

University Curriculum Committee November 19, 2024

The UCC met from 1:00 to 3:00 p.m. at the Senate Chambers in the Reitz Union and via Zoom teleconferencing.

Attendees

Members

Toby Shorey, Vandana Baweja, James Babanikos, Konstantina Christodouloupoulou, Elayne Colon, Pamela Dickrell, George Hack, Marshall Haning, Christopher Janelle, Gillian Lord, Daniel Manley, Anne Mathews, Holly Moses, Alison Reynolds, Richard Scholtz, Erica Studer-Byrnes, Shawn Weatherford

Liaisons

Casey Bullock, Corrin Fleming, Madison Henry, Diana Hull, Tom Kelleher, Kendall Kroger, Leslie McKenna, Lee Morrison, Lauren Solberg, Frankie Tai, Lissette Tolentino, Stacy Wallace,

Students

Joshua Perper

Guests

Joseph Friona, Ashley Garrett, Shannon, Kathryn Ivey, Jeanna Mastrodicasa

Welcome

Notes

- [Approval of October Minutes](#) – Conditionally Approved.
Minor edits to attendance needed.

Updates from Dr. Toby Shorey

- Telegraphic Course Description Discussion and Task Force
 - Collecting information and building consensus
 - Formatting for catalog specifically, more robust versions for syllabi
 - Call for Task Force members
- Review Sub-Committee Chair – Vandana Baweja
- Review Sub-Committee Recommendation (Required and Recommended Items)
 - Course SLOs Discussion
- UCC Handbook - Edits and Updates

Update from the Faculty Senate

- Dr. Lindner UF Quest Update
 - PowerPoint on website for progress of Quest program

Information Items

- Conditionally Approved

1. <https://secure.aa.ufl.edu/Approval/reports/20515>
 2. <https://secure.aa.ufl.edu/Approval/reports/19960>
 3. <https://secure.aa.ufl.edu/Approval/reports/19795>
- Approved
 1. <https://secure.aa.ufl.edu/Approval/reports/20603>

Programs

- None

Certificates

Undergraduate

Proposed new undergraduate certificates.

- None

Proposed changes to undergraduate certificates.

- None

Courses

Undergraduate

Proposed new undergraduate courses.

Education

1. [SDS3XXX A Guide to College and Sexuality](#) – Recycled.
Response pending from submitter.

Health and Human Performance

2. [HSC2XXX - Culture & Health \(Q2 Permanent\)](#) – Approved.
3. [HSC2XXX - Health Mythbusters \(Q2 Permanent\)](#) – Approved.
4. [APK 2XXX - Exercise as Medicine \(Q2 Permanent\)](#) – Approved.
5. [HSC 4XXXXC - Health & Wellness Coaching Application](#) – Approved.

Liberal Arts and Sciences

6. [CPOXXXX Fascism Versus Social Democracy](#) – Recycled.
Response pending from submitter. Syllabus updates needed.

Proposed changes to undergraduate courses.

Design, Construction and Planning

7. [BCN 4423C Temporary Structures](#) – Approved.

Agricultural and Life Sciences

8. [Sunset MCB2006 Microbes without Borders](#) – Approved.

Health and Human Performance

9. [HFT4754 - Advanced Strategic Event Management](#) – Conditionally Approved.

Joint

Proposed new joint courses.

- None

Proposed changes to joint courses.

- None

5000-Level

Proposed new 5000 level courses.

10. [APK 5XXX Anatomy and Physiology for Sport and Exercise Science](#) – Approved.

Proposed changes to 5000 level courses.

- None

Graduate School

Notice of items from the Graduate School (information only).

Certificate:

- [Modify the curriculum for the Graduate Certificate in Biomedical Neuroscience](#)
 - The College of Medicine modified the curriculum for the graduate certificate in Biomedical Neuroscience (#20444). A motion to approve was made, seconded, and passed unanimously with a proposed effective date of earliest available.

Concentration:

- [Create a new online graduate concentration in AI and Drug Discovery for the M.S. degreee with a major in Medical Sciences](#)
 - The College of Medicine proposed a graduate concentration in AI and Drug Discovery for the Master of Science (M.S.) under the existing major of Medical Sciences (#20593). Dr. Stephan Jahn was the presenter of the proposal on behalf of the College of Medicine. Dr. Oliver Grundman (College of Pharmacy) was also present and requested the proposal be held, allowing time for their colleges to discuss potential content overlap. A motion to table the proposal and to bring it back to the Graduate Council in November was made, seconded, and passed unanimously.

