDH 4940– Internship (p. 30)		
HSC 3502– Survey of Diseases and Disability (p. 30)		
SPA 3003– Phonetic Theory and Transcription (pp. 30-31)		
ADV 4302– Great Ideas in the Marketplace (p. 31)		
ADV 4940– Advertising Internship (p. 31)		

ADV 4941– Advanced Advertising Internship (p. 31)		
COM 4510– Political Communication (p. 32)		
PUR 3622– Social Media Management (p. 32)		
PUR 4203– Ethics and Professional Responsibility in Public Relations (p. 32)		
PUR 4404C– International Public Relations (p. 32)		
PUR 4443– Global Social Change Communication (p. 33)		
RTV 3502C– Introduction to Sports Production (p. 33)		
FYC 4408– Organizational Leadership for Nonprofits (pp. 20-21)		
FYC 4410– Fund Raising for Community Nonprofit Organizations (p. 21)		

Agricultural and Life Sciences

A. SUR 4949– Co-op Work Experience

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16257>
- Comments:
 - Increasing credits from 1 to 2. Students previously required to take 2 1-credit courses co-op work experiences in same semester.
 - Rationale: “With our 2016 catalog revision to this major, the co-op experiences were combined to require 2 credits of SUR4949 during a single semester. So, students are now only completing a single Co-op Work Experience and need to be able to register for it as a single 2-credit

course. This would align with our current UF Catalog semester plan for the Geomatics major”

- ~~Is the problem that students could only sign up for this Co-op Work Experience one credit at a time. No stacking of the same course in the same semester?~~ [That is part of the problem. The curriculum was modified in 2016 to change the previous co-op requirement of two 1-credit courses to the current co-op requirement of one 2-credit course. The problem is that the corresponding request to change the course credits was not filed at the same time. This course change request will make the course credits consistent with the curriculum modification that was approved in 2016. Email response, 10/12/21]
- ~~Was the curriculum change previously approved? If so please provide request number. How have students been registering/ completing requirements since 2016? Please provide more background for change.~~ [That is part of the problem. The curriculum was modified in 2016 to change the previous co-op requirement of two 1-credit courses to the current co-op requirement of one 2-credit course. The problem is that the corresponding request to change the course credits was not filed at the same time. This course change request will make the course credits consistent with the curriculum modification that was approved in 2016.]’
- Department will be submitting subsequent curriculum change request clarifying model semester plan.

B. FYC 4408– Organizational Leadership for Nonprofits:

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/15846>
- Comments:
 - ~~Please update and correct all UF required links in syllabus.~~ [Updated, 10/14/21]

- ~~Course must still have a prerequisite at the 4000 level. Recommend having co-requisite course and adding same prereqs as coreq course. [Updated, 10/14/21]~~
- ~~Please update form to simply state the co-req course without the explanation in both co-req or pre-req section. [Updated, 10/14/21]~~

C. FYC 4410– Fund Raising for Community Nonprofit Organizations [R][CA]

- <https://secure.aa.ufl.edu/Approval/reports/15847>
- Comments:
 - ~~Please rephrase office hours section. Office hours must be clearly stated and open to students during that time, students may ask for an appointment via email at different time. [Updated, 10/14/21]~~
 - ~~Please consolidate standard policies into one section of syllabus. [Updated, 10/14/21]~~
 - ~~Please update and correct all UF required links in syllabus. [Updated, 10/14/21]~~
 - Course must still have a prerequisite at the 4000 level. Recommend having co-requisite course and adding same prereqs as co-req course.
 - Please update form to simply state the co-req course without the explanation in both co-req or pre-req section.
 - **This is not a correct prerequisite/corequisite. The prerequisite should not be the same as the corequisite, students will not be able to take the course. From form:**
 - **Current Prerequisites FYC4409**
 - **Proposed Prerequisites FYC4409**
 - **Change Co-requisites? Yes**
 - **Current Co-requisites None**
 - **Proposed Co-requisites FYC4409**

D. FYC 4426– Risk Management in Nonprofit Organizations

[R][CA]

