

Cover Sheet: Request 14721

Public Leadership Minor

Info

Process	Minor Modify/Ugrad
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	Matthew Jacobs mjacobs@ufl.edu
Created	2/7/2020 11:29:51 AM
Updated	3/10/2020 4:52:45 PM
Description of request	We are proposing changes to the admission requirements for the Public Leadership minor in the Bob Graham Center for Public Service to bring the minor more in line with most other undergraduate minors across the University of Florida. These changes include reducing the GPA requirement for admission from 3.25 to 2.75, and then removing internal requirements for admission--a letter of recommendation, a resume, and an application essay. We are pursuing these changes to improve enrollment in the minor and to enhance inclusive access, broadly defined, to the initiatives of the Graham Center.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CLAS - Interdisciplinary Studies 011601001	Margaret Fields		2/10/2020
Bob Graham Center Public Leadership Minor Modifications.docx					2/7/2020
College	Conditionally Approved	CLAS - College of Liberal Arts and Sciences	Joseph Spillane	The College Curriculum Committee conditionally approves this request, with the following: 1) Despite the projected modest impact, the committee would like brief notes of support from History, Writing Program, and Political Science regarding the core course requirements being available. NOTE: A revised proposal received this week will allow the proposal to be placed on the March UCC agenda.	2/17/2020
No document changes					
Department	Approved	CLAS - Interdisciplinary Studies 011601001	Margaret Fields	As per email from Joe Spillane.	3/2/2020
Public Leadership Minor Conditional Approval Response-022820.docx					2/28/2020
College	Approved	CLAS - College of Liberal Arts and Sciences	Joseph Spillane		3/2/2020
No document changes					
Associate Provost for Undergraduate Affairs	Approved	PV - Associate Provost for Undergraduate Affairs	Casey Griffith		3/2/2020
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			3/2/2020

Step	Status	Group	User	Comment	Updated
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

Minor|Modify for request 14721

Info

Request: Public Leadership Minor

Description of request: We are proposing changes to the admission requirements for the Public Leadership minor in the Bob Graham Center for Public Service to bring the minor more in line with most other undergraduate minors across the University of Florida. These changes include reducing the GPA requirement for admission from 3.25 to 2.75, and then removing internal requirements for admission--a letter of recommendation, a resume, and an application essay. We are pursuing these changes to improve enrollment in the minor and to enhance inclusive access, broadly defined, to the initiatives of the Graham Center.

Submitter: Matthew Jacobs mjacobs@ufl.edu

Created: 2/7/2020 10:33:50 AM

Form version: 1

Responses

Name Public Leadership

Code PBL

Effective Term Fall

Effective Year Earliest Available

Proposed Changes We are changing the admission requirements for the Public Leadership minor to bring them more in line with most undergraduate minors across the University of Florida by reducing the GPA requirement for admission and removing those application components--an application essay, a letter of recommendation, and a resume--that are internal to the Bob Graham Center for Public Service. We are not seeking to change the completion requirements at this time.

Pedagogical Rationale/Justification The Public Leadership minor has traditionally been under enrolled, and currently only has approximately 10 students participating. We believe the low enrollment is due, at least in part, to the significant barriers to admission that were implemented when the minor was established. We will evaluate completion requirements for the minor--including the list of approved courses--in the future, but first want to evaluate the impact of lowering the admission requirements. This is part of a larger effort to enhance inclusive access, broadly defined, to the Graham Center and its initiatives.

Impact on Other Programs The impact on other programs or departments should be minimal at this point. We are not making any changes to completion requirements at this time, or to the list of approved classes. While we hope that reducing the admission requirements will lead to greater demand for the minor, we do not anticipate it impacting course offerings over the next year or two. We will consult closely with relevant units as we contemplate changes to the completion requirements and the approved course list during that time.

Catalog Copy Yes

Modifications to Public Leadership Minor

Bob Graham Center for Public Service

Changes and Rationale:

The Public Leadership minor has traditionally been under-enrolled, in part, we believe, due to significant barriers to admission. While we will also evaluate the completion requirements for the minor, especially in light of any changes in relevant course offerings since the list of approved courses was first created several years ago, we are focusing this first round of revisions to the minor on the admissions requirements. Other more substantive changes to the completion requirements will only be pursued after a review of potentially relevant existing courses and close consultations with the units that offer those courses.

Please find below the proposed revision to the existing admissions requirements. These revisions bring the requirements for entry into the Public Leadership Minor more closely in line with most undergraduate minors at the University of Florida. Once these changes are approved, we will update the information on our website at bobgrahamcenter.ufl.edu/students/public-leadership-minor, the landing page for the “Additional Information” link under ABOUT THIS PROGRAM below.