Notes:

- Curriculum and Academic Assessment Conference coming up April 14-16, 2024. Conference seeking sponsors and entries for presentations.
- Quest Day coming up in February 2025.
- Toby reminded the committee that we can assist with any major curricular edits before the March 2025 deadline of submission for the 2025-2026 catalog.
- Textbooks and course materials assigned must be reviewed and certified by faculty member per new regulations.
 - Syllabus language coming
 - Academic Policy Counsel and Faculty Senate discussed in recent meetings
 - Dr. Baweja and Dr. Shorey will bring updates to UCC from future Faculty Senate meetings

Meeting adjourned at 1:35p.m.

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ADDENDUM

Compiled Before the Meeting

University Curriculum Committee Program and Course Recommendations

November 19, 2024

Programs

- **None**

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Certificates

New Undergraduate Certificates

- **None**

Changes to Existing Certificates

- **None**

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Course Recommendations

Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
HSC2XXX - Culture & Health (Q2 Permanent)		SDS3XXX A Guide to College and Sexuality
APK 2XXX - Exercise as Medicine		CPOXXXX Fascism Versus Social Democracy
HSC 4XXXC - Health & Wellness Coaching Application		
HSC2XXX - Health Mythbusters (Q2 Permanent)		

College of Education

1. SDS3XXX A Guide to College and Sexuality

[R]

- <https://secure.aa.ufl.edu/Approval/reports/20087>

Comments:

- Is this course also a pre-requisite for more advanced courses?
- Consults with department of Gender, Sexualities, and Women's Studies and Psychology requested.
- Please clarify language about excused absences and makeups to align with UF policy.
- "Any student demonstrated to have cheated, plagiarized, or otherwise violated the Honor Code in ANY ASSIGNMENT for this course WILL fail." We suggest revising this wording, as a final decision for all honor code violations in made by Student Conduct & Conflict Resolution.

- ***“Policy for Disputing a Grade.*** You will have one week including weekends and holidays after any course material grade has been posted to dispute your grade. Disputes will NOT be accepted after that date.” Please revise. Grades can be disputed at any time.
- Please add link to standard UF grading policies.
- Please add standard language for Gator Evals.
- Please add standard language and link for attendance policy. All links mentioned in these comments can be found here: <https://syllabus.ufl.edu/syllabus-policy/#d.en.370530>

College of Health and Human Performance

2. HSC2XXX - Culture & Health (Q2 Permanent) [A]

- <https://secure.aa.ufl.edu/Approval/reports/20277>

Comments:

- ~~Please provide a grading rubric or description for participation, as this constitutes 1/6 of the total grade. Done~~
- ~~Is there a late work policy? Done~~
- ~~More info on the video presentation would be helpful (suggested time-length, required file formats, how to post, etc) Done~~
- ~~“Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel.” Please remove this phrase and update to current honor code language. Done~~
- Recommend revising catalog course description to meet word limit.

3. HSC2XXX - Health Mythbusters (Q2 Permanent) [A]

- <https://secure.aa.ufl.edu/Approval/reports/20280>

Comments:

- Does this course have an attendance policy? If attendance and participation are not part of the grade, we suggest adding a phrase that states this.
- ~~Please add link for University Attendance Policies alongside “Life Happens Pass.” The link can be found here: <https://syllabus.ufl.edu/syllabus-policy/#d.en.370530> Done~~
- ~~Please update link for DSO. Link can be found on the syllabus policy, linked above.~~
- ~~Suggest adding wording to DRC information. Suggestions:~~

- It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.
- Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, <https://disability.ufl.edu/>) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester. Done
- Are quizzes open book or closed? Duration? Done
- Please remove this phrase from University Honesty Policy: "Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel."
- Consult with PPHP requested. – PPHP responded with no concerns 11.18.24.

4. APK 2XXX - Exercise as Medicine (Q2 Permanent) [A]

- <https://secure.aa.ufl.edu/Approval/reports/20279>

Comments:

- Please clarify language about excused absences and makeups to align with UF policy.
 - This portion of the syllabus has been updated to:

"In order for students to make-up any assignment without loss of points, documentation proving the need for missing the assignment must be provided.

Any type of documentation must be dated and officially contain the student's name and or other identifying information in order to be accepted. Non-specific medical or other documentation will not be accepted under most circumstances. While sensitive information should be redacted from medical documentation, it must at minimum explain or show the reason why the student should be excused from completing the assignment on the due date. Documentation which simply states that a student was/is under the care of a provider and can return on a specific date will rarely be accepted. If the medical reason for the absence is perceived as sensitive to the student, this must be stated by the provider, and then may be accepted, but is not guaranteed.

