

University Curriculum Committee September 17th, 2024

The UCC met from 1:00 to 3:00 p.m. at the Senate Chambers in the Reitz Union and via Zoom teleconferencing.

Attendees

Members

Toby Shorey, Vandana Baweja, James Babanikos, Konstantina Christodouloupoulou, Elayne Colon, Pamela Dickrell, George Hack, Marshall Haning, Gillian Lord, Daniel Manley, Anne Mathews, Holly Moses, Czerne Reid, Alison Reynolds, Katie Vogel Anderson, Shawn Weatherford,

Students

Bronson Allemand, Joshua Perper, Anjali Sethi

Liaisons

Casey Bullock, Corrin Fleming, Madison Henry, Diana Hull, Tom Kelleher, Kendall Kroger, Leslie McKenna, Lee Morrison, Lauren Solberg, Frankie Tai, Stacy Wallace

Guests

Stephen Bender, Kathryn Ivey, Jaime Little, Karla Saldana

Welcome

Notes

- Updates | Dr. Toby Shorey
 - Subcommittee Sign-Up Sheet – members needed, sign-up sheet provided
 - UCC Handbook – Please return edits and updates in next meeting.
 - [Year in Review](#) – 2023-2024 academic year approval rates
 - UF Quest permanent requests to comply with BOG – large workload coming in October meeting
- Election of Co-Chair
 - Faculty Senate members elected Vandana Baweja to serve as Co-Chair for 2024-2025
 - discussed moving this nomination and election to end of the previous academic year
 - vote to be held on moving nomination/election in October meeting
- [Approval of August Minutes](#) – Approved.
- Update from the Faculty Senate – Dr. Toby Shorey
 - Vote held on policy to review common prerequisite changes – Approved by Faculty Senate.
- Information Item - Academic Assessment Committee Update - Lissette Tolentino – None.

Programs

Agricultural and Life Sciences

1. [MINOR - AEC - Agricultural and Natural Resource Communication](#) – Approved.

Certificates

Proposed new undergraduate certificates.

Public Health and Health Professions

2. [ASL/Deaf Culture Certificate](#) – Recycled.

Proposed changes to undergraduate certificates.

Public Health and Health Professions

3. [BHS AI in Public Health and Healthcare Certificate Modification](#) – Approved.

Courses

Undergraduate

Proposed new undergraduate courses.

Agricultural and Life Sciences

4. [FOS4XXX - Principles of Food Entrepreneurship](#) – Conditionally Approved.
5. [ENY4XXX - Global Change and Insect Declines](#) – Approved.

Journalism and Communications

6. [ADV2XXX: Collaboration with AI for Solving Social Problems: AI-Assisted Media Content Creation for Science/Public Communication](#) – Recycled.
7. [JOU 2XXX: Journalism, Justice, and Civic Change \(Q2 Perm\)](#) – Approved.
8. [RTV3xxx-Media User Experience](#) – Approved.

Liberal Arts and Sciences

9. [ENC 2XXX: What's Love Got To Do With It? \(Quest 2 Permanent\)](#) – Approved.

Proposed changes to undergraduate courses.

Agricultural and Life Sciences

10. [Change prerequisites for ANS 4623C Pork Production](#) – Conditionally Approved.

11. [FOS2001 Man's Food - change request to obtain the international \(N\) designation](#) – Conditionally Approved.

Journalism and Communications

12. [RTV3405-Change level, description & prerequisites](#) – Approved.
13. [MMC3630 Description](#) – Approved.

Joint

Proposed new joint courses.

- None

Proposed changes to joint courses.

- None

5000-Level

Proposed new 5000 level courses.

Design, Construction and Planning

14. [ARC 5XXX Introduction to Healthcare Environments](#) – Approved.
15. [ARC 5XXX Fundamentals of Coding and Computation - Introduction to Computer Programming for Architects](#) – Approved.

Proposed changes to 5000 level courses.

16. [EEL 5934 Special Topics in Electrical Engineering - change max repeatable credit](#) – Approved.

Graduate School

Notice of items from the Graduate School (information only).

- None

Notes:

- Open discussion on how we approach 5000 level courses – can we pass these to the Professional Curriculum Committee?
- Task force needed to research and carry out this potential change
- Call for recommendations next meeting

Meeting adjourned at 1:40 p.m

ADDENDUM

Compiled Before the Meeting

University Curriculum Committee Program and Course Recommendations

[September 17, 2024]

Programs

Agricultural and Life Sciences

1. MINOR - AEC - Agricultural and Natural Resource Communication [A]

URL: <https://secure.aa.ufl.edu/Approval/reports/20050>

- Summary: Modification of minor by adding two courses and deleting one that is no longer taught.
- Comments: None.

