

Department Name and Number \_\_\_\_\_

Recommended SCNS Course Identification

Prefix \_\_\_\_ Level \_\_\_\_ Course Number \_\_\_\_ Lab Code \_\_\_\_

Full Course Title \_\_\_\_\_

Transcript Title (please limit to 21 characters) \_\_\_\_\_

Effective Term and Year \_\_\_\_\_ Rotating Topic  yes  no

Amount of Credit \_\_\_\_ Contact Hour: Base \_\_\_\_ or Headcount \_\_\_\_ S/U Only  yes  no

Repeatable Credit  yes  no If yes, \_\_\_\_ total repeatable credit allowed

Variable Credit  yes  no If yes, \_\_\_\_ minimum and \_\_\_\_ maximum credits per semester

Course Description (50 words or less)

  
  
  
  
  
  
  
  
  
  

Prerequisites	Co-requisites
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Degree Type (mark all that apply)  Baccalaureate  Graduate  Professional  Other \_\_\_\_\_

Category of Instruction  Introductory  Intermediate  Advanced

Rationale and place in curriculum

  
  
  
  
  
  
  
  
  
  

Department Contact	Name	Phone	Email
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College Contact	Name	Phone	Email
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**Course Number and Title:** DIG 4905, Independent Study, Digital Worlds

**Catalog Description:** Students work with a supervising instructor on an independent study.

**Pre-requisites:** Permission of instructor

**Co-requisites:** NONE

**Instructor Information:** VARIES

**Course Meeting Time(s)**

A student registered for 1 credit should expect to perform independent study or research for at least 3 hours per week on average throughout the semester, with hours going up according to the number of credits registered. The maximum possible number of credits for the independent study is 4.

**Course Meeting Location(s)**

Location to be arranged with your independent study or research mentor.

**Fees:** None

**Textbooks and Other Required Materials:** Varies

**Course Outline** (topics covered by week)

Week	Topic
1	Develop research proposal and obtain approval from course instructor/undergraduate coordinator
2	Mentored study
3	Mentored study
4	Mentored study
5	Mentored study
6	Mentored study
7	Mentored study
8	Mentored study
9	Mentored study
10	Mentored study
11	Mentored study
12	Mentored study
13	Mentored study
14	Mentored study
15	Submit final report

## Attendance Policy

As noted above, the study hours are to be arranged with your mentor, and you should participate in research for a minimum of 45 total hours for each semester credit hour.

## Grading

### Proposal

During the first week of the semester, you should work closely with your mentor to develop a project proposal. The proposal should be no more than one page in length, double-spaced. The proposal must contain the following components:

- 1) **Background and Significance.** Provide relevant background information on what you propose to investigate and why it is important.
- 2) **Hypothesis or overall goal.** Provide a clear, concise research hypothesis or overall design goal for your project.
- 3) **Methods.** Briefly explain what specific activities and/or experiments you will perform that will test your hypothesis, or the means by which you will accomplish your overall design goal. Include an estimate of how much time you will spend per week (or over the duration of the semester) on your project, and your specific responsibilities in the project (i.e., what tasks will you perform, and explain whether you will be functioning independently or assisting a graduate student, instructor or media developer).

### Final Report

At the end of the semester, you must submit a final, written report of your research project. The report will take the format of a scholarly publication. The report length should be at least 750, 1300, 1600 and 1800 words for a 1-, 2-, 3-, or 4-credit project, respectively. You will be provided a Research Report form. The completed report form must be submitted before 5:00 p.m. on the last day of instruction (i.e., before reading week, and before finals week). The report will be sent to your faculty project supervisor, who will certify its accuracy. Therefore it is expected that the report will be developed in consultation with your faculty mentor. A thesis may not be used to replace your final report. The 4905 Report is used to evaluate the quality of your educational experience for a single semester only, and therefore is distinct from a thesis, which typically includes the results of research spreading across multiple semesters.

Assessment Type	Percentage
Research proposal	10%
Participation*	50%
Final report	40%
Total	100%

\* Participation is evaluated by the mentor based on the student's participation and performance in the research activity.

## Grading Scale

### Passing Grades and Grade Points: Credit Earned Effective May 11, 2009 - Summer A

Passing Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	S
Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	.67	0

Note: The degree-granting college may require a minimum grade of C in particular courses.

### Failing Grades and Grade Points

Failing Grade, Zero Grade Points, Counted in GPA	E	WF	I	NG
Grade Points	0	0	0	0

### Non-Punitive Grades and Grade Points

Non-Punitive Grade, Zero Grade Points, Not Counted in GPA	W	H	I*	N*	U
Grade Points	0	0	0	0	0

### Definitions

**E** = Failure

**H** = Deferred grade assigned only in approved sequential courses or correspondence study

**I\*/I** = Incomplete

**N\*/NG** = No grade reported

**S** = Satisfactory

**U** = Unsatisfactory

**W** = Withdrew

**WF** = Withdrew failing

Note that a "C-" will not be a qualifying grade for critical tracking courses. In order to graduate, students must have an overall GPA and an upper-division GPA of 2.0 or better (C or better). Note: a C- average is equivalent to a GPA of 1.67, and therefore, it does not satisfy this graduation requirement. For more information on grades and grading policies, please visit:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

### UF Counseling Services

- Resources are available on-campus for students having personal problems or lacking clear career and academic goals. The resources include:
  - UF Counseling & Wellness Center, 3190 Radio Rd, 392-1575, psychological and psychiatric services.
  - Career Resource Center, Reitz Union, 392-1601, career and job search services.
- Many students experience test anxiety and other stress related problems. "A Self Help Guide for Students" is available through the Counseling Center (301 Peabody Hall, 392-1575) and at their web site: <http://www.counsel.ufl.edu/>.

### Honesty Policy

- All students registered at the University of Florida have agreed to comply with the following statement: "I understand that the University of Florida expects its students to be honest in all their academic work. I agree to adhere to this commitment to academic honesty and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion from the University."
- In addition, on all work submitted for credit the following pledge is either required or implied: "On my honor I have neither given nor received unauthorized aid in doing this assignment."

- If you witness any instances of academic dishonesty in this class, please notify the instructor or contact the Student Honor Court (392-1631) or Cheating Hotline (392-6999). For additional information on Academic Honesty, please refer to the University of Florida Academic Honesty Guidelines at: <http://www.dso.ufl.edu/judicial/procedures/academicguide.html>.

#### **Accommodation for Students with Disabilities**

- Students who will require a classroom accommodation for a disability must contact the Dean of Students Office of Disability Resources, in Peabody 202 (phone: 352-392-1261). Please see the University of Florida Disability Resources website for more information at: <http://www.dso.ufl.edu/drp/services/>.
- It is the policy of the University of Florida that the student, not the instructor, is responsible for arranging accommodations when needed. Once notification is complete, the Dean of Students Office of Disability Resources will work with the instructor to accommodate the student.

#### **Software Use**

All faculty, staff and student of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate.