University Curriculum Committee February 18th, 2025

The UCC met from 1:00 to 3:00 p.m. at the Senate Chambers in the Reitz Union and via Zoom teleconferencing.

Attendees

Members
Hans van Oostrom, Toby Shorey, Vandana Baweja, Konstantina Christodoulopoulou, Elayne Colon, Pamela Dickrell, George Hack, Marhsall Haning, Jill Ingram, Christopher Janelle, Gillian Lord, Daniel Manley, Anne Mathews, Holly Moses, Alison Reynolds, Richard Scholtz, Ted Spiker, Erica Studer-Byrnes, Katie Vogel Anderson

Liaisons
Diana Hull, Ashley Garrett, Madison Henry, Kendall Kroger, Leslie McKenna, Lee Morrison, Lauren Solberg, Frankie Tai, Stacy Wallace

Guests
Tre Easterly, Katheryn Ivey, Patricia Kio, Tanya Koropeckyj-Cox, Dan Windels

Welcome | Dr. Hans van Oostrom

- Approval of January Minutes – Approved.

Updates from Dr. Toby Shorey

- FOR Course Prefix being replaced with FNR
- Verbiage update to Course Evaluation information on Syllabus Policy
- Update on Course Description Taskforce – Toby
- Faculty Senate Update for UCC Review of 5000 Level Courses
- Transition of Hamilton Center to Hamilton School for Classical and Civic Education

Quest Update

- Quest Day

Update from the Faculty Senate – Dr. Vandana Baweja

- Academic Calendar Information Item (January Meeting)

Updates from Academic Assessment Committee - Dr. Lissette Tolentino

1. February AAC meeting had 7 requests; 5 CA and 2 approved

2. The next meeting is on March 11th and the deadline for submissions is Friday February 28th. Note, this is the last date to submit changes to undergrad program SLOs for the 25-26 AY.

3. Moving forward the AAC will kindly require that submissions include track changes if applicable.

Programs

Engineering

1. Bachelor of Science in Industrialized Construction Engineering – Approved.
2. Chemical Engineering Curriculum change – Conditionally Approved.
3. EVE major change – replace COP2271 with COP2273 – Approved.

Public Health and Health Professions

4. BPH Major Curriculum Modifications – Approved.

Health and Human Performance

5. Health Education & Behavior CHP Replace SYG in Semester Plan – Approved.
6. Health Education & Behavior PHS Replace SYG in Semester Plan – Approved.

Minors

Agricultural and Life Sciences

7. Minor – UF Online – Agricultural Curriculum and Development – Approved.

Engineering

8. Changes to the Biomolecular Engineering Minor – Conditionally Approved.

Certificates

Undergraduate

Proposed new undergraduate certificates.

- None.

Proposed changes to undergraduate certificates.

Agricultural and Life Sciences

9. Fire Ecology and Management Undergraduate Certificate – admission requirements change for catalog – Approved.

Courses

Undergraduate

Proposed new undergraduate courses.

Agricultural and Life Sciences

10. FAS 4XXX Applied Aquaculture Genetics – Approved.
11. FNR 2XXX: Conserving Nature for Whom? (Q2 Perm.) – Conditionally Approved.

Arts

12. ARH 1XXX - Art Crime (Q1 Perm) – Approved.
13. ARH 1XXX - The Nature, Matter, and Agency of Magic (Q1 Perm) – Approved.
14. ART 1XXX - Art and Global Citizen (Quest 1 Perm) – Approved.
15. ART 1XXX - Visual Meaning and Representation (Quest 1 Perm) – Recycled.
16. DIG 1XXX - A Life Well-Played (Q1 Perm) – Approved.
17. DIG 1XXX - AI and Art/Science/Fiction (Q1 Perm) – Approved.
18. GRA 1XXX - Design and Identity in Everyday Life (Quest1 Perm) – Approved.
19. MUS 1XXX - Artistic Revelation – Approved.
20. MUS 1XXX - Music and Social Engagement with the Environment (Q1 Perm) – Approved.
21. MUS 1XXX - Music: The Ultimate Time Capsule (Quest 1 Perm) – Approved.
22. MUS 1XXX - Social Impact of Music Entrepreneurs (Quest 1 Perm) – Approved.

Design, Construction and Planning

23. BCN 2XXX Fundamentals of Industrialized Construction – Approved.
24. BCN 2XXX Integrated Construction Planning, Scheduling, and Estimating – Approved.
25. BCN 4XXX Reality Computing and the Built Environment – Approved.
26. DCP 4XXX Circular Economy Undergraduate level BS Sustainability and the Built Environment – Approved.
27. DCP 4XXX Life Cycle Assessment – Approved.

Education

28. SDS 3XXX A Guide to College and Sexuality – Approved.

Hamilton Center

29. ISS 2XXX Grand Strategy 2 – Approved.
30. ISS 2XXX History of Ideas Colloquium – Approved.
31. ISS 3XXX Contemporary Challenges – Approved.
32. ISS 3XXX Statecraft and Strategy – Approved.
33. ISS 3XXX Theoretical Frameworks – Approved.
34. ISS 3XXX War – Approved.
35. ISS 4XXX American Government, History, Literature, and Law Research Seminar – Approved.
36. ISS 4XXX War, Statecraft, and Strategy Research Seminar – Approved.

Liberal Arts and Sciences

37. ENC 1XXX - Rhetoric of AI – Approved.
38. IDS1XXX: Messages, Media, Social Self – Approved.
39. IDS1XXX: Russian Fairy Tales – Conditionally Approved.
40. PHI1XXX: AI, Philosophy & Society – Approved.
41. WOH 1XXX: Pirates and Piracy: A Global History (Q1 Perm.) – Approved.

42. BSC2XXX: Is Animal Migration Disappearing? – Approved.
43. GLY2XXX: Hazards and Humans – Approved.
44. POS 4XXX — Racial Politics in Latin America – Approved.

Proposed changes to undergraduate courses.
Agricultural and Life Sciences

45. AEB2935 Food and Resource Economics Seminar – Recycled.

Engineering

46. Add a pre-requisite to ECH 3101 Process Thermodynamics – Approved.
47. CEN 4907C - Computer Engineering Design 1 (Modification) – Recycled.
48. Changes to BME 3406 -- Introduction to Biomolecular Engineering – Conditionally Approved.
49. ENV 3040C change prereq – Approved.
50. Prerequisite change for CIS4360 – Recycled.

Hamilton Center

51. ISS 3930 Special Topics in PPEL - Modify Course Credit – Approved.
52. ISS 3444 Major Figures of PPEL - Modify Course Title – Approved.

Journalism and Communications

53. Change prerequisites for ADV4941 – Approved.
54. Repeated Enrollment in ADV4941 Advanced Advertising Internship – Approved.