Students will not be permitted a make-up assignment for personal travel/vacations, work, or volunteering conflicts. This includes requesting to take an assignment early for personal travel/vacations. With regard to lecture exams, many students will encounter having multiple exams in one day and this is not a permissible reason for a make-up exam. Only if another exam is scheduled for the same time/overlaps with this course's exams will a request be considered.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the

online catalog at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>"

- Does getting consent to be recorded ever create a hinderance for students to complete the physician interview assignment?
 - No, because students state at the beginning of the interview that it is solely for educational purposes and will not be shared outside of the classroom.
- Please revise policy on extra credit, as asking for this is not an honor code violation.
 - This portion of the syllabus has been updated to:

"Your final course grade will consist of the evaluations listed above. No extra-credit assignments will be offered in this course. There will be no exceptions. Students should not email the instructor requesting consideration for a higher grade or extra-credit. There will be no additional extra-credit provided in any circumstance.

- *"If exercise is medicine, why is our society **plagued** by **inactivity** and its associated **negative health consequences**?"* Example suggested wording: *"Exercise has been established by research to have measurable health benefits. What personal and societal barriers exist to exercise and fitness exist and how can we address these barriers?"*
 - Syllabus has been changed to reflect the suggested wording.
- What is the objective of the physician interview? Some guidelines would be helpful.
 - This experiential learning assignment is designed to give students exposure to qualitative research (e.g. creating a research question, collecting/analyzing data, interpreting results) and the interview process (e.g. formulating an interview guide, scheduling and conducting an interview, troubleshooting during the interview, transcribing the interview). The interview also ties into the course lecture material as we discuss the impacts of physicians and medical school training on how physical activity gets incorporated into medical practice.

5. HSC 4XXXC - Health & Wellness Coaching Application [A]

- <https://secure.aa.ufl.edu/Approval/reports/19908>

Comments:

- This course was recycled and is returning to our committee for re-review. Main questions from previous recycle:
 - How do the first 7 weeks of this course differ from the HSC3XXX Intro course on this agenda (using same texts)? Intro class uses same textbooks, but uses earlier chapters, while this course uses later chapters. Note placed in the syllabus by instructor. Schedules reviewed.
 - Several links appear to need updating. (We acknowledge that these may have been copied and pasted from templates or websites that also need updates. We will look into this as well.) Updated
 - While make-up exams can be conducted in different modes, please clarify that the make-up exam is not more difficult than the original exam. Updated.
 - Review/revise location of Teaching Center. Updated.

- ~~Please clarify “questions related to grades” policy. Students are allowed to dispute grades at any time – is this more so pertaining to particular assignments and/or overall grading criteria? Policy removed from syllabus.~~
- ~~Please remove phrase from Personal Conduct Policy: “Furthermore, you are obliged to report any condition that facilitates academic misconduct to appropriate personnel.” Done~~

Comments sent to Faculty via Email this month:

- ~~Is the National Board Certification Examination part of this course? Exam prep seems to be included in the final week of the course—is there an expectation that students taking this course take the exam at the conclusion of the course? If this is the case, should that be stated more explicitly on the approval form or syllabus? No – students are NOT required to sit for the exam, this course helps prepare students should they wish to do so.~~
- ~~Please remove phrase from Personal Conduct Policy: “Furthermore, you are obliged to report any condition that facilitates academic misconduct to appropriate personnel.” Done~~
- Request number 19905 - HSC 3XXX - Introduction to Health & Wellness Coaching, currently pending at Registrar/SCNS – Please add this course as the prerequisite for HSC4XXXC on the submission form for this request (19908) when it has a number from SCNS.

College of Liberal Arts and Sciences

6. CPOXXXX Fascism Versus Social Democracy [R]

- <https://secure.aa.ufl.edu/Approval/reports/19527>

Comments:

- No syllabus submitted with initial request. Syllabus requested by review subcommittee. Syllabus submitted 11.12.24. Missing required syllabus verbiage and links. Reviewed and comments sent to submitter 11.18.24.
- ~~Course title mismatch between approval request title and submission form. Please clarify. Title updated on form.~~
- ~~Please submit course syllabus. Attached to approval request.~~
- ~~“Justifies social democracy as the only solution compatible with Liberal democracy.” Agree with the college CC stated concern about course description, and agree this information should be provided for the UCC’s consideration. Rationale for course does not address it. See response below:~~

The reason that social democracy prevailed over Marxism and fascism and was the only one of the three options compatible with democracy was because Marxism, while desiring the good for the masses, paid no attention to politics in the theory itself and created a political structure with no mechanisms for accountability. Once the new regime was in place there was never again any method by which the people could double check their government and decide to change it. Fascism, on the other hand, was all about politics, creating a strongman from the beginning who immediately dismantled the democratic institutions and likewise ruled without

accountability. Neither was compatible with democracy and in fact destroyed democracy. Social democracy, by contrast, believed in constructing a protective state while retaining the institutions and processes of democracy, despite all their messiness. So in the end social democracy succeeded in constructing a welfare state while also retaining the democratic polity.