- <https://secure.aa.ufl.edu/Approval/reports/15848>
- Comments:
 - Course must still have a prerequisite at the 4000 level. Recommend having co-requisite course and adding same prereqs as coreq course.
 - Please update form to simply state the co-req course without the explanation in both co-req or pre-req section.
 - **This is not a correct prerequisite/corequisite. The prerequisite should not be the same as the corequisite, students will not be able to take the course.**
From form:
 - **Current Prerequisites FYC4409**
 - **Proposed Prerequisites FYC4409**
 - **Change Co-requisites? Yes**
 - **Current Co-requisites None**
 - **Proposed Co-requisites FYC4409**
 - ~~Course evaluation appear to be included twice in the syllabus. Please use the up to date section. Same for Student complaint process. Complaint link does not work.~~
 - ~~Please update and correct all UF required links in syllabus.~~

E. FYC 4428– Human Resource Management for Nonprofits

[R][CA]

- <https://secure.aa.ufl.edu/Approval/reports/15850>
- Comments:
 - “Requesting to change the prerequisites to FYC4428 from junior/senior standing to a co-requisite of FYC4409 will allow the students to gain the foundational knowledge taught in FYC4409 at the same time as completing a more specific topic within the nonprofit sector. Nonprofit courses are not taught every semester and allowing students to enroll in co-requisite courses will facilitate student progress through the minor.”

- Please update form to leave Junior/Senior standing as prerequisite as the course is still required to have a prereq, or make the prereqs the same as the co-req course.
- Please update form to simply state the co-req course without the explanation in both co-req or pre-req section.
- This is not a correct prerequisite/corequisite. The prerequisite should not be the same as the corequisite, students will not be able to take the course.

From form:

- Current Prerequisites FYC4409
- Proposed Prerequisites FYC4409
- Change Co-requisites? Yes
- Current Co-requisites None
- Proposed Co-requisites FYC4409
- ~~Please include readings.~~
- ~~Please fix broken links in syllabus:~~
 - ~~<https://fyes.ifas.ufl.edu/research/wiley-lab/>~~
 - ~~www.dso.ufl.edu/dre~~
 - ~~<http://www.distance.ufl.edu/student-complaint-process>~~
 - ~~<http://www.distance.ufl.edu/student-complaints>~~
- ~~Students with disabilities is listed twice.~~
- ~~Please update and correct all UF required links in syllabus.~~

F. FYC 3101– Parenting and Family Development

~~[C]~~[A]

- <https://secure.aa.ufl.edu/Approval/reports/16420>
- Comments:
 - ~~Please update and correct all UF required links in syllabus. Including student complaint process links.~~ [Updated links in syllabus, 10/14/21]

G. FYC 4941– Practicum in Family, Youth and Community Sciences

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16473>
- Comments:
 - ~~Please provide more detail regarding how course objectives will be met.~~
[Additional detail has been provided, 10/12/21]
 - ~~Please provide specific information regarding what students will be doing for the different credit options.~~
 - ~~Please update and correct all UF required links in syllabus.~~

Arts

H. DAN 4860L – Dance Clinical Practice

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16378>
- Comments:
 - Termination of course

Business

I. MAN5502– Production and Operations Management

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16068>
- Comments:
 - Changing the prerequisite of MAN5502 to either QMB5304, QMB5305, or QMB6358. All three courses QMB5304, QMB5305, and QMB6358 cover the same needed content for students to excel in MAN5502. Students can take any one of the three to satisfy the prerequisite requirement.

Design, Construction and Planning

J. LAA 4358– Senior Independent Project

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16370>

- Comments:
 - Course request part of program requests: 16371 & 16379
 - Requesting change in credits from 8 to 6.
 - ~~Please include attendance/makeup policy in syllabus.~~
http://syllabus.ufl.edu/media/syllabusufledu/syllabi_policy_8_5_2021.pdf
 [Response: the requested verbiage has been added to the syllabus, and the syllabus has been updated in the approvals website. 10/14/21]
 - Please provide what is specifically being removed from the course or changed in order to reduce credit total of course? Or is the credit change more related to advancements in technology? [The reduction in credit is more related to advancements in technology and reductions in time necessary to complete the independent project due to those advancements and other course offerings that assist in making our students more efficient in their work. This is outlined in detail in the course modify form on the approvals website.]
 - How will this impact remaining students? [this has been reviewed with our DCP advisors who have the ability to manually accept the six credit course in lieu of the eight credit course (assuming the student has electives to satisfy the other 2 credits necessary to achieve 144 total credits). If the additional two credits are necessary for the student to graduate, they can take a directed study (LAA4905) with additional project requirements to achieve the total 8 credits.]