Liberal Arts and Sciences

55. CHM2095 - Applied General Chemistry 1- Change course name – Approved.
56. CHM2095L - Applied General Chemistry 1 Lab - Change course name – Approved.
57. CHM2096 - Applied General Chemistry 2 - Change course name – Approved.
58. CHM2096L - Applied General Chemistry 2 Lab - Change course name – Approved.
59. ENC 3254 -- Professional Writing in the Disciplines – Approved.
60. GLY4790 Field Camp – Approved.
61. SPC4710-Patterns of Intercultural Communication – Approved.
62. SYG2430 - Marriage and Family – Approved.

Joint

Proposed new joint courses.
Liberal Arts and Sciences

63. WST 4XXX AdvBlackFem_MethodsFutures – Approved.

Proposed changes to joint courses.

- None.

5000-Level

Proposed new 5000 level courses.

- None.

Proposed changes to 5000 level courses.

- None.

Graduate School

Notice of items from the Graduate School (information only).

Graduate Council Meeting and Actions Summary (12/19/24)

CERTIFICATES:

The College of Medicine created a graduate certificate in AI and Data Science in Healthcare

(#19428)

The Herbert Wertheim College of Engineering created a graduate certificate in Advanced

Transportation Technologies (#17938)

CONCENTRATIONS:

The College of Design, Construction and Planning ceased participation in the Hydrologic

Sciences concentration for the Master of Construction Management (M.C.M.), Master of Science in Construction Management (M.S.C.M.), and Doctor of Philosophy in Design, Construction and

Planning with a concentration in Construction Management (Ph.D.) (#20677)

MAJORS:

The Warrington College of Business seeks to create a major in Finance and Technology for the Master of Science (M.S.) (#20566). This proposal is pending further approvals beyond the Council. The College of Agricultural and Life Sciences modified the curriculum for the major in Family,

Youth and Community Sciences for the Master of Science (M.S.) (#20122).

DEGREE PROGRAMS:

The College of Medicine seeks to create a new degree of Master of Healthcare Education (MHE)

with a major in Artificial Intelligence (#18880)

Graduate Council Meeting January 16, 2025

CERTIFICATES:

The College of Education closed the graduate certificate in Postsecondary Learning Support (#20742).

The Herbert Wertheim College of Engineering continued the suspension of the graduate certificate in Gas Turbines (#20790).

CONCENTRATIONS:

The College of Education modified the curriculum for the concentration in Computer Science Education for the Master of Arts in Education (M.A.E.) with a major in Curriculum and Instruction (#20520).

The College of Education modified the curriculum for the concentration in Computer Science Education for the Doctor of Education (Ed.D.) with a major in Curriculum and Instruction (#20521).

The College of Health and Human Performance ceased participation in Historic Preservation Concentration for the Master of Science (M.S.) with a major in Sport Management (#20787).

The College of Health and Human Performance ceased participation in Tropical Conservation and Development Concentration for the Master of Science (M.S.) with a major in Sport Management (#20788).

MAJOR:

The College of Health and Human Performance changed the name of the major in Tourism and Hospitality Management to Tourism, Hospitality and Event Management for the Master of Science (M.S.) (#20330).

Meeting adjourned at 2:00 p.m.

ADDENDUM

Compiled Before the Meeting

University Curriculum Committee
Program and Course Recommendations

February 18, 2025

Programs

Engineering

1. **Bachelor of Science in Industrialized Construction Engineering** **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/20703
   - Summary:
     - Creation of a new major.
   - Comments:
     Action Items: None.
     Discussion Items:
     - Be sure to enter request with SUS form for a major over 120 credits - Appendix D: Exception to the 120 Credit Hours Requirement. Please let us know if you have any questions about this! We can help out.
     Uploaded the Appendix D on exemption to the 120 credit hour limit to this request, and also created new request for SUS.

2. **Chemical Engineering Curriculum change** **[CA]**
   - https://secure.aa.ufl.edu/Approval/reports/20717
   - Summary:
     -
   - Comments:
     Action Items:
     - Formatting issue: In the updated model semester plan, Semester Two, BME3046 (3 credits) should be listed first, followed by "Select one: "(4 credits, from the two Chemistry courses CHM2046 &CHM2046L, etc.)
     - Semester 6 now equals 15 credits, not 17 – so this would no longer make 130 credits. If decreasing the total required credits for the major, needs a separate credit reduction submission to go to BOG.

     Submitted credit reduction approval:
     https://secure.aa.ufl.edu/Approval/reports/21070

Discussion Items:

- None.

3. **EVE major change – replace COP2271 with COP2273** **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/20641
    - Summary:
        - Replacing course in curriculum with new/updated course section.
    - Comments:

      Action Items: None.

      Discussion Items:

      • Will COP 2271 be removed from the catalog, or course content modified, or left the same? **That is not our course, so it is not under our purview. I believe other engineering programs use it in their curriculum.**

      • Are there sufficient Technical electives available to allow students to easily take 8 credits instead of 9 as reflected in the reduction in Semester Eight? Or does this de facto serve to push up the total credits? **This was a point of discussion in our department. We allow two variable credit courses to count as tech electives: ENV4949 and EGN4912. Students can take 2 credits of one of those courses and two other 3 credit courses, for a total of 8 credits. It will not result in students being required to take extra credits.**

Public Health and Health Professions

4. **BPH Major Curriculum Modifications** **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/20904
    - Summary:
        - Changing minimum grade from B to C.
    - Comments:
        - None.

Health and Human Performance – Specializations

5. **Health Education & Behavior CHP Replace SYG in Semester Plan** **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/20897
    - Summary:
        - General Education Change
    - Comments:
        - None

6. **Health Education & Behavior PHS Replace SYG in Semester Plan** **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/20898
    - Summary:
        - General Education Change
    - Comments:
        - ~~Should the footnote for the Internship say 12 credits instead of 15 credits?~~ Yes, the footnote should be 12. I updated the catalog copy in the approvals system. We had the reduction approved many years ago.

Agricultural and Life Sciences – Minor

7. **Minor – UF Online – Agricultural Curriculum and Development** **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/20861
    - Summary:
        - Expanding minor to be offered online as well as on campus.
    - Comments:

      Action Items:
      - UCC form says there will be "minimal changes"; is there a plan for changes other than offering an online section of the listed courses? It says there are changes to the program from the residential version, so we need catalog copy with changes tracked from the residential program.
    - **The minor is the same for this new UF Online offering as it is for the residential minor.**
      Discussion Items:
      - None.

Engineering – Minor

8. Changes to the Biomolecular Engineering Minor
   [CA]
    - https://secure.aa.ufl.edu/Approval/reports/20716
    - Summary:
        - Adding new courses to minor curriculum.
    - Comments:

      Action Items:
      - Catalog copy: The number of credits next to "Select two:" should be adjusted to 4-6 since the total credits have been adjusted to 14-16 from the current 15-16.

