

Cover Sheet: Request 14126

EDG 4xxx Experiential Learning in Education

Info

Process	Course New Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	Alyson Adams adamsa@coe.ufl.edu
Created	8/12/2019 3:37:05 PM
Updated	2/20/2020 8:36:55 PM
Description of request	This request is for approval of a new course in the Education Sciences major.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	COE - School of Teaching and Learning 011805000	Ester De Jong		9/19/2019
No document changes					
College	Approved	COE - College of Education	Nancy Waldron		2/20/2020
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			2/20/2020
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

Course|New for request 14126

Info

Request: EDG 4xxx Experiential Learning in Education

Description of request: This request is for approval of a new course in the Education Sciences major.

Submitter: Alyson Adams adamsa@coe.ufl.edu

Created: 2/19/2020 11:04:42 AM

Form version: 4

Responses

Recommended Prefix

Enter the three letter code indicating placement of course within the discipline (e.g., POS, ATR, ENC). Note that for new course proposals, the State Common Numbering System (SCNS) may assign a different prefix.

Response:

EDG

Course Level

Select the one digit code preceding the course number that indicates the course level at which the course is taught (e.g., 1=freshman, 2=sophomore, etc.).

Response:

4

Course Number

Enter the three digit code indicating the specific content of the course based on the SCNS taxonomy and course equivalency profiles. For new course requests, this may be XXX until SCNS assigns an appropriate number.

Response:

xxx

Category of Instruction

Indicate whether the course is introductory, intermediate or advanced. Introductory courses are those that require no prerequisites and are general in nature. Intermediate courses require some prior preparation in a related area. Advanced courses require specific competencies or knowledge relevant to the topic prior to enrollment.

Response:

Advanced

- 1000 level = Introductory undergraduate
- 2000 level = Introductory undergraduate
- 3000 level = Intermediate undergraduate
- 4000 level = Advanced undergraduate
- 5000 level = Introductory graduate
- 6000 level = Intermediate graduate
- 7000 level = Advanced graduate
- 4000/5000= Joint undergraduate/graduate
- 4000/6000= Joint undergraduate/graduate

**Joint undergraduate/graduate courses must be approved by the UCC and the Graduate Council)*

Lab Code

Enter the lab code to indicate whether the course is lecture only (None), lab only (L), or a combined lecture and lab (C).

Response:
None

Course Title

Enter the title of the course as it should appear in the Academic Catalog.

Response:
Experiential Learning in Education

Transcript Title

Enter the title that will appear in the transcript and the schedule of courses. Note that this must be limited to 21 characters (including spaces and punctuation).

Response:
Experiential Learning

Degree Type

Select the type of degree program for which this course is intended.

Response:
Baccalaureate

Delivery Method(s)

Indicate all platforms through which the course is currently planned to be delivered.

Response:
Online, UF Online - Please attach a letter of support from the Director of the UF Online program

Co-Listing

Will this course be jointly taught to undergraduate, graduate, and/or professional students?

Response:
No

Effective Term

Select the requested term that the course will first be offered. Selecting "Earliest" will allow the course to be active in the earliest term after SCNS approval. If a specific term and year are selected, this should reflect the department's best projection. Courses cannot be implemented retroactively, and therefore the actual effective term cannot be prior to SCNS approval, which must be obtained prior to the first day of classes for the effective term. SCNS approval typically requires 2 to 6 weeks after approval of the course at UF.

Response:

Earliest Available

Effective Year

Select the requested year that the course will first be offered. See preceding item for further information.

Response:
Earliest Available

Rotating Topic?

Select "Yes" if the course can have rotating (varying) topics. These course titles can vary by topic in the Schedule of Courses.

Response:
No

Repeatable Credit?

Select "Yes" if the course may be repeated for credit. If the course will also have rotating topics, be sure to indicate this in the question above.

Response:
No

Amount of Credit

Select the number of credits awarded to the student upon successful completion, or select "Variable" if the course will be offered with variable credit and then indicate the minimum and maximum credits per section. Note that credit hours are regulated by Rule 6A-10.033, FAC. If you select "Variable" for the amount of credit, additional fields will appear in which to indicate the minimum and maximum number of total credits.

Response:
3

S/U Only?