K. LAA 4210– Landscape Architecture Professional Practice

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16369>
- Comments:
 - Course request part of program requests: 16371 & 16379
 - Requesting change from 4 to 3 credits

- ~~“Cell phones must be turned off during class.” This does not comply with UF policy, students must be allowed to have access to their phones. [Removed, 10/14/21]~~
 - ~~“If no prior arrangement is made with the instructor for a late submittal”. This does not comply with UF policy, students with excused absences/ emergency must be allowed to make up assignments.~~
<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#absencestext> [The intent of the wording was to indicate that the student needs to coordinate with the instructor regarding extensions related to excused absences/emergencies. It was never intended that students with excused absences/emergencies not be allowed to make-up missed assignments. The wording has been revised to take out the word “prior” indicating that the student needs to coordinate with the instructor, but that in illness and emergency conditions, the student can make arrangements after the assignment is due.]
 - How will this impact remaining students? [This question appears to be in error. These comments are specific to the students enrolled in the class at a specific time. There will be no remaining students.]
- (1) ~~Follow up question from UCC: If a student in the current 144 credit hour program takes this course at 3 credits, how will the additional 1 credit hour be covered?~~[DCP advisors would work with the student to either satisfy the extra credit with an elective or sign-up for a one credit of LAA4905 (Directed Study) where the student would do extra work related to the course. Email, 10/18/21]

L. LAA 4394– Advanced Design Communications

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16368>
- Comments:
 - Course request part of program requests: 16371 & 16379
 - Changing course level from 4000 to 3000.

- ~~“notify the instructor prior (via email) to the start of class”. This does not comply with UF policy, students with excused absences/emergency must be allowed to make up assignments. <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#absencestext> [This section has been revised to say as soon as possible rather than to notify the instructor prior to allow for illness and emergencies where contacting the instructor prior cannot be done. Additional verbiage was added to refer to university policies. Email, 10/14/21]~~
- How will this impact remaining students? [This course is being changed from a 4000 level course to a 3000 level course because the curriculum is being shifted from a 5-year curriculum to a 4-year curriculum. The content of this course is not being changed; the level reduction is a result of where it falls in the new curriculum. Rather than leaving it as a 4000 level course with students taking it in their 3rd year, it was advised by the Office of Undergraduate Affairs to adjust the levels to the new curriculum. Therefore, since there are no adjustments to the course content, remaining students in the 5-year program will take LAA3394 and will coordinate with their advisors in DCP who are aware of the course change and will make the necessary adjustments in the critical tracking. Since there is no requirement that students take certain levels in specific years, if an adjustment to the course content is required to change the level, we will keep the course at the approved level and reflect the course numbers accordingly in the 4-year curriculum.]

M. LAA 4353C – Urban Design Studio

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16367>
- Comments:
 - Course request part of program requests: 16371 & 16379
 - Requesting to change the course level from 4 to 3.

