

*Draft Proposal*

## Graduate Curriculum Committee (GCC) as Joint Committee Parallel to UCC and PCC

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### Rationale

- Better represent campus-wide colleges and graduate-degree-granting programs, in comparison to current six-member GCC.
- Formalize GCC as a constitutionally recognized committee, parallel to UCC and PCC.
- Allow Graduate Council to focus more on constitutional duties of representing Graduate School as an agent of the Graduate Faculty in supervision of graduate programs, maintaining standards, and establishing and executing policy.
- Operate more consistently with UCC and PCC for better user experience and clarity of process and purpose for graduate faculty and staff.

## UF Constitution

*Only proposed change is to add GCC as a joint committee (Article V, Section 5)*

### Article V – COUNCILS AND COMMITTEES

#### Section 5 JOINT COMMITTEES

Faculty involvement is important for the disposition of certain key University issues with academic and administrative implications. In the spirit of shared governance, these issues are dealt with by Joint Committees. These committees are established and dissolved jointly by the President and the Senate and include members appointed by the President and members elected by the Senate to represent the faculty. Typically one half of each Committee's membership is comprised of elected faculty members and one half of appointed faculty members, except as specified otherwise in the Senate Bylaws. Joint Committees report to the President and, to the extent allowed, provide information on committee activities and meeting minutes to the Senate. At any time the President or Senate may evaluate the effectiveness of Joint Committees in conjunction with the Committee on Committees. Through the mechanism established in Article VIII, such committees may be mutually restructured.

The Joint Committees are:

- (1) Academic Assessment Committee
- (2) Academic Personnel Board
- (3) University Curriculum Committee
- (4) Professional Curriculum Committee
- (5) General Education Committee
- (6) Graduate Council
- (7) Graduate Curriculum Committee
- (8) Lakes, Vegetation and Landscape Committee
- (9) Land Use and Facilities Planning Committee
- (10) Parking and Transportation Committee
- (11) Preservation of Historic Buildings and Sites Committee
- (12) Research Policy Committee
- (13) Student Petitions Committee
- (14) Sustainability Committee

**Article VI – ORGANIZATION OF THE UNIVERSITY****Section 6 THE GRADUATE SCHOOL**

- (A) The Graduate School shall exercise general supervision over graduate programs within the University, including the establishment of minimum standards of admission and performance; the recommendation of approval by the Faculty Senate for new graduate education programs or changes to existing graduate education programs; the recommendation of candidates for graduate degrees to the President; the encouragement, financial and other support of graduate study and research where these functions are not otherwise assigned. Responsibility for the operation of the graduate programs shall be vested in the individual colleges, divisions, departments and institutes.
- (B) General policies and standards of the Graduate School shall be established by the Graduate Faculty, through the Graduate Council.
- (C) Acting as agent of the Graduate Faculty, the Graduate Council assists the dean of the Graduate School in the execution of policy related to graduate study and associated research.
- (D) University of Florida faculty members with tenure or in tenure accruing positions shall be considered members of the graduate faculty, effective at the time of their appointment to the faculty. All other appointments to the Graduate Faculty shall be made by the Dean of the Graduate School upon the approval by a two-thirds vote of all eligible Graduate Faculty in the appointing department and endorsement of the department chair and the dean of the college. Privileges regarding the level of involvement of Graduate Faculty members in supervising students are granted by the dean of the appointing college or other designated officials in consultation with the faculty member and in accordance with criteria established by the appointing unit.

## Bylaws of the Faculty Senate

*Main change is adding Graduate Curriculum Committee as a Joint Committee*

### SENATE BYLAW 20 – University Committees

(A) (2) (b) – Certain committees shall be designated as Joint Committees. These shall include:

**3. University Curriculum Committee.** The President or the President's designee shall appoint 12 voting members to this committee from the majority of baccalaureate degree-granting colleges within the University. The Senate shall elect twelve voting members from the faculty at large. Student Government shall select three non-voting members. The non-voting chair shall be appointed by the President or the President's designee. A co-chair who shall have the right to vote shall be elected by and from the Committee Senate representatives. This Committee shall consider all requests for changes in undergraduate curricula or catalog listings, and for the addition of new undergraduate courses of instruction in any of the colleges, divisions and schools of the University, except the Graduate School. When the question under consideration pertains to a course or courses at the "5000" level, available for graduate major credit, the Committee shall act jointly with the Graduate School. The Committee shall endeavor to eliminate unnecessary proliferation of courses and duplication of subject matter among courses. Ordinarily, the Committee's decisions on proposals to add courses to the curriculum or to delete courses from the curriculum shall be final, but the department that is offering the course or Amendments proposing to offer it, may appeal the Committee's decision to the Senate. Such an appeal shall be addressed to the Committee, which shall either reverse its earlier decision or ask the Steering Committee to schedule Senate consideration of the appeal. The Committee's decision on proposals to add, delete, or make changes in programs of instruction leading to undergraduate degrees shall not be a final decision, but shall be submitted to the Senate for final action. When the Committee begins to consider items requiring Senate approval, the Committee's co-chair shall inform the Chair of the Academic Policy Council.