Certificates

New Undergraduate Certificates

Public Health and Health Professions

2. ASL/Deaf Culture Certificate [R]

URL: <https://secure.aa.ufl.edu/Approval/reports/18827>

- **Summary: Creation of new certificate in the College of Public Health and Human Professions.**
- **Comments:**
 - Please submit a catalog copy. Let us know if you have any questions about this! We recommend copying over info from one of your certificate pages from the current catalog and tweaking it for this new certificate.
 - Please clarify grade or GPA minimums for this certificate.
 - The committee had questions about the junior standing prerequisite for this certificate. Will students typically have completed these courses by the time they have junior standing, given that 11 of the 14 credits are 1000-level courses? If so, what is rationale for this prerequisite?

Changes to Existing Certificates

Public Health and Health Professions

3. BHS AI in Public Health and Healthcare Certificate Modification [A]

URL: <https://secure.aa.ufl.edu/Approval/reports/20146>

- **Summary: Modification to Certificate from 3 required courses to 2 required courses and 1 elective from PHC4792, PHC4796C, or HSC4064. Modification allows students more choice, as the program has recently added courses. No change to Academic Assessment Plan.**
- **Comments: None.**

Course Recommendations

Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
RTV 3XXX		FOS 4XXX
JOU 2XXX		ADV 2XXX
ENY 4XXX		
ENC 2XXX		

Agricultural and Life Sciences

4. FOS4XXX - Principles of Food Entrepreneurship

[R]

URL: <https://secure.aa.ufl.edu/Approval/reports/19829>

Comments:

- Please review make-up and extension policies for compliance with UF policy. Students should be allowed to make up quizzes for excused absences, regardless of two lowest quiz grades being dropped.
- Please remove “this course is open to any major” from prerequisite information.
- Please be sure that there are no lectures, modules, etc. during exam week for future fall terms. Only final exams can be administered that week. (As there is no longer any class the week of Thanksgiving, we are letting folks know just in case!)

5. ENY4XXX - Global Change and Insect Declines

[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19842>

Comments:

- Top of both graduate and undergraduate syllabi mention both ENY/ZOO course prefixes. Please clarify that we are definitely seeking an ENY course prefix for undergraduate section.

Submitter confirmed seeking ENY prefix.

Journalism and Communication

6. ADV2XXX: Collaboration with AI for Solving Social Problems: AI-Assisted Media Content Creation for Science/Public Communication

[R]

URL: <https://secure.aa.ufl.edu/Approval/reports/20257>

Comments:

- Please remove “Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel.” This wording is no longer in use per General Counsel. The most recent version of the Honor Code can be found here:
<https://syllabus.ufl.edu/media/syllabusufledu/UFSyllabusPolicy20240806.pdf>
- Please list specific office hours.
- Please add points per category in rubrics for: In-Class Exercise/Final Content, Experiential Learning: Case Study Analysis, Experiential Learning: AI Integration in Academic Research (optional), Experiential Learning: Synthetic Media Portfolio (optional), as shown on other rubrics. (These rubrics are great otherwise!)
- Please review weekly schedule and ensure only final exam/assignment is scheduled for exam week.

7. JOU 2XXX: Journalism, Justice, and Civic Change (Q2 Perm) [A]

URL: <https://secure.aa.ufl.edu/Approval/reports/20258>

Comments: None.

8. RTV3xxx-Media User Experience [A]

URL: <https://secure.aa.ufl.edu/Approval/reports/20293>

Comments:

- Please review weekly schedule and ensure only final exam/assignment is scheduled for exam week.

Liberal Arts and Sciences

9. ENC 2XXX: What's Love Got To Do With It? (Quest 2 Permanent) [A]

URL: <https://secure.aa.ufl.edu/Approval/reports/18630>

Comments: None.

Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
RTV 3405	ANS 4623C	
MMC 3630	FOS 2001	

Agricultural and Life Sciences

10. Change prerequisites for ANS 4623C Pork Production [CA]

URL: <https://secure.aa.ufl.edu/Approval/reports/19689>

Comments:

- Please add specific office hours to syllabus in which no appointment is required. (In addition to open door policy – which is also good!)