- ~~“Late submissions are not accepted.” & “request for an extension to the course instructor prior to the deadline” & “Late submissions do not excuse missed presentations.”~~ These course policies do not comply with UF policy, students with excused absences/emergency must be allowed to make up assignments. <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#absencestext> [The verbiage related to late submissions (and related attendance policies) has been revised and updated in the approvals website. Email, 10/14/21]
- ~~Please provide more detail regarding assignments for the class, It appears there is only one graded assignment for the entirety of the course.~~ [the detail has been provided in the syllabus. Please note that this is a design studio and assignments and schedule are geared towards a specific project. The project changes every year, and the detailed information provided is for the past year’s project.]
- ~~How will this impact remaining students?~~ [This course is being changed from a 4000 level course to a 3000 level course because the curriculum is being shifted from a 5-year curriculum to a 4-year curriculum. The content of this course is not being changed; the level reduction is a result of where it falls in the new curriculum. Rather than leaving it as a 4000 level course with students taking it in their 3rd year, it was advised by the Office of Undergraduate Affairs to adjust the levels to the new curriculum. Therefore, since there are no adjustments to the course content, remaining students in the 5-year program will take LAA3394 and will coordinate with their advisors in DCP who are aware of the course change and will make the necessary adjustments in the critical tracking. Since there is no requirement that students take certain levels in specific years, if an adjustment to the course content is required to change the level, we will keep the course at the approved level and reflect the course numbers accordingly in the 4-year curriculum.]

N. LAA 4230– Theories of Landscape Architecture

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16366>
- Comments:
 - Course request part of program requests: 16371 & 16379
 - Requesting to change the course level from 4 to 3.
 - ~~The syllabus appears to only cover ten weeks of a semester. Please provide more detail regarding the full semester.~~ [UCC follow up comment: Updated, however, the final exam is now in week 13. Please confirm that this is not a cumulative final exam. Cumulative final exams must be administered at the end of the semester in the exam week period. Email, 10/14/21. The final exam is not cumulative. Email, 10/18/21]
 - ~~Please provide more detail regarding assignments, reports, participation grade.~~ [Updated]
 - ~~What is being removed from the course or changes in order to reduce level of course?~~ [This course is being changed from a 4000 level course to a 3000 level course because the curriculum is being shifted from a 5-year curriculum to a 4-year curriculum. The content of this course is not being changed; the level reduction is a result of where it falls in the new curriculum. Rather than leaving it as a 4000 level course with students taking it in their 3rd year, it was advised by the Office of Undergraduate Affairs to adjust the levels to the new curriculum. If an adjustment to the course content is required to change the level, we will keep the course at the approved level since there is no requirement for a student to take a certain level course in a specific year and the 4-year curriculum will be revised to reflect the existing course numbers.]
 - ~~How will this impact remaining students?~~ [Since there are no adjustments to the course content, remaining students in the 5-year program will take LAA3230 and will coordinate with their advisors in DCP who are aware of the course change and will make the necessary adjustments in the critical tracking.]

O. LAA 2360C– Principles of Landscape Architecture

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16365>
- Comments:
 - Course request part of program requests: 16371 & 16379
 - Change of prerequisites; The department is proposing to change the BLA degree from a 5-year degree to a 4-year degree. The change in the prerequisite is a result of ARC1301 no longer being required as part of the curriculum. LAA2330 is the appropriate prerequisite for this course.
 - ~~How will this impact remaining students?~~ [DCP Undergraduate Advisors are aware of the curriculum change and will work with the students that elect to stay in the 5-year program. Email, 10/14/21]

P. LAA 3352C– Planting Design Studio

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16358>
- Comments:
 - Course request part of program requests: 16371 & 16379
 - Requesting to change the course level from 3 to 2.
 - ~~“Up to 3 excused absences are permitted.”. This does not meet UF policy, excused absences may not be limited.~~ [The language has been revised and the revised syllabus has been uploaded to the approvals website. Email, 10/14/21]
 - ~~Please provide more detail regarding grading and assignments.~~ [Added to syllabus: Evaluation will be based on a combination of attendance, participation and performance in in-class activities and exercises, and studio project assessments. A list of primary projects, weights, and due dates will be provided at the start of the semester. Updated 10/14/21]
- ~~UCC follow up question: The UCC requires grading weightings and projection descriptions in order to evaluate the appropriateness of the grading schema for the course. Please~~

~~provide more detail to the Committee.~~ [The syllabus has been updated with the appropriate information.10/18/21]

- ~~How will this impact remaining students?~~ [This course is being changed from a 3000 level course to a 2000 level course because the curriculum is being shifted from a 5-year curriculum to a 4-year curriculum. The content of this course is not being changed; the level reduction is a result of where it falls in the new curriculum. Rather than leaving it as a 3000 level course with students taking it in their 2nd year, it was advised by the Office of Undergraduate Affairs to adjust the levels to the new curriculum. Therefore, since there are no adjustments to the course content, remaining students in the 5-year program will take LAA2352 and will coordinate with their advisors in DCP who are aware of the course change and will make the necessary adjustments in the critical tracking. Since there is no requirement that students take certain levels in specific years, if an adjustment to the course content is required to change the level, we will keep the course at the approved level and reflect the course numbers accordingly in the 4-year curriculum.]