Select "Yes" if all students should be graded as S/U in the course. Note that each course must be entered into the UF curriculum inventory as either letter-graded or S/U. A course may not have both options. However, letter-graded courses allow students to take the course S/U with instructor permission.

Response:
Yes

Contact Type

Select the best option to describe course contact type. This selection determines whether base hours or headcount hours will be used to determine the total contact hours per credit hour. Note that the headcount hour options are for courses that involve contact between the student and the professor on an individual basis.

Response:
Regularly Scheduled

- Regularly Scheduled [base hr]
- Thesis/Dissertation Supervision [1.0 headcount hr]
- Directed Individual Studies [0.5 headcount hr]
- Supervision of Student Interns [0.8 headcount hr]
- Supervision of Teaching/Research [0.5 headcount hr]
- Supervision of Cooperative Education [0.8 headcount hr]

Contact the Office of Institutional Planning and Research (352-392-0456) with questions regarding contact type.

Weekly Contact Hours

Indicate the number of hours instructors will have contact with students each week on average throughout the duration of the course.

Response:

3

Course Description

Provide a brief narrative description of the course content. This description will be published in the Academic Catalog and is limited to 50 words or fewer. See course description guidelines.

Response:

This course provides an opportunity to engage in experiential learning, as demonstrated by service learning, internship, undergraduate research, study abroad, school or industry liaison projects, or other projects approved by the instructor. The course requires 150 hours in an approved experience.

Prerequisites

Indicate all requirements that must be satisfied prior to enrollment in the course. Prerequisites will be automatically checked for each student attempting to register for the course. The prerequisite will be published in the Academic Catalog and must be formulated so that it can be enforced in the registration system. Please note that upper division courses (i.e., intermediate or advanced level of instruction) must have proper prerequisites to target the appropriate audience for the course.

Courses level 3000 and above must have a prerequisite.

Response:

EDG2xxx Critical Issues in Education (in the approval system concurrently)

Completing Prerequisites on UCC forms:

- Use "&" and "or" to conjoin multiple requirements; do not use commas, semicolons, etc.
- Use parentheses to specify groupings in multiple requirements.
- Specifying a course prerequisite (without specifying a grade) assumes the required passing grade is D-. In order to specify a different grade, include the grade in parentheses immediately after the course number. For example, "MAC 2311(B)" indicates that students are required to obtain a grade of B in Calculus I. MAC2311 by itself would only require a grade of D-.
- Specify all majors or minors included (if all majors in a college are acceptable the college code is sufficient).
- "Permission of department" is always an option so it should not be included in any prerequisite or co-requisite.

Example: A grade of C in HSC 3502, passing grades in HSC 3057 or HSC 4558, and major/minor in PPHP should be written as follows:

HSC 3502(C) & (HSC 3057 or HSC 4558) & (HP college or (HS or CMS or DSC or HP or RS minor)

Co-requisites

Indicate all requirements that must be taken concurrently with the course. Co-requisites are not checked by the registration system. If there are none please enter N/A.

Response:
none

Rationale and Placement in Curriculum

Explain the rationale for offering the course and its place in the curriculum.

Response:
This course is required later in the degree program for people completing a major in Education Sciences. Students take this course prior to their final semester in the program. In the prerequisite course, EDG 2xxx Critical Issues in Education (currently in the approval system) students learn about potential organizations in the education sector that provide opportunities for undergraduate participation. This is the course where they do that experience. We require approval of the experience prior to registration.

Course Objectives

Describe the core knowledge and skills that student should derive from the course. The objectives should be both observable and measurable.

Response:
LEARNING OBJECTIVES
Upon completion of this course, students will be able to:

- Develop an individual plan of action, select key experiences aligned with identified goals, and specify desired outcomes of experiential learning.
- Critically analyze the individual interpersonal, educational, and technical skills necessary for successful engagement and completion of the experience.
- Reflect on personal growth and development through the experience, and the impact of the experience on academic learning and/or professional goals.
- Apply theory and classroom knowledge to a practical work or learning environment.

Course Textbook(s) and/or Other Assigned Reading

Enter the title, author(s) and publication date of textbooks and/or readings that will be assigned. Please provide specific examples to evaluate the course.

Response:
N/A

Weekly Schedule of Topics

Provide a projected weekly schedule of topics. This should have sufficient detail to evaluate how the course would meet current curricular needs and the extent to which it overlaps with existing courses at UF.