      Discussion Items:

- New courses are pending at UCC. Minor cannot be approved until these courses are approved. We will hold onto this request until the courses come through, as procedure requires that these be approved and created first.

Certificates

New Undergraduate Certificates

- **None**

Changes to Existing Certificates

9. **Fire Ecology and Management Undergraduate Certificate – admission requirements change for catalog** **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/20821
    - Summary:
        - Updating admission requirements for certificate. Currently active degree-seeking student applicants will be limited to Natural Resource Conservation (NRC) or Forest Resources and Conservation (FRC) degree programs.
    - Comments:
      Action Items:
      - ~~Committee and catalog editor need catalog copy with tracked changes.~~ Provided through email. Staff added to approval request.

      Discussion Items:
      - Are there any anticipated changes to any course prereqs for required certificate courses due to the admissions change proposed?

      No. We seek to solely update/clarify admission requirements, but there will be no changes to curriculum (courses and/or course prereqs).

Course Recommendations

Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
FAS 4XXX Applied Aquaculture Genetics	FNR 2XXX: Conserving Nature for Whom? (Q2 Perm.)	ART 1XXX - Visual Meaning and Representation (Quest 1 Perm)
ARH 1XXX - Art Crime (Q1 Perm)	ENC 1XXX - Rhetoric of AI	
ARH 1XXX - The Nature, Matter, and Agency of Magic (Q1 Perm)	IDS1XXX: Russian Fairy Tales	
ART 1XXX - Art and Global Citizen (Quest 1 Perm)	PHI1XXX: AI, Philosophy & Society	
DIG 1XXX - A Life Well-Played (Q1 Perm)	GLY2XXX: Hazards and Humans	
DIG 1XXX - AI and Art/Science/Fiction (Q1 Perm)		
GRA 1XXX - Design and Identity in Everyday Life (Quest1 Perm)		
MUS 1XXX - Artistic Revelation		
MUS 1XXX - Music and Social Engagement with the Environment (Q1 Perm)		
MUS 1XXX - Music: The Ultimate Time Capsule (Quest 1 Perm)		
MUS 1XXX - Social Impact of Music Entrepreneurs (Quest 1 Perm)		
BCN 2XXX Fundamentals of Industrialized Construction		
BCN 2XXX Integrated Construction Planning, Scheduling, and Estimating		

BSC2XXX: Is Animal Migration Disappearing?		
DCP 4XXX Circular Economy Undergraduate level BS Sustainability and the Built Environment		
DCP 4XXX Life Cycle Assessment		
SDS 3XXX A Guide to College and Sexuality		
ISS 2XXX Grand Strategy 2		
ISS 2XXX History of Ideas Colloquium		
ISS 3XXX Contemporary Challenges		
ISS 3XXX Statecraft and Strategy		
ISS 3XXX Theoretical Frameworks		
ISS 3XXX War		
ISS 4XXX American Government, History, Literature, and Law Research Seminar		
ISS 4XXX War, Statecraft, and Strategy Research Seminar		
IDS1XXX: Messages, Media, Social Self		
WOH 1XXX: Pirates and Piracy: A Global History (Q1 Perm.)		
POS 4XXX — Racial Politics in Latin America		

Agriculture and Life Sciences

10. FAS 4XXX Applied Aquaculture Genetics **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20590
- Comments:

Action Items: None.
Discussion Items**:** None.

11. FNR 2XXX: Conserving Nature for Whom? (Q2 Perm.) **[CA]**

- https://secure.aa.ufl.edu/Approval/reports/20371
- Comments:

Action Items:

- 16 weeks of course work is long given current academic calendar standards, even when including Thanksgiving break. Please be sure course schedule adheres to semester calendar.

Discussion Items:

- The rubrics are cut off by the syllabus margins – suggest editing.

Arts

12. ARH 1XXX - Art Crime (Q1 Perm) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20401
- Comments:

Action Items: All items were completed or revised. A new syllabus with these changes has been added to the approval request.

- ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~
- ~~Please add course objectives to the syllabus.~~
- ~~Please fix the "Quest and General Education" hyperlinks listed in the syllabus, it appears that they are broken.~~
- ~~Please update the hyperlink pertaining to the Counseling and Wellness Center.~~

Discussion Items:

- ~~Although there is a participation rubric, in the description of participation on page 3, it states that students are assigned 2 or 3 points each week based on their participation. It might be reasonable to provide more detail about a 2 vs a 3 so that students have clear guidance.~~ Faculty Response Below:
  - ~~o~~ I updated the text on page 3 to this for more consistency and predictability: One lecture each week includes a short 1-point participation assignment, and each section meeting includes in-depth discussion of the week's readings and other material presented in class. Students are assigned 3 points each week based on their section participation and/or their submission of short writing assignments that capture the discussions. (See the participation rubric below. A percentage is calculated based on the total number of participation points available in the semester, usually about 50. This then counts as 12% of the overall grade.)

13. ARH 1XXX - The Nature, Matter, and Agency of Magic (Q1 Perm) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20392
- Comments:

Action Items:

- ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~ This has been completed.
- ~~Attendance statement in syllabus is confusing. The instructor reserves the right to mark a student absent if they arrive late or leave early, but it's not clear how that will impact the student. Timely attendance is not a part of the participation rubric. Could you please add additional information to the attendance statement, making sure that it falls inline with these University policies: https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/~~ "Timely attendance has been added to the participation rubric, and the attendance policy has been updated to point to the university policy."

Discussion Items:

- ~~The syllabus says students may need to pay to rent or buy films, but free options are available. This is a bit confusing; are free options always going to be available, or is it that free options might be available? Could you please clarify.~~ Faculty Response Below:
  - "The students may choose any media they wish (print, audio, video) for the review assignment, the media are not assigned. If they have a pre-existing idea of a certain film that is only available by subscription, rent, or purchase, they may need to rent or buy that film to complete the assignment. Or the instructor and TAs can help them select media that are freely available. Free options will be available as long as libraries are available. Language in the syllabus has been updated."

14. ART 1XXX - Art and Global Citizen (Quest 1 Perm) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20438
- Comments:

Action Items:

- ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~ This has been completed.

Discussion Items:

- ~~Please consider strengthening the participation rubric to include concrete performance indicators.~~ Faculty Response Below:

- In response to the discussion item II made changes to hopefully strengthening the participation rubric to include concrete performance indicators in class participation.. The two participation assignments, however I always have assignment handouts on canvas. I change these assignments regularly and assignments guide students and indicate performance indicators, rubrics etc on canvas.. I don't these it in syllabus because I do change the assignment a bit depending on what visiting artists and harn opportunities exist from semester to semester. The assignments on e-learning always have grading critiera/performance indicators/objectives though.