Q. LAA 2532– Landscape Management

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16290>
- Comments:
 - Course request part of program requests: 16371 & 16379
 - Request changes the course level from 2 to 1.
 - ~~Please provide more detail regarding what is changing for the course to move from 2000 level to 1000 level. Is content being removed is this change really necessary?~~ [This course is being changed from a 2000 level course to a 1000 level course because the curriculum is being shifted from a 5-year curriculum to a 4-year curriculum. The content of this course is not being changed; the level reduction is a result of where it falls in the new curriculum. Rather than

leaving it as a 2000 level course with students taking it in their 1st year, it was advised by the Office of Undergraduate Affairs to adjust the levels to the new curriculum. If an adjustment to the course content is required to change the level, we will keep the course at the approved level since there is no requirement for a student to take a certain level course in a specific year and the 4-year curriculum will be revised to reflect the existing course numbers. Email response, 10/14/21]

• ~~UCC follow up comment: Please refer to page 14 of the SCNS Manual for guidance on selecting an appropriate course level:~~
<https://flscons.fldoe.org/LinkUploads/SCNS%202020%20Handbook.pdf>

• [This course can be a freshman or sophomore level course. With a 4-year program, there are fewer years and thus less flexibility in placing the course. 10/18/21]

- ~~How will this impact remaining students?~~ [Since there are no adjustments to the course content, remaining students in the 5-year program will take LAA1532 and will coordinate with their advisors in DCP who are aware of the course change and will make the necessary adjustments in the critical tracking.]
- ~~How will this change impact transfer students? Please show where this course falls in a 4 semester plan for transfer students.~~ [This course would fall in the spring of the first year for a transfer student. Email, 10/18/21]

R. LAA 2330– Site Analysis

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16289>
- Comments:
 - Course request part of program requests: 16371 & 16379
 - Request changes the course level from 2 to 1.
 - ~~Please provide more regarding what content is being removed to warrant the change in course level.~~ [This course is being changed from a 2000 level course to a 1000 level course because the curriculum is being shifted from a 5-

year curriculum to a 4-year curriculum. The content of this course is not being changed; the level reduction is a result of where it falls in the new curriculum. Rather than leaving it as a 2000 level course with students taking it in their 1st year, it was advised by the Office of Undergraduate Affairs to adjust the levels to the new curriculum. If an adjustment to the course content is required to change the level, we will keep the course at the approved level since there is no requirement for a student to take a certain level course in a specific year and the 4-year curriculum will be revised to reflect the existing course numbers.]

(1) ~~UCC follow up comment: Please refer to page 14 of the SCNS Manual for guidance on selecting an appropriate course level:~~
<https://flscons.fldoe.org/LinkUploads/SCNS%202020%20Handbook.pdf> [This course can be a freshman or sophomore level course. With a 4-year program, there are fewer years and thus less flexibility in placing the course. Email, 10/18/21]

- ~~How will this impact remaining students?~~ [Since there are no adjustments to the course content, remaining students in the 5-year program will take LAA1330 and will coordinate with their advisors in DCP who are aware of the course change and will make the necessary adjustments in the critical tracking.]

Honors

S. IDH 4940– Internship

[CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/16240>
- Comments:
 - ~~Is there a definition of what students are required to do for 0 cr as far as time commitment?~~ [A minimum of 45 internship hours is required for 0 credit. Email update 10/11/21]

- Please note that for a zero credit hour course students are still required to pay for 1 credit hour.