11. FOS2001 Man's Food - change request to obtain the international (N) designation [CA]

URL: <https://secure.aa.ufl.edu/Approval/reports/20234>

Comments:

- Please review make-up and extension policies for compliance with UF policy. Students should be allowed to make up quizzes for excused absences, regardless of two lowest quiz grades being dropped. Students must also be allowed to submit PlayPosit assignments, group discussion items, etc late after excused absence per UF policy.
- For group discussion, does each group member receive the same grade?
- Open note testing rules – the syllabus states that “only printed or hand-written notes” are allowed. Does this mean only notes hand-written or typed and printed by the student? Does this mean, for example, that textbooks or electronic sources printed by the student are ineligible for use? Suggest clarifying to avoid inadvertent honor code violations.

Journalism and Communication

12. RTV3405-Change level, description & prerequisites [A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19968>

Comments:

- Please remove this phrase from the Honesty Policy: “Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel.” This wording is no longer in use per General Counsel. The most recent version of the Honor Code can be found here: <https://syllabus.ufl.edu/media/syllabusufledu/UFSyllabusPolicy20240806.pdf>
- Please remove policy on Incompletes from the syllabus, as other reasons could warrant an incomplete grade (for example National Guard Duty, prolonged jury duty, Family emergency/death, etc). Fixed on syllabus

13. MMC3630 Description

[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19974>

Comments:

- Please remove this phrase from the Honesty Policy: “Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel.” This wording is no longer in use per General Counsel. The most recent version of the Honor Code can be found here: <https://syllabus.ufl.edu/media/syllabusufledu/UFSyllabusPolicy20240806.pdf>
- Please remove policy on Incompletes from the syllabus, as other reasons could warrant an incomplete grade (for example National Guard Duty, prolonged jury duty, Family emergency/death, etc).
- “Change Course Description?” was marked as “no” on the form for this request. This should be marked as “yes,” and both old and new descriptions should be provided on the form. Fixed on syllabus and approval form

Proposed New Joint Courses

Approved	Conditionally Approved	Recycle

College

- None

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Proposed 5000 Level Courses

Approved	Conditionally Approved	Recycle
ARC 5XXX		
ARC 5XXX		

Design, Construction and Planning

14. ARC 5XXX Introduction to Healthcare Environments

[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19918>

Comments:

- Please remove guidance and link for coronavirus. Removed.
- Please revise attendance policy. Administrative drop cannot be used as an attendance penalty. Revised.
- Please remove “Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel.” This wording is no longer in use per General Counsel. The most recent version of the Honor Code can be found here: <https://syllabus.ufl.edu/media/syllabusufledu/UFSyllabusPolicy20240806.pdf> Removed and revised to current version.
- Please define how participation is graded, providing a rubric if possible. Eliminated participation/attendance in favor of grading panel presentation question submissions.

Other miscellaneous corrections:

- Updated course name in footer.
- Minor text color and typeface changes.

15. ARC 5XXX Fundamentals of Coding and Computation - Introduction to Computer Programming for Architects

[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19922>

Comments:

- Please remove guidance and link for coronavirus.

- Please revise attendance policy. Administrative drop cannot be used as an attendance penalty. This section also still contains some suggested wording/content that seems unintentional.
- Please remove “Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel.” This wording is no longer in use per General Counsel. The most recent version of the Honor Code can be found here: <https://syllabus.ufl.edu/media/syllabusufledu/UFSyllabusPolicy20240806.pdf> Fixed in syllabus
- Course description mentions “Use and Apply AI.” What university requirement is this referencing? If this course will be a part AI2 , please be sure to submit it to their committee. Let us know if you have any questions about this!

Yes, we plan to work with the AI2 Center to categorize this course as an AI course; we will start the process as soon as we finalize this one.

- Delivery method is entered as “On-Campus, Online” in the form for this request. Is this because sessions may be recorded and posted?

The sessions will be hybrid to accommodate students taking the class on our campuses in Orlando and Jacksonville.

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Proposed Changes to 5000 Level Courses

Approved	Conditionally Approved	Recycle
EEL 5934		

Engineering

16. EEL 5934 Special Topics in Electrical Engineering - change max repeatable credit [A]

URL: <https://secure.aa.ufl.edu/Approval/reports/20108>

Comments:

- Please request permanent course codes for regularly taught courses whenever possible. This may decrease the need for Special Topics credits.

We have begun the process of updating the special course numbers.