15. ART 1XXX - Visual Meaning and Representation (Quest 1 Perm) **[R]**

- https://secure.aa.ufl.edu/Approval/reports/20454
- Comments:

Action Items:

- Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.
- Please add course objectives to the syllabus.
- Please update the hyperlink pertaining to the Counseling and Wellness Center.

Discussion Items:

- Although there is a participation rubric, in the description of participation on page 3, it states that students are assigned 2 or 3 points each week based on their participation. It might be reasonable to provide more detail about a 2 vs a 3 so that students have clear guidance.

16. DIG 1XXX - A Life Well-Played (Q1 Perm) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20400
- Comments:

Action Items:

- ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed~~. This is complete.

Discussion Items: Faculty Responses in red.

- ~~How many weekly reading responses will there be? Could you please clarify this in the syllabus?~~
  - There will be on reading response assignment per week of class. Added to syllabus.
- ~~How many presentations will there be and do students receive the same grade across the group? Could you please clarify this in the syllabus.~~
  - Each student group will prepare and deliver one presentation per semester. Everyone in the group gets the same grade for the presentations. Added to syllabus.

- ~~If presentations count as part of the participation grade, why is there a separate set of points for them outside of that? Could you please clarify.~~
    - This was an oversight. It has been updated in the syllabus to only counted in the "presentation" grade % and not participation.

17. DIG 1XXX - AI and Art/Science/Fiction (Q1 Perm) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20399
- Comments:

Action Items:

- ~~Please add the instructor's office hours.~~ "This is complete."
- ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~ "This is complete."
- ~~Please add course objectives to the syllabus.~~ As discussed with UCC staff, this is pending review in the GEC.

Discussion Items:

- ~~Is the course description cut off, or is the current description adequate for the catalog?~~ The course description is accurate and complete.
- ~~Could you please provide further clarification on your syllabus as to how each of the three different components mentioned in the graded assignment "Research Essay, Presentation Deck and Video Presentation on illustrated topics" will be evaluated to give 200 total points (for all three)?~~ Faculty Response Below:
    - The grading breakdown for the "Research Essay, Presentation Deck, and Video Presentation" is structured to assess different aspects of the assignment holistically. The Research Essay is primarily evaluated through the "Relevance to the instructional Topic" (20 pts), "Clarity and Writing Quality" (60 pts), and "Excellence in Research" (40 pts) categories, totaling 120 points. The Video Presentation is assessed separately through "Insightfulness/Organization" (40 pts) and "Understandability and Communication" (40 pts) for a total of 80 points. The Presentation Deck is integrated within the video assessment, as it serves as a visual aid contributing to the video's clarity and effectiveness. This rubric ensures a balanced evaluation of research depth, written articulation, and effective multimedia communication, totaling 200 points across all components.

18. GRA 1XXX - Design and Identity in Everyday Life (Quest1 Perm) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20439
- Comments:

Action Items:

- ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~ This has been completed.
- ~~Table of assignments on syllabus says 12 quizzes, 25 pts each. The weekly schedule includes 15 quizzes. Other assignments (e.g. logs) listed on the weekly schedule also appear to exceed the number stated in the table. Please clarify.~~ This has been aligned in the syllabus.

Discussion Items:

- None

19. MUS 1XXX - Artistic Revelation **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20402
- Comments:

  Action Items:
- ~~Please update your late submission policy, which should fall in line with University policy and allow for excused University reasons.~~ "This is complete."

  Discussion Items:
- ~~Note in a few places on syllabus that it's subject to change. Syllabus changes should be minimal during the semester and pertain to scheduling, but overall assessments and course objectives should remain the same.~~ "Wording related to syllabus changes has been removed and/or adjusted throughout to clarify."

20. MUS 1XXX - Music and Social Engagement with the Environment (Q1 Perm) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20389
- Comments:

  Action Items:
- ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~ "This is done."
- ~~How are other writing assignments/experiential learning activity/personal reflections graded? "Methods by which students will be evaluated" are required to be stated on the syllabus. Rubrics are recommended.~~ "I put a statement on p. 2 of the syllabus, under the heading "List of Graded Work": "For all graded work, detailed assignment instructions and rubrics are available on Canvas." My syllabus is already 21 pages long, which is a bit ridiculous. I can add specific rubrics for assignments, but that will make the syllabus run to at least 25 pages, which seems unnecessary. If there is additional brief verbiage that could be added to the short statement I provided, I'm happy to take suggestions."
- ~~Include this statement, with links: (See model on Quest website) "This course accomplishes the Quest and General Education objectives of the subject areas listed above. A minimum grade of C is required for Quest and General Education~~

~~credit. Courses intended to satisfy Quest and General Education requirements cannot be taken S-U"~~ Faculty Response Below:

- On the Quest website called General Education Course Syllabus Policy (https://undergrad.aa.ufl.edu/general-education/gen-ed-courses/structure-of-gen-ed-courses/gen-ed-syllabus-policy/), it states that I should include this phrase: "A minimum grade of C is required for general education credit." That is on p. 1 at the top of my syllabus.
- However, to comply with this specific request, I added a slightly adjusted statement on p. 14, directly beneath my grading scale. Using the text provided above, I replaced "the subject areas listed above" with "Humanities" to be more specific for student readers.
- I can't determine what links are supposed to be included. What links are being referenced?

Discussion Items:

- ~~Suggest offering more detailed rubrics and point/grade equivalencies for assignments. Since participation is listed as a requirement (10%), the rubric should indicate point ranges for each of the three categories in the rubric, while giving discretion to the instructor.~~ Faculty Response Below:
  - I provide very detailed rubrics on Canvas; I don't think they are necessary, or even appropriate, to include in a syllabus that is already 21 pages in length (largely due to all required general education components). I did, however, clarify the discussion participation rubric on pp. 12-13. There are now point values at the top of each column.

21. MUS 1XXX - Music: The Ultimate Time Capsule (Quest 1 Perm) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20446
- Comments:
  Action Items: All items have been completed, and an updated syllabus has been uploaded to the approval request.
  - ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~
  - ~~Please list office hours and TA information.~~
  - ~~Please add course objectives to the syllabus.~~

  Discussion Items:
  - None.

22. MUS 1XXX - Social Impact of Music Entrepreneurs (Quest 1 Perm) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20449

- Comments:
  Action Items:
    - ~~Please add the professor's (and TA's if applicable) office hours to the syllabus.~~ "This is done."

  Discussion Items:
    - None.