Public Health and Health Professions

T. HSC 3502– Survey of Diseases and Disability

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16190>
- Comments:
 - Adding “health science minors” to prerequisites

U. SPA 3003– Phonetic Theory and Transcription

[CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/16428>
- Comments:
 - ~~“If you are not vaccinated, get vaccinated. Vaccines are readily available at no cost and have been demonstrated to be safe and effective against the COVID-19 virus.”~~
 - ~~Recommend rephrasing to “UF strongly encourages you to get vaccinated.”~~ [Language updated, 10/12/21]
 - ~~Please update all hyperlinks and make sure they all are working correctly (i.e. bluera link).~~

Journalism and Communications

V. ADV 4302– Great Ideas in the Marketplace

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16225>
- Comments:
 - Updating prereq to new number.

W. ADV 4940– Advertising Internship

[CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/16468>
- Comments:
 - Request to add ENC 3252 to improve students writing skills during internship.
 - ~~Prerequisite: “one completed advertising related course as needed”~~
 - ~~Please clarify what this means, is this departmentally controlled?~~
 - ~~What is “professional GPA in prerequisite?”~~
 - [Updated to: ADV major; 2.50 minimum major GPA; minimum grades of C in ADV 3008 MAR 3023, ENC 3252, and SPC 2608 or ORI 2000; department permission. 10/11/21]

X. ADV 4941– Advanced Advertising Internship

[CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/16226>
- Comments:
 - ~~Request to add ENC 3252 to improve students writing skills during internship.~~
 - ~~What is “professional GPA” in prerequisite?~~
 - [Updated to: 4JM ADV; 2.50 minimum major GPA; minimum grades of C in ADV 3008, MAR 3023 and ENC 3252; and department permission. 10/11/21]

Y. COM 4510– Political Communication

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16524>
- Comments:
 - Change the prefix of COM4510 to PUR4510 so it matches the department that created and will be offering the course.

- SCNS may or may not approve this request.

Z. PUR 3622– Social Media Management

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16479>
- Comments:
 - Changing the prerequisite for PUR3622 from junior standing or higher to sophomore standing or higher.

AA. PUR 4203– Ethics and Professional Responsibility in Public Relations ~~[CA]~~[A]

- <https://secure.aa.ufl.edu/Approval/reports/16523>
- Comments:
 - Removing PUR3500 as a prerequisite. Retaining PUR3000(C) as a prerequisite.
 - ~~How was it determined the skills in PUR3500 were no longer necessary for this course?~~ [PUR 4203 is part of the International Certificate and PUR3500 has been waived off on for non-PR majors since the Certificate was started. There has been no difference in student accomplishments/grades in the course based on whether they had completed PUR 3500 or not. Upon reflection on the course, it was determined that the skills needed are covered in PUR3000. Email response 10/10/21]

BB. PUR 4404C– International Public Relations

~~[CA]~~[A]

- <https://secure.aa.ufl.edu/Approval/reports/16481>
- Comments:
 - Adding C or better to existing prerequisite.

- ~~Is this a required course and if so, is there any data showing how this may impact students in the program?~~ [Elective course. 10/10/21]

CC. PUR 4443– Global Social Change Communication

[CA][A]

- <https://secure.aa.ufl.edu/Approval/reports/16480>
- Comments:
 - ~~Currently does not have a prerequisite, adding "junior standing or higher" as a prerequisite. Is this meant for any junior or senior or only junior/senior within major?~~ [This course is meant for any student (not major specific) with junior standing or higher. Email response, 10/10/21]

DD. RTV 3502C– Introduction to Sports Production

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16515>
- Comments:
 - Changing the title of RTV 3502c from Introduction to Sports Production to Fundamentals of Sports Production

Liberal Arts and Sciences

EE. AST 3018– Astronomy and Astrophysics 1

[CA]

- <https://secure.aa.ufl.edu/Approval/reports/14709>
- Comments:
 - Change of catalog description.
 - Catalog description in provided syllabus does not match the proposed description. Please update.