Response:
This course is conducted independently, typically off campus in an approved internship/experience. Students must complete 150 hours in this experience during the semester. The following assignments help students pace out expectations
Week 2: Experiential Learning Contract is due
Weeks 7 and 15: Time Logs are due
Weeks 7 and 15: Midterm and final Reflection Papers are due
Week 15: Final Evaluation from organization supervisor is due

Other than these milestone due dates, the experience is paced by the student and the

organization to achieve the goal of 150 hours served.

Grading Scheme

List the types of assessments, assignments and other activities that will be used to determine the course grade, and the percentage contribution from each. This list should have sufficient detail to evaluate the course rigor and grade integrity. Include details about the grading rubric and percentage breakdowns for determining grades.

Response:

Course Grade

This course is designed to be graded as S/U. To earn a Satisfactory grade, 150 hours must be completed, all assignments must be completed at 80% or higher, and the student must receive a satisfactory evaluation from the supervisor. Two unexcused late assignments and/or any missing work will result in an Unsatisfactory grade for the course. Also, poor performance or poor attendance at the experiential learning site (as indicated by the evaluation of the assigned supervisor will do) will also result in an Unsatisfactory grade for the course.

COURSE ASSIGNMENTS

Students are required to complete 150 hours for their Experiential Learning internship or project. Students are responsible for arranging their own experiences and having a proposal approved by the Education Sciences Academic Advisor in advance of course registration for the semester (to be uploaded in the first 2 weeks of class). To successfully meet course requirements, students must complete and submit according to established due dates:

- An Experiential Learning Contract
- An Activity/Time Log
- A midterm and final Reflection Paper
- An Experiential Final Evaluation

Experiential Learning Contract

Students will complete the Experiential Learning Contract which specifies their selected site and supervisor, as well as indicating their own understanding of all course requirements. A supervisor and student signature is required on this form. Satisfactory completion means that the form is turned in and complete.

Activity/Time Log

Students will complete a log of activities undertaken for the experiential project and indicate a minimum of 150 hours completed. The log should be organized to reflect weekly activities and associated time. The log will be submitted two times during the semester – at midterm and the end of the semester. The FINAL log for the semester must be signed by the student's supervisor. Satisfactory completion requires evidence of 150 hours or more completed.

Midterm Reflection

Students will complete a 500-word reflection on their experiential learning project that addresses key activities undertaken and outlines goals for the second half of the semester. Students should also explain how they have applied theory and knowledge from previous Education Sciences courses. Satisfactory completion is a grade of 80% or higher.

Final Reflection

Students must also complete a final reflection paper that discusses key activities completed and explores future application of the relevant work. A set of reflection questions that students can select from to complete the final paper will be provided by the instructor. Satisfactory completion is a grade of 80% or higher.

Final Evaluation

Students fill out and complete the Final Evaluation Form in collaboration with their supervisor. It is required that the supervisor submit the completed and signed Final Evaluation Form via email directly to the course instructor. Satisfactory completion of this assignment requires a rating of satisfactory on 80% of the criteria on the evaluation form.

Instructor(s)

Enter the name of the planned instructor or instructors, or "to be determined" if instructors are not yet identified.

Response:
Alyson Adams

Attendance & Make-up

Please confirm that you have read and understand the University of Florida Attendance policy.

A required statement related to class attendance, make-up exams and other work will be included in the syllabus and adhered to in the course. Courses may not have any policies which conflict with the University of Florida policy. The following statement may be used directly in the syllabus.

- Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Response:
Yes

Accommodations

Please confirm that you have read and understand the University of Florida Accommodations policy.

A statement related to accommodations for students with disabilities will be included in the syllabus and adhered to in the course. The following statement may be used directly in the syllabus:

- Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

Response:
Yes

UF Grading Policies for assigning Grade Points

Please confirm that you have read and understand the University of Florida Grading policies.

Information on current UF grading policies for assigning grade points is require to be included in the course syllabus. The following link may be used directly in the syllabus:

- <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Response:
Yes

Course Evaluation Policy

Course Evaluation Policy

Please confirm that you have read and understand the University of Florida Course Evaluation Policy.

A statement related to course evaluations will be included in the syllabus. The following statement may be used directly in the syllabus:

- Students are expected to provide professional and respectful feedback on the

quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/public-results/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

Response:

Yes