Design, Construction and Planning

23. BCN 2XXX Fundamentals of Industrialized Construction **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20757
- Comments:
  Action Items:
    - ~~Could you please clarify whether or not this course is required or an elective.~~ Required in the new ICE program, and as an elective in Rinker
    - ~~Please revise the office hours to regular office hours. They should not only be "By Appointment".~~ Done, please see the attached syllabus. It currently reads:
      - OFFICE HOURS:
        - Location: RNK 311
        - Date and Time: (TBD)
        - By Appointment:
        - Email aalwisy@ufl.edu. The subject line should read BCN 2### APPOINTMENT REQUEST-<your name>.
        - Please provide a brief description of what you want to discuss. Also please suggest one or two alternate times for scheduling other student requests. I will send you an e-mail about the appointed time.
    - ~~Please provide the link to UF grading page where you provide grading policies. Can be found in the UF Syllabus Policy.~~
    - ~~Provide letter grade to point conversion.~~ See submitters response below:
- I moved the course grading and grading scale before the grading policy, it currently reads:

COURSE GRADING:

- In-class assignments are group assignments that must be solved during the class (lab sessions) by everyone in the group.
- Attendance grade will be computed in proportion to the number of presences on the days the rolls were taken and participation grade is based on responding to a given discussion topic in the class forum.

- Individual and group assignments will be given that covers topics that were discussed in that module. Specific evaluation criteria will be provided for each assignment.
- A final group project will be assigned that requires implementing existing AI algorithms in a project in the built environment, to facilitate planning, design and construction strategies.

GRADING POLICIES:

Assignment	**Points**
Module Assignments	300
Course Project	300
Quizzes	300
Attendance and Participation	100
Total	**1000**

Grade Scale: Divide the total points you earn by **the total possible points**. Grades will be given according to the following scale. **Decimal points will not be Rounded**. For instance, **89.99% is still considered as B+.**

Name	**Range**	
A	100%	to 93%
A-	< 93%	to 90%
B+	< 90%	to 87%
B	< 87%	to 84%
B-	< 84%	to 80%
C+	< 80%	to 77%
C	< 77%	to 74%
C-	< 74%	to 70%
D+	< 70%	to 67%
D	< 67%	to 64%
D-	< 64%	to 61%
E	< 61%	to 0%

GRADING POLICY:
UF policy on grading may be found at the following link:
https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/

Discussion Items:

- ~~The subcommittee reviewers have suggested that the submitter may want to reconsider the transcript title (hard to interpret).~~
  - Changed title to: *Fundamentals of Industr Constr*

24. BCN 2XXX Integrated Construction Planning, Scheduling, and Estimating **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20756
- Comments:

  Action Items: All items addressed with updated syllabus and form.
  - ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~
  - ~~Please update your prerequisite to "Sophmore standing *or higher*."~~
    - ~~Question: Will this course be allowed for all sophmores, or only those in DCP/ENG?~~
  - ~~Please add office hours to syllabus when available.~~
  - ~~"Only one makeup exam is allowed per semester." Please clarify that this does not apply if absence is excused per university policy.~~
  - ~~If the final exam is cumulative, please make sure that it is administered during final exam week (week 16).~~

  Discussion Items: All items addressed with updated syllabus.
  - ~~Please fix some minor typos in syllabus (page 5, "text readings and should be done...").~~
  - ~~There are no rubrics for grading included in the syllabus, but perhaps these will be in Canvas. If the professor is so inclined to add them to the syllabus, if they are not already in canvas, it would be beneficial for students.~~

25. BCN 4XXX Reality Computing and the Built Environment **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20755
- Comments:

  Action Items: All items addressed with updated syllabus and form.
  - ~~Please add the contact information and office hours for the professor onto the syllabus.~~
  - ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~
  - ~~Please add additional information regarding the assignments for students to know the courseload or how they will be evaluated.~~
  - ~~Please add due dates for assignments, exams, graded work, etc. on the syllabus.~~

- ~~Please update the syllabus to include the course prerequisite.~~

Discussion Items:
- None.

26. DCP 4XXX Circular Economy Undergraduate level BS Sustainability and the Built Environment **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20825
- Comments:

Action Items: All items addressed with updated syllabus and form.
- ~~Perhaps link University policy regarding illness and religious holidays to the "Late Work Policy" portion of the syllabus stating that students can turn in late work given "a legitimate reason for late or missed work"--this is on p. 6 of syllabus, and university policy is linked on p. 4 with "Attendance." (Join these two sections, or provide link twice) .~~
- ~~Please update your prerequisite to "Junior standing *or higher*."~~

Discussion Items: All items addressed with updated syllabus.
- ~~Recommend using measurable SLO's --revise syllabus, p. 2--replace "discover" (see Bloom's taxonomy)~~

27. DCP 4XXX Life Cycle Assessment **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20826
- Comments:

Action Items: All items addressed with updated syllabus and form.
- ~~Please update your prerequisite to "Junior standing *or higher*."~~
- ~~Please add the prerequisite to your syllabus.~~

Discussion Items: All items addressed with updated syllabus.
- ~~Please specify a make-up policy (that aligns with University policy) on your syllabus.~~

Education

28. SDS 3XXX A Guide to College and Sexuality **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20087
- Comments:
  - None

Hamilton Center **[A]**

29. ISS 2XXX Grand Strategy 2

- https://secure.aa.ufl.edu/Approval/reports/20972
- Comments:
    - Please take a look at the catalog course description as it should be updated to reflect the Telegraph course description.

30. ISS 2XXX History of Ideas Colloquium **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20837
- Comments:
    - None

31. ISS 3XXX Contemporary Challenges **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20834
- Comments:
    - Action Items: Are the 2 syllabi examples of the kind of rotating topic syllabi that may be presented to students?
    - Is each quiz worth same amount?
    - Grading rubrics show 90 – 100 is an A; however, students can earn minus grades (e.g. 90 – 93 is A-). How are grades awarded to distinguish A from A- if rubric is 90 – 100 = A (same for B, C, etc)?

32. ISS 3XXX Statecraft and Strategy **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20915
- Comments:
    - ~~The syllabus states: "documentation is required for excused absences, per university policy." Not all excused absences require documentation per UF Attendance policy, so committee suggests revisions.~~ Revised during discussion with submitter (Dr. Jason Mastrogiovanni)

33. ISS 3XXX Theoretical Frameworks **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20832
- Comments:
- Discussion: Please note that some of the course objectives may be considered vague and describe processes rather than learning outcomes. The subcommittee recommends revising the course objectives.