30. Proposed Changes to Professional Courses

Approved	Conditionally Approved	Recycle
LAW 5793 - Legal Writing II (p. 34)		
LAW 6115 - Florida Criminal Procedure (p. 34)		

Law

A. LAW 5793 - Legal Writing II

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16591>
- Comments:
 - Previous approval request should have requested change to 3 credits. This request is correcting that error (previous request #15920).

B. LAW 6115 - Florida Criminal Procedure

[A]

- <https://secure.aa.ufl.edu/Approval/reports/16586>
- Comments:
 - Adjusting course to three credits to allow for more subject matter required by the Florida Bar.

31. Proposed Joint Courses

Approved	Conditionally Approved	Recycle
MUH 4XXX– Music and Audience (pp. 34-35)		
MUH 4XXX– Timbre: Critical Discussions (pp. 36-38)		

LIN 4XXX– Language Documentation (pp. 38-39)		
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Arts

A. MUH 4XXX– Music and Audience

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16230>
- Comments:
 - ~~Please clarify what UGCFA is for prerequisites. Unless this is defined, prerequisite cannot be enforced.~~ [This prerequisite can be removed. If students have to have MUH 3211 or MUH 3212 to take the course, then the UGCFA designation, which indicates students within the College of the Arts, seems like it is overkill. Email response 10/11/21]
 - ~~Why are the books not available through the campus bookstore?~~ [It seems unnecessary to have students buy books that they can use through UF libraries. To be clear, however, that I'm not advocating for Amazon or other vendors outside the university, I have removed the following verbiage from the syllabi:
"If, however, you wish to own copies of the two books we will use, you can order them from Amazon or other vendors. They are not available in the campus bookstore."]
 - ~~Please clarify the attendance policy, as attendance is not required will students receive a zero for participation if the absence is unexcused? Please include makeup policy in the syllabus as well.~~ [Attendance is not required or counted as part of the course grade. Participation is. I have now clarified this in the syllabus with the following statement on p. 4: "Although attendance is not counted in the grade allocations (see Grading, p. 4-5), consistent and punctual class attendance is expected and participation in class discussion is required."]
 - Additionally, I added the following clarifying text on p. 4: "Unexcused absences will result in a zero for class discussion on the day of the absence."

Students who have an excused absence can complete a short writing prompt to make up the participation points for that day."]

- ~~Please provide specific total percentage/point value for each assignment, current format is not clear for students.~~ [I do not understand this request.

Under the Grading heading in the syllabus (pp. 4-5) each assignment is listed with its assigned percentage. I'm at an absolute loss as to why this is not clear for students. Please advise further.

The only thing I could possibly guess is that on p. 2 where the assignments are described, a reviewer may have noticed that percentages are not listed. I have added a clarifying statement to that section that reads: "Information on assignment percentages is available under Grading (see p. 5)."]

- ~~The undergraduates are required to turn in 2000-2500 words and the graduates are required to turn in 3000-3500 words.~~

- ~~Is the only difference between graduate and undergraduate students 500 words?~~

- [No. First, the difference for the written paper is a range of 500-1500 words. An undergraduate could submit paper with 2000 words and a graduate could submit a paper with 3500 words.

- Second, as it is clearly explained in the first paragraph of my Co-Listing Explanation on the submission form and as I quote from p. 3 of the parallel graduate syllabus: "Students at the doctoral level (DM, PhD) are required to show additional competencies beyond the level of master's work. As such, they will be completing a limited Annotated Bibliography."

- This means that:

- - an upper-level undergraduate taking the course at the 4XXX level has to submit a written paper of at least 2000 words.
- - a master's student taking the course at the 6XXX level has to submit a written paper of at least 3000 words.