Changes to existing Catalog Copy

PUBLIC LEADERSHIP

MINOR

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[Colleges and Schools](#)

[Liberal Arts and Sciences, College of](#)

Public Leadership Minor

This interdisciplinary minor, offered by the Bob Graham Center for Public Service, is for students interested in careers in the public and private sectors and those interested in acquiring skills to develop as civically responsible citizens. Through coursework and practical experience, students gain the skills and knowledge necessary for effective and ethical leadership careers. The minor complements a variety of majors, including the natural sciences, humanities, social sciences, journalism, and business.

College: [Liberal Arts and Sciences](#)

Credits: 21 | Completed with a minimum cumulative 3.0 GPA

[Additional Information](#)

Students pursuing the minor are expected to attend six events before graduation: public lectures, workshops, seminars, and the speakers series offered by the center. These events provide an opportunity to interact with visiting speakers on topics of current interest. Students are required to submit online a one page paper about the event within 24 hours of participation.

Please change the wording of the above paragraph to the following:

Students pursuing the minor are expected to engage in the intellectual life of the Bob Graham Center for Public Service by participating in public lectures, workshops, seminars, and civic engagement opportunities the Center offers.

Students must have a 3.25 GPA and normally apply during the sophomore or junior year; application deadlines are October 1 and April 1.

Please delete the sentence above and replace with the following:

Students must have a 2.75 GPA for admission to the minor, and should normally apply during the sophomore or

Students must have a 2.75 GPA for admission to the minor, and should normally apply during the sophomore or junior year, though they may apply later as long as they will still be able to complete all requirements for the minor within a timely manner that does not delay graduation. Students should apply by completing the standard Application to Add or Cancel an Undergraduate Minor form available at registrar.ufl.edu/pdf/minorapp.pdf.

Applications must include:

A 2-3 page statement of purpose indicating why the student is applying and how the minor will help their future career

One letter of recommendation, preferably from a faculty member, and

A brief résumé.

Please delete the material above beginning with “Applications must include:” and continuing through all three bullet points.

Students must complete a minimum of six credits of coursework exclusive to the minor that cannot count toward their major(s) or other minors.

REQUIRED COURSES

Code	Title	Credits
AMH 3423	Florida Since 1845	3
ENC 3254	Professional Writing in the Discipline	3
POS 3263	Policy, Ethics and Public Leadership	3
Select one (S/U only):		3
POS 4940	Political Internship	
IDS 4940	Internship	
IDH 4940	Internship	
PUP 3002	Current Controversie in Public Policy	3
Substantive Policy elective		3
Substantive Policy elective or Leadership elective		3
Total Credits		21
Course List		

APPROVED ELECTIVES

Substantive Policy Electives

Code	Title	Credits
CPO 4793	Environmental Politics in the Global South	3
ECO 2310	Economics of Sustainability	3
ECP 3302	Environmental Economics and Resource Policy	4
IDS 2338	Democratic Engagement and Public Leadership	3
INR 4204	Comparative Foreign Policy	3
INR 4303	The Making of American Foreign Policy	3
JOU 4930	Special Study in Journalism	1-3
PAD 3003	Introduction to Public Administration	3
POS 4074	Latino Politics and Policy	3
POS 4077	African American Politics and Policy	3

POS 4931	Special Topics	3
POS 4424	Legislative Politics	3
POS 4931	Special Topics (Food Politics)	3
POS 4931	Special Topics (Religion and Public Policy)	3
PUP 3323	Women in Politics	3
PUP 4224	Florida Environmental Politics	3
PUP 4404	Politics of Education	3
SYO 3534	Poverty	3
WST 3663	Gender and Food Politics	3
Course List		

Leadership Electives

Code	Title	Credits
AEC 3414	Leadership Development	3
AEC 4417	Leadership for Personal and Organizational Change	3
AEC 4465	Global Leadership	3
Course List		

From: [Greer, Creed](#)
To: [Jacobs,Matthew Fay](#)
Cc: [Spillane,Joseph F](#)
Subject: RE: UCC Approval Request Review Comments
Date: Monday, March 9, 2020 1:08:32 PM

Dear Matt,

I have no objection to the UCC Approval Request for changes to the Public Leadership Minor.

Best,
Creed

Creed Greer, PhD | Program Director
[University Writing Program](#) | [University of Florida](#)
2215 Turlington Hall | PO Box 112020 | Gainesville, FL 32601
352-846-1138 | writing.ufl.edu



From: Spillane,Joseph F <spillane@ufl.edu>
Sent: Sunday, March 8, 2020 12:19 PM
To: Jacobs,Matthew Fay <mjacobs@ufl.edu>
Cc: Smith,Daniel A <dasmith@ufl.edu>; Greer, Creed <cgreer@ufl.edu>
Subject: FW: UCC Approval Request Review Comments
Importance: High

Dear Matt,

Since the deadline for obtaining the consults referenced below is Tuesday at 5:00, I am taking the liberty of copying Dan Smith and Creed Greer. Dan, Creed, this is a programmatic change that the college supports, and I'm hoping that there are no significant concerns on your end. If there are, please let me know ASAP.