34. ISS 3XXX War **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20833
- Comments:
    - None

35. ISS 4XXX American Government, History, Literature, and Law Research Seminar **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20971
- Comments:
    - Discussion: Transcript title suggestion beyond acronym: AM GOV HIST LIT & LAW RES SEM as there is a limit on characters (29 char) .
    - Please take a look at the catalog course description as it should be updated to reflect the Telegraph course description.
    -

36. ISS 4XXX War, Statecraft, and Strategy Research Seminar **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20970
- Comments:
    - Action Items: Grading rubrics show 90 – 100 is an A; however, students can earn minus grades (e.g. 90 – 93 is A-). How are grades awarded to distinguish A from A- if rubric is 90 – 100 = A (same for B, C, etc)?
    - Discussion Items:
    - The rubrics are cut off by the syllabus margins – suggest editing.

Liberal Arts and Sciences

37. ENC 1XXX - Rhetoric of AI **[CA]**

- https://secure.aa.ufl.edu/Approval/reports/20373
- Comments:

Action Items:

- Work submitted late for excused reasons should be permitted. This is not clear on p. 18 of the syllabus.
- ~~Course Description needs to reference to Western Canon for General Education Humanities.~~ This course was not on the final approved list of Gen Eds, so our understanding is that it will be a Quest course, but not a Humanities course. Therefore, it shouldn't need Western Canon, should it?

Discussion Items:

- P. 18 of syllabus says failure to engage in peer editing will result in 10% reduction for the project. Where is peer editing done (e.g in class or out of class)? There is no description in syllabus of what is expected re: peer editing.

38. IDS1XXX: Messages, Media, Social Self **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20423
- Comments:

Action Items:

- ~~Please list Materials and Supplies fees, if any. N/A if none.~~ Done.
- ~~SLO Assessments must be listed in SLO section (see Quest website).~~ Done
- ~~Please update the *University Honesty Policy* according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed~~. Done.

Discussion Items:

- ~~p. 3 states that "many" films will be viewed "outside of class" - is that required? How much time are students required to devote outside of class viewing films?~~ Updated
- ~~p. 5 lists authors studied in the course, including "Ivan Ilyich" - do you mean Tolstoy, who wrote the novella "The Death of Ivan Ilyich"?~~ Updated
- ~~Perhaps remove grammar errors from syllabus? p. 1 "I certain am"; "it's imprint" should be "its imprint".~~ Updated

39. IDS1XXX: Russian Fairy Tales **[CA]**

- https://secure.aa.ufl.edu/Approval/reports/20531
- Comments:

Action Items:

- Office hours will need to be specified
- Please look at Attendance section, specifically the sentence, "Moreover, if you miss a class meeting in which one of the 5–8 pop-quizzes is administered, you will receive a failing grade for that quiz." If a student misses this pop quiz for an excused reason per university policy, they have to have the opportunity to make that quiz up.

Discussion Items:

- Which assignments assess which SLOs? (Assessments must be listed next to SLOs—see Quest template.) This will likely come up at GEC.

40. PHI1XXX: AI, Philosophy & Society **[CA]**

- https://secure.aa.ufl.edu/Approval/reports/20260
- Comments:

Action Items:

- Missing course objectives.
- Grading rubric (syllabus, p.10): UF does not assign A+ grades, so it may be confusing to students to make a distinction between A (96%) and A+ (100%). A student who gets A+/100% on all assignments will still get an A in the course-same grade as the student who got As (96%) in all assignments.

Discussion Items:

- None.

41. WOH 1XXX: Pirates and Piracy: A Global History (Q1 Perm.) **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20470
- Comments:

Action Items: None.

Discussion Items:

- Are the 2 absences permitted for discussions referring to unexcused absences? Suggest clarifying, take excused absences into account.

42. BSC2XXX: Is Animal Migration Disappearing? **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20383
- Comments:

Action Items:

- ~~Please list Materials and Supplies fees, if any. N/A if none~~. I have added in a "Materials and supplies fees" section and indicated there are no fees.
- ~~As a WR course, all feedback on written work must be given by the last day of class, or by the end of finals (if electronic), which might be problematic given that there is a writing assignment due in Week 16 (would this not be finals week?) Perhaps move that assignment up so that it's due Week 15?~~ The assignment was due on the last day of class in an electronic format. Week 15 was Thanksgiving in 2024 (so maybe I shouldn't have counted that week towards the number of weeks in the semester). However, to be safe, I have moved the reflection assignment to Week 14.

Discussion Items:

- ~~Clarify rubrics – e.g., how do "High Quality" and "Needs Improvement" align with grades/points given, and is there a range? Is a "High Quality" grade for a potential 3-pt answer 3-1.5 pts, while a "Needs Improvement" grade would be 1.5-0 pts? The rubric on p. 5 lists grade/points alignment as (5) for "High quality" and (1) for "Needs Improvement," but does that mean there is no range, so that students only receive a 5 or a 1?~~ I adjusted the three rubrics that implied a scale but only contained two levels ("High quality" and "Needs improvement"). I had added a "Developing" level and indicated the points (or range of points) that would be applied at each of the three levels.

43. GLY2XXX: Hazards and Humans **[CA]**

- https://secure.aa.ufl.edu/Approval/reports/20357
- Comments:

Action Items:

- Please add office hours to your syllabus when they are known.

Discussion Items:

- Suggest adding due dates to syllabus on larger assignments like the essays.
- Since some of the assignments occur during class time, how will these be addressed for students with excused absences?

44. POS 4XXX — Racial Politics in Latin America **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20340
- Comments:

Action Items: None.

Discussion Items: None.

Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
Add a pre-requisite to ECH 3101 Process Thermodynamics	Changes to BME 3406 -- Introduction to Biomolecular Engineering	AEB2935 Food and Resource Economics Seminar
ENV 3040C change prereq		CEN 4907C - Computer Engineering Design 1 (Modification)
ISS 3930 Special Topics in PPEL - Modify Course Credit		Prerequisite change for CIS4360
ISS 3444 Major Figures of PPEL - Modify Course Title		
Change prerequisites for ADV4941		
Repeated Enrollment in ADV4941 Advanced Advertising Internship		
ENC 3254 -- Professional Writing in the Disciplines		
GLY4790 Field Camp		
SPC4710-Patterns of Intercultural Communication		
SYG2430 - Marriage and Family		
CHM2095L - Applied General Chemistry 1 Lab - Change course name		
CHM2096L - Applied General Chemistry 2 Lab - Change course name		
CHM2095 - Applied General Chemistry 1- Change course name		
CHM2096 - Applied General Chemistry 2 - Change course name		

Agriculture and Life Sciences

45. AEB2935 Food and Resource Economics Seminar **[R]**

- https://secure.aa.ufl.edu/Approval/reports/20809
- Comments:

Action Items:

- What has been removed from the course to reduce it to 1 credit? There seems to still be a fair amount of career planning material that the UCC form states was removed, but syllabus does not.

Discussion Items:

- No statement on Fall or Spring syllabi regarding attendance requirement. Is attendance required? I.e., will students receive a grade deduction for any unexcused absences?