- - a doctoral student taking the course at the 6XXX level has to submit a written paper of at least 3000 words and an annotated bibliography with 15 annotated sources.]
- ~~Is it appropriate to have undergraduate, graduate, and doctorate level students in the same course with different requirements?~~ [I have taught this course as a cross listed course for upper-level undergraduates and graduate students and received very positive comments from students at all levels. As I state in my submission form, "The breadth of students, which ranged from undergraduate to doctoral, also fostered very rich discussions, and the undergraduate population was very able to keep up with the graduate population." I also stated in the form that "I aimed for a first-year master's reading level." The upper-level undergraduates might have felt challenged with some of the reading, but not extraordinarily so. They were able to do all the required work without signs of misunderstanding or not understanding. My doctoral students have understood that the reading level will be slightly lower, as they are enrolling in a 6XXX course. Finally, I have noticed that my students have all participated regularly and positively. My upper-level undergraduate students have been empowered to speak and share their ideas with graduate students and my graduate students have been enriched by not being siloed into limited graduate student groups. As such, I see no problem with offering a primarily discussion-based course with students that share interests in the same topic, so long as they complete semester-based assignments that are appropriate to their academic level]

B. MUH 4XXX– Timbre: Critical Discussions

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/16228>
- Comments:
 - ~~Please clarify what UGCFA is for prerequisites. Unless this is defined, prerequisite cannot be enforced.~~ [This prerequisite can be removed. If students have to have MUH 3211 or MUH 3212 to take the course, then the UGCFA

designation, which indicates students within the College of the Arts, seems like it is overkill. Email response 10/11/21]

- ~~Why are the books not available through the campus bookstore?~~ [It seems unnecessary to have students buy books that they can use through UF libraries. To be clear, however, that I'm not advocating for Amazon or other vendors outside the university, I have removed the following verbiage from the syllabi:
"If, however, you wish to own copies of the two books we will use, you can order them from Amazon or other vendors. They are not available in the campus bookstore."]
- ~~Please clarify the attendance policy, as attendance is not required will students receive a zero for participation if the absence is unexcused? Please include makeup policy in the syllabus as well.~~ [Attendance is not required or counted as part of the course grade. Participation is. I have now clarified this in the syllabus with the following statement on p. 4: "Although attendance is not counted in the grade allocations (see Grading, p. 4-5), consistent and punctual class attendance is expected and participation in class discussion is required."]
- Additionally, I added the following clarifying text on p. 4: "Unexcused absences will result in a zero for class discussion on the day of the absence. Students who have an excused absence can complete a short writing prompt to make up the participation points for that day."]
- ~~Please provide specific total percentage/point value for each assignment, current format is not clear for students.~~ [I do not understand this request. Under the Grading heading in the syllabus (pp. 4-5) each assignment is listed with its assigned percentage. I'm at an absolute loss as to why this is not clear for students. Please advise further.
The only thing I could possibly guess is that on p. 2 where the assignments are described, a reviewer may have noticed that percentages are not listed. I have added a clarifying statement to that section that reads: "Information on assignment percentages is available under Grading (see p. 5)."]

without signs of misunderstanding or not understanding. My doctoral students have understood that the reading level will be slightly lower, as they are enrolling in a 6XXX course.

Finally, I have noticed that my students have all participated regularly and positively. My upper-level undergraduate students have been empowered to speak and share their ideas with graduate students and my graduate students have been enriched by not being siloed into limited graduate student groups. As such, I see no problem with offering a primarily discussion-based course with students that share interests in the same topic, so long as they complete semester-based assignments that are appropriate to their academic level]

Liberal Arts and Sciences

C. LIN 4XXX– Language Documentation

[R][A]

- <https://secure.aa.ufl.edu/Approval/reports/13976>
 - Comments:
 - ~~Graduate students are expected to produce projects of approximately twice the size of the undergraduate projects and to produce grant applications of approximately twice the size.~~
 - Please provide the specific differences between the assignments and expectations for grad/ungrad. [The fundamentals of the philosophy and methods can be taught in a combined course for advanced undergraduates and graduate students. In particular, much of the software used in Language Documentation requires similar teaching methods regardless of graduate/undergraduate status.
- Difference between the graduate and undergraduate classes: All students in the class are expected to produce sample language documentation projects (dictionary, texts) and a sample grant application that demonstrates an understanding of the ethical, methodological, and

practical principles of the field. The grant application includes the sample materials produced. Graduate students are expected to produce projects and grant applications of approximately 20 pages each; undergraduate versions of these assignments should be approximately 10 pages."

Updated, 10/9/21]