Joe

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Joseph F. Spillane

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From: "Griffith,Casey Todd" <cgriffith@aa.ufl.edu>
Date: Thursday, March 5, 2020 at 2:50 PM
To: "Peterson,Anna" <annap@ufl.edu>, "Jacobs,Matthew Fay" <mjacobs@ufl.edu>
Cc: "Spillane,Joseph F" <spillane@ufl.edu>
Subject: UCC Approval Request Review Comments

Good Afternoon,

Please see the UCC Subcommittee recommendations below regarding your Academic Approval Requests for the upcoming March meeting. Any updates/responses will need to be made prior to Tuesday (March, 10th) at 5pm, so that needed updates may be reflected on to the UCC agenda document.

Please email responses and notification of updates to me.

If you have specific responses, please include them in red text next to (or underneath) the comments in the email and send them back to me in the same format via email. If any changes are required, please be sure to make the changes both in the UCC approval form and in any accompanying documents with the request (i.e. syllabus).

Recommendations:

A= Approve

CA = Conditionally Approve

R= Recycle

D= Deny

*These recommendations may change to a more positive decision after edits and updates.

1. Proposed changes to BA in Religion, effective Summer 2020. **[CA]**
 - <https://secure.aa.ufl.edu/Approval/reports/14574> _____
 - Summary: Addition of new section of coursework to satisfy requirements of Major. Previously recycled for missing catalog copy at Feb 2020 UCC meeting.
 - Comments:
 - Catalog copy has been uploaded. The new course options should be reflected in the noted semesters.

Original file: RE_ UCC Approval Request Review Comments.pdf

- Is there available data regarding student graduation being delayed because students are unable to sign up for STA 3032?

2. Proposed changes to Public Leadership Minor, effective Summer 2020. **[R]**

- <https://secure.aa.ufl.edu/Approval/reports/14721>
- Summary: Reducing the GPA requirement for admission from 3.25 to 2.75 and removing internal requirements for admission--a letter of recommendation, a resume, and an application essay.
- Comments:
 - Does Political Science, Writing support requested changes? Please provide written documentation of consult (including from History).
 - <https://approval.ufl.edu/policies/external-consultations/>

Regards,

Casey Griffith
Assistant Director of Curriculum and Academic Policy
Office of Undergraduate Affairs
238 Tigert Hall
University of Florida
Gainesville, Florida 32611-3175
Mailto: cgriffith@aa.ufl.edu
VOICE MAIL: 352.846.1761

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Bob Graham Center for Public Service
Response to Conditional Approval and Request for Letters of Support

The CLAS Curriculum Committee conditionally approved on 17 February the Bob Graham Center's proposed changes to the admission requirements for the Public Leadership Minor pending statements of support from History, Political Science, and the Writing Program. Both History and Political Science were contacted by 18 February. I had mistakenly missed contacting the Writing Program until 28 February. Please see the emailed statement of support from Elizabeth Dale, Chair of History, received on 21 February below.

Dear Matt,

This email is History's statement of support for your efforts to revise the Public Leadership Minor. My understanding is that one of the courses you will be listing in the minor is a history course, AMH3423: Florida since 1845. The History Department has no objection to this, and since we plan to offer it on a regular rotation this will not cause any problems for our students.

Let me know if you need anything else from me with respect to this.

Elizabeth

Elizabeth Dale
Chair, Department of History
Keene Flint Hall, University of Florida

Professor of History and Law
University of Florida
PO Box 117320
Gainesville Florida 32611

edale@ufl.edu
352.273.3387
<http://history.ufl.edu/directory/current-faculty/elizabeth-dale/>

Both the Chair and Associate Chair of Political Science were traveling when I originally contacted them, so I was not able to speak directly with Political Science until 26 February. At that point, I had a telephone conversation with Dan Smith, Department Chair. Political Science typically has either offered or cross-listed (when offered by Graham Center faculty) two courses that are required for the Public Leadership minor: POS3263 Policy, Ethics, and Public Leadership and PUP 3002 Current Controversies in Public Policy. Political Science will continue to offer those classes. In addition, the

Graham Center is about to launch a search for a full-time non-tenure track lecturer and Civic Engagement/Experiential Learning Coordinator who will also be able to offer those courses. I am uploading as a separate document the job description for that position.

I have not yet received a response from the Writing Program.

I hope the proposed changes may be approved based on these submissions.