Engineering

46. Add a pre-requisite to ECH 3101 Process Thermodynamics **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20644
- Comments:

Action Items: Addressed with an updated syllabus. See approval request for more information.

- ~~Please update the *University Honesty Policy* according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~
- ~~Please add office hours and location to syllabus.~~

Discussion Items:

- Course description is a little short, why not enhance it to be more descriptive for the catalog?
- Needs more description for graded components (how are exams administered? What will they each cover? How many assignments will there be and how are they submitted? How are quizzes administered?

47. CEN 4907C - Computer Engineering Design 1 (Modification) **[R]**

- https://secure.aa.ufl.edu/Approval/reports/20816
- Comments:

Action Items:

- Please mention the location of the office hours.
- Please mention the number of credits of the syllabus.
- Please update the *University Honesty Policy* according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.
- Total points on p.2 of the syllabus add up to 1010 and percentages to 101%?

- Current catalog course description is different from the one on the syllabus; request mentions change in course description, but that was not selected on the form: Change course description was answered as "No." Are updates needed?

Discussion Items:

- None.

48. Changes to BME 3406 -- Introduction to Biomolecular Engineering **[CA]**

- https://secure.aa.ufl.edu/Approval/reports/20715
- Comments:

Action Items:

- "No make-up exam will be given if you do not contact the instructor within two days of missing the exam." Please revise to account for situations excused per university attendance policy. It is possible that there might be circumstances where a student cannot contact the instructor within two days.
- The UF Grading policy link is broken. Please see the UF syllabus policy for an updated link.
- Please list Materials and Supplies fees, if any. Please put N/A in syllabus if none.

Discussion Items:

- Syllabus says course covers content from chapters in 2 textbooks, but only 1 of those textbooks is listed as required. The other is listed in the syllabus as recommended. Are both textbooks required?
- Is each homework worth the same number of points?
- "HW are designed as study aid. HW will not be graded. Submission will only be considered for full credits." If homework sets count as 30% of the grade, how does this work? I am a bit confused.
- Please update both your campus resources and academic resources section of this syllabus using current links/verbiage from syllabus policy. (Linked above)
- SCNS may ask for a new course number, as there are so many changes in this request.

49. ENV 3040C change prereq **[A]**

- https://secure.aa.ufl.edu/Approval/reports20590
- Comments:
    - Recycled in January meeting due to out-of-date University Syllabus policies. It was also recommended that a rubric be provided for the weekly assignments. In response, the syllabus policies were updated and an example assignment rubric and further written explanation was provided for the assignments. Recommended for Approval.

50. Prerequisite change for CIS4360 **[R]**

- https://secure.aa.ufl.edu/Approval/reports/19740
- Comments:

Action Items:

- Syllabus statement that there are no makeups for missed or late submissions of exams is contrary to UF policy for excused absences/make-ups. Please clarify that excused absences will be accommodated.
- ~~Please add office hours when available.~~ Done.
- ~~Please update the location of the Teaching Center.~~ Done.

Discussion Items:

- How is programming experience (e.g. C++ or Python) determined for prereq purposes? This is noted on the syllabus. Also, does statement under Recommended Materials on syllabus contradict this need for programming experience ("If you are not familiar with C or Python and UNIX programming environments, you will need to become so.")?
  CDA 3101 is the proposed prerequisite. COP3503 is a prerequisite for CDA 3101 and students learn C++ in that class. COP3502 is a prerequisite for COP3503 and students learn Python in that class.
- Is there sufficient clarity on what is considered activity that does not respect privacy and rights of others such that failure of the course will result?

  I updated the language on the syllabus because students must be familiar with C and Python to take the class.

- ~~COVID 19 section of syllabus is out of date.~~ Removed.

Hamilton Center

51. ISS 3930 Special Topics in PPEL - Modify Course Credit **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20918
- Comments:
  - None

52. ISS 3444 Major Figures of PPEL - Modify Course Title **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20916
- Comments:

Discussion:

- What about Maj Fig in Phil Pol Econ & Law (30 char) for the transcript title?
- If you would like to update the Syllabus with links such as Honesty Policy or Campus Resources, we suggest that the add additional links be added from UF Syllabus Policy? Not required.
  -

Journalism and Communication

53. Change prerequisites for ADV4941 **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20842
- Comments:

Action Items:

- ~~Please clarify the contact hours as it seems that the 65 hours per week for 8 weeks based upon the information provided seems, is this correct?~~ Thank you for your review. No, it is not correct. The correct requirement is 65 hours per credit. The updated language has been incorporated on page 2 of the attached syllabus and is as follows:
  Students must work a minimum of 65 hours for each credit requested. In addition, students must work for a minimum of eight consecutive weeks. They must also work for a minimum of three days per week within this eight-week time frame.
- ~~Please update due dates as some are missing for some of the assignments. We'd like to clarify why specific due dates were not included for all assignments~~. The UF Syllabus Policy states that including due dates is suggested for "critical dates for exams or other work." Since this course does not include exams or major projects that would be classified as critical, due dates were not explicitly listed for every assignment.
  Instead, the course consists of smaller weekly assignments that follow a regular schedule throughout the semester. These deliverables are already outlined in the syllabus, along with the week in which they are due. Specific due dates are provided when they differ from the standard schedule due to academic calendar variations (e.g., Thanksgiving, Reading Days).
  If we are misinterpreting the UF Syllabus Policy and further adjustments are needed, please let us know, and we will be happy to make the necessary updates.
- ~~Please update the make-up policy to reflect the UF Syllabus Policy as there may be some circumstances that go beyond a two-day max.~~ We have updated the make-up policy to align with the UF Syllabus Policy. The revised language has been incorporated on page 5 of the attached syllabus and is as follows:
  For all planned absences, a student in a situation that allows an excused absence from a class, or any required class activity must inform the instructor as early as possible prior to the class. For all unplanned absences because of accidents or emergency situations, students should contact their instructor as soon as conditions permit.

Discussion Items:

- ~~Is there a Preceptor evaluation form that is used for the supervisors at site to perform the evaluation? Having one would ensure that there is some consistency of these evaluations.~~ Yes, a Preceptor Evaluation Form is used for

site supervisors to ensure consistency in evaluations. The completed form is attached for your review.

54. Repeated Enrollment in ADV4941 Advanced Advertising Internship **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20843
- Comments:

Action Items:

- ~~Please remove the "COVID-19 & Personal Health" section as this is no longer valid.~~ The "COVID-19 & Personal Health" section has been removed from the syllabus as requested.