This language comes from Sheri Berman, *The Primacy of Politics*, Cambridge, 2006 which is the foundational reading for the course and explains these issues in a way that is easily understandable for undergraduates.

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Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
BCN 4423C Temporary Structures	HFT4754 - Advanced Strategic Event Management	
Sunset MCB2006 Microbes without Borders		

College of Design, Construction and Planning

7. BCN 4423C Temporary Structures

[A]

- <https://secure.aa.ufl.edu/Approval/reports/20244>

Comments:

- ~~Are supplemental readings listed on syllabus recommended? Or required? Clarified in syllabus~~
- ~~Homework policy late submissions still a bit unclear. Confirm instructor will allow late submissions for excused reasons with no penalty. Clarified in syllabus.~~
- ~~Are all in class exercises equal in value? Same question re: homework assignments. In class exercises and HW assignments are equal value~~
- ~~Please update link for GatorEvals, which can be found here: <https://syllabus.ufl.edu/syllabus-policy/#d.en.370530> Done~~
- ~~Please review schedule to include 15 weeks of instruction, as Thanksgiving break now constitutes one full week of our academic calendar. Done~~
- ~~Academic conduct/honor code is duplicated on pages 4 and 5 Done~~

College of Agricultural and Life Sciences

8. Sunset MCB2006 Microbes without Borders

[A]

- <https://secure.aa.ufl.edu/Approval/reports/20637>

Comments:

College of Health and Human Performance

9. HFT4754 - Advanced Strategic Event Management

[CA]

- <https://secure.aa.ufl.edu/Approval/reports/20431>

Comments:

Proposed New Joint Courses

Approved	Conditionally Approved	Recycle

- **None**

Proposed Changes to Joint Courses

Approved	Conditionally Approved	Recycle

- **None**

Proposed 5000 Level Courses

Approved	Conditionally Approved	Recycle
APK 5XXX Anatomy and Physiology for Sport and Exercise Science		

10. APK 5XXX Anatomy and Physiology for Sport and Exercise Science [A]

- <https://secure.aa.ufl.edu/Approval/reports/19943>

Comments:

Submission Form:

- ~~Provide grading scale/cutoffs for letter grades or percentage breakdown for each grade component. For example, since the grading scheme is given as points, what percentage of the total points must a student earn for an A, A-, B+, etc.? (It is provided in the syllabus)~~
Done

Syllabus:

- ~~Prerequisites on the syllabus are different from form. Graduate Level Standing (Form) vs. This course is for APK graduate students only. (Syllabus) Adjust for consistency and to ensure that the intended prerequisites are coded correctly.~~ Done
- ~~Update honor code policy. See this link for the updated recommended wording: https://syllabus.ufl.edu/media/syllabusufledu/UF_Syllabus_Policy.pdf~~ Done
- ~~Update the policy on missed classes, etc., to provide guidance on what a student should do if they have an excused absence that is not due to illness, family emergency or death. UF's policy allows for other types of excused absences. Suggestion: begin with the general policy, then specify the process in the case of illness, etc. Also, please consider that the DSO may not be able to handle the volume of verifying absences and notifying instructors if every UF instructor directed students to submit their documentation only via the DSO.~~ Done
- ~~Exam/make-up Quiz Policy: same comments as above concerning the process for other types of excused absences. The Tip cannot be applied to emergencies, so we recommend replacing the "Always" with "Whenever possible".~~ Done
- ~~Minor math error on the Grading Scale: Lower cutoff for D should be 63.00.~~ Done
- ~~Please revise Personal Conduct Policy with current wording. Remove: "Furthermore, you are obliged to report any condition that facilitates academic misconduct to appropriate personnel."~~ Done

- ~~More description of the exams would be helpful. (Are they modular, paper administered or through Canvas— which would require students to have laptops in class, assuming the Exam 5 is not cumulative) Done~~

Proposed Changes to 5000 Level Courses

Approved	Conditionally Approved	Recycle

- None

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