**4. Professional Curriculum Committee.** The President or the President's designee shall appoint six voting members to this committee, preferably from professional degree-granting colleges or programs within the University. The Senate shall elect six voting members from the faculty at large. Student Government shall select one non-voting member. The non-voting chair shall be appointed by the President or the President's designee. A co-chair who shall have the right to vote shall be elected by and from the Committee Senate representatives. This Committee shall consider all requests for changes

in professional curricula, and for the addition of new professional courses of instruction in any of the colleges, divisions, and schools of the University, except the Graduate School. The Committee shall endeavor to eliminate unnecessary proliferation of courses and duplication of subject matter among courses. Ordinarily, the Committee's decisions on proposals to add courses to the curriculum or to delete courses from the curriculum shall be final, but the department that is offering the course or proposing to offer it, may appeal the Committee's decision to the Senate. Such an appeal shall be addressed to the Committee, which shall either reverse its earlier decision or ask the Steering Committee to schedule Senate consideration of the appeal. The Committee's decision on proposals to add, delete, or make changes in programs of instruction leading to professional degrees shall not be a final decision, but shall be submitted to the Senate for final action. When the Committee begins to consider items requiring Senate approval, the Committee's co-chair shall inform the Chair of the Academic Policy Council.

**6. Graduate Curriculum Committee.** The President or the President's designee shall appoint 6 voting graduate faculty members to this committee from the majority of graduate degree-granting colleges within the University. The Senate shall elect 6 voting members from the graduate faculty at large. The Graduate Student Council shall select two non-voting graduate student members. The non-voting chair shall be appointed by the President or the President's designee. A co-chair who shall have the right to vote shall be elected by and from the Committee Senate representatives. This Committee shall consider all requests for changes in graduate curricula or graduate catalog listings from colleges, and for the addition of new graduate courses of instruction in any of the colleges, divisions and schools of the University that offer graduate courses or degrees under the purview of the Graduate School. The Committee shall endeavor to eliminate unnecessary proliferation of courses and duplication of subject matter among courses. Ordinarily, the Committee's decisions on proposals to add courses to the curriculum or to delete courses from the curriculum shall be final, but the department that is offering the course or proposing to offer it, may appeal the Committee's decision to the Senate. Such an appeal shall be addressed to the Committee, which shall either reverse its earlier decision or ask the Steering Committee to schedule Senate consideration of the appeal. The Committee's decision on proposals to add, delete, or make changes in programs of instruction leading to graduate degrees shall not be a final decision, but shall be submitted to the Senate for final action. When the Committee begins to consider items requiring Senate approval, the Committee's co-chair shall inform the Chair of the Academic Policy Council.

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**6-7. Graduate Council.** The Graduate Council shall assist the dean in executing the policies of the Graduate Faculty in matters related to graduate study and associated research. It shall be composed of twelve members of the Graduate Faculty, a graduate student elected by the Graduate Student Council, and the Dean of the Graduate School who shall serve as Chairperson. In the Dean's absence, an Associate Dean shall be designated as the Dean's representative. Six of the twelve faculty members of the Graduate Council shall be elected by the Graduate Faculty for overlapping terms of three years. Each year, the Dean of the Graduate School will appoint a Nominating Committee of no fewer than three members of the Graduate Council. The Nominating Committee will provide a slate of six or more candidates which will be discussed by the members of the Graduate Council who will determine the final slate to be put forth to the Graduate Faculty for a vote. This process will take place before the end of the Spring semester. The entire slate indicating the individuals elected will be presented to the Provost for consideration in making appointments for the other members of the Graduate Council. The graduate student member of the Graduate Council, who must be a doctoral student, serves a two-year term. During the first year, the student serves as a non-voting alternate member who is expected to attend all meetings and participate in the deliberations. During the second year, the student assumes voting privileges, and a new alternate member is elected by the Graduate Student Council to a two-year term. The Graduate Council shall establish subcommittees as needed, and shall prepare a report for Graduate Faculty meetings. Agenda items to be acted upon at Graduate Faculty meetings shall be reported on by the subcommittee responsible. Other motions from the floor shall be referred to the appropriate subcommittee.

#### **(A) (3) – Committee Reports**

(d) **The** Graduate Curriculum Committee, the University Curriculum Committee, or the Professional Curriculum Committee shall be required to inform the Senate about the creation of new degree programs or abolishment of degree programs to facilitate the exercise of the authority provided in Bylaw 4(a).

## Proposed Web Page

### Graduate Curriculum Committee

Presidential Designee: Provost

**Appointment:** The President or the President's designee shall appoint six (6) voting members from the majority of graduate degree-granting colleges within the University. The Senate shall elect six (6) voting members from the faculty at large. Graduate Student Council shall select two (2) non-voting members.

**Chair:** A chair is appointed by the President or the President's designee. A co-chair who shall have the right to vote shall be elected by and from the Committee Senate representatives.

**Responsibilities:** Committee shall consider all requests for changes in graduate curricula or catalog listings, and for the Bylaws of the Faculty Senate Bylaw 20(A)(2)(b) addition of new graduate courses of instruction in any of the colleges, divisions and schools of the University.

**Term:** 3 years for Senate elected members; N/A for those appointed by President or the President's designee and Liaisons; 1 year - students

**Short URL:** xxxx

 **Meets** TBD

 Approval and notification process

 GCC Policies

 Information on Graduate Certificates