Discussion Items:

- None

Liberal Arts and Sciences

55. CHM2095 - Applied General Chemistry 1- Change course name **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20855
- Comments:

Action Items:

- ~~University Policy does not allow for two different courses with different course numbers to have the same, or too similar of titles. As CHM2045/CHM2046 and their corresponding labs are called General Chemistry, review subcommittee requests a title change that more accurately reflects how content is different from other Chemistry courses.~~ Resolved.
- ~~No syllabus attached at the time of review.~~ Syllabus uploaded February 7th.
- ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase "Furthermore, you are obligated…" must be removed.~~ Resolved.

Discussion Items:

- None.

56. CHM2095L - Applied General Chemistry 1 Lab - Change course name **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20853
- Comments:

Action Items:

- ~~University Policy does not allow for two different courses with different course numbers to have the same, or too similar of titles. As CHM2045/CHM2046 and their corresponding labs are called General Chemistry, review subcommittee~~

~~requests a title change that more accurately reflects how content is different from other Chemistry courses.~~ Resolved.

- ~~Please update the *University Honesty Policy* according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase "Furthermore, you are obligated…" must be removed~~. Resolved.
- ~~Concern about absence policy and compliance with UF policy (eg extracurriculars such as athletics must be excused). Not sure missing more than 2 labs can result in an E for the course if reasons are excused. Also concerned about late submission policy for pre-work. Regrading policy in syllabus is also a concern.~~

Discussion Items:

- ~~Discussion: This is the same course from GEC that we had to reach out to Dr. Haas because of the survey questions. (https://secure.aa.ufl.edu/Approval/reports/20852)~~

57. CHM2096 - Applied General Chemistry 2 - Change course name **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20856
- Comments:

Action Items:

- ~~University Policy does not allow for two different courses with different course numbers to have the same, or too similar of titles. As CHM2045/CHM2046 and their corresponding labs are called General Chemistry, review subcommittee requests a title change that more accurately reflects how content is different from other Chemistry courses.~~ Resolved.
- ~~No syllabus attached at the time of review.~~ Syllabus uploaded February 7th.
- ~~Please update the University Honesty Policy according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase "Furthermore, you are obligated…" must be removed.~~ Resolved.

Discussion Items:

- None.

58. CHM2096L - Applied General Chemistry 2 Lab - Change course name **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20854
- Comments:

Action Items:

- ~~University Policy does not allow for two different courses with different course numbers to have the same, or too similar of titles. As CHM2045/CHM2046 and their corresponding labs are called General Chemistry, review subcommittee requests a title change that more accurately reflects how content is different from other Chemistry courses.~~ Resolved.
- ~~Please update the *University Honesty Policy* according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase "Furthermore, you are obligated…" must be removed.~~ Resolved.

Discussion Items:

- ~~P. 6 of syllabus informs students they are part of a research study. There is a statement about opting out of the study, followed by a reiteration that they should participate in the study.~~

59. ENC 3254 -- Professional Writing in the Disciplines **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20801
- Comments:

Action Items:

- ~~Please update the *University Honesty Policy* according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase " Furthermore, you are obligated…" must be removed.~~ Done.
- ~~Please list Materials and Supplies fees, if any. N/A if none.~~ Done.
- Include this statement, with links: (See model on Quest website) "This course accomplishes the Quest and General Education objectives of the subject areas listed above. A minimum grade of C is required for Quest and General Education credit. Courses intended to satisfy Quest and General Education requirements cannot be taken S-U" **This information was already on the syllabus for both Composition and the Writing Requirement. I did not include the Quest language since this is not a Quest class.**

Discussion Items:

- Suggest offering more detailed rubrics and point/grade equivalencies for assignments. Since participation is listed as a requirement (10%), the rubric should indicate point ranges for each of the three categories in the rubric, while giving discretion to the instructor. **Points are already on the syllabus for all assignments. I clarified the General Assignment Rubric by adding the following: "The General Assessment rubric broadly indicates qualities/features of satisfactory and unsatisfactory work. Satisfactory work includes grades ranging from 74% - 100%."**

60. GLY4790 Field Camp **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20651
- Comments:

Action Items: None.
Discussion Items: None.

61. SPC4710-Patterns of Intercultural Communication **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20604
- Comments:

Action Items:

- ~~Please update the *University Honesty Policy* according to the verbiage found in the UF Syllabus Policy. Specifically, the phrase "Furthermore, you are obligated…" must be removed.~~ Done.
- ~~Please update Course Evaluation language per the Syllabus Policy.~~ Done.
- ~~The syllabus states: "An excused absence is possible with a note from a clinic or a doctor, a letter notification for a career interview, or a notification from the Athletic department or other UF department if the student is participating in a UF event." These are not the only reasons for an excused absence per UF Attendance policy, so committee suggests revisions.~~ Expanded and clarified.

Discussion Items:

- ~~Perhaps remove the "Participation" from "Attendance and Participation" on p. 5 of the syllabus since only attendance is monitored and there is no reference to how class participation is evaluated.~~ Done.
- ~~"UF's Student Conduct &" Remove typo.~~ Done.

62. SYG2430 - Marriage and Family **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20749
- Comments:

Action Items: None.
Discussion Items: None.

Proposed New Joint Courses

Approved	Conditionally Approved	Recycle
WST 4XXX AdvBlackFem_MethodsFutures		

Liberal Arts and Sciences

63. WST 4XXX AdvBlackFem_MethodsFutures **[A]**

- https://secure.aa.ufl.edu/Approval/reports/20104
- Comments:

Action Items:

- Please add a prerequisite, as this is required for all upper division courses. **Prerequisite was included on the syllabus and on the UCC form: *3 credits of WST or 15 credit hours.***
- Participation grade is based on points, so please clarify how points will correlate with grades given. **The points add up to 100. Therefore, points and percentages are the same. This is reflected in the grading table and the grade points table on the syllabus. Participation grades are calculated as follows as described on the syllabus: "Participation 30%: You earn 1 point for each class you attend and 1 point for contributing to seminar discussion…you are expected to attend each of 15 class sessions for the full 3 hours." (1+1) x 15=30**

Discussion Items:

- Be sure difference in expectations between Grad and Undergrad levels is clear.
  Please see co-listing explanation provided in the UCC form:
  Expectations for the graduate and undergraduate course will differ. Specifically, compared to the
  undergraduate course, the graduate course will involve:
  • More course objectives
  • More required readings (7 books vs 5 books and fewer articles)

Different and more advanced graded activities and assignments (graduate students have a discussion facilitation assignment and their grade is more heavily weighted on a more substantive and longer final paper)

- 30% Participation is a high proportion for a 4000 level course. Can you provide more details on participation and how important this is to the class? **The connections between participation and the learning objectives for the course**

are delineated in the learning objectives section of the syllabus. Participation is a mechanism for demonstrating three of the five learning objectives.

Proposed 5000 Level Courses

Approved	Conditionally Approved	Recycle

College

- None