

Undergraduate Advising Council

Thursday, June 18, 2015

3:30-4:30 pm, 238 Rinker Hall

Minutes

Called to order 3:34

Introduction of new members followed by brief discussion of voting membership requirements.

Approval of May minutes.

Committee Reports:

Communications Committee – Ken Foote

Ken updated that Katie Meese and Lauren Hill have expressed interest in working with the Communications Committee, first meeting will take place soon. Ken discussed exploring options for WordPress to house a calendar and registration system for Professional Development events. Traffic on UAC WordPress site has been good thus far and options for expanding content will be explored.

Professional Development Committee – Allison Gatsche (Dana Myers reporting)

Dana reports that the first UAC In-Service Event will be held Friday, July 31st from 1pm to 3pm in Heavener Hall. The event will be an Active Shooter/Campus Safety presentation by by Captain Jeff Holcomb from (UPD). RSVPs will be collected via EventBrite - information for registering (as well as classification for advisor certification) will be sent out in the near future.

Advising Certificate Committee – Deb Mayhew (Andrew Wehle reporting)

Andy reported a detailed training document has been developed and is ready to go, just holding for distribution.

Advisor Award Display – Joel Parker and Andrew Wehle

Andy explained that the Advisor Award Display is still on the agenda since there's more than one display being developed. The display in Library West is up and running with additional displays being planned for at the Union and Marsten.

Joel indicated that they are still soliciting ideas and feedback for the current display in relation to interface, format, and content. The current systems are still somewhat primitive so any input is appreciated.

UAC Professional Development Support for NACADA National Conference – Dana Myers

Dana update that all award notifications had been sent out to award recipients. Seventeen applications were received with 13 being approved and awarded. Awards were not 100% of requested support as to allow for more applications to be approved.

Dana discussed that funding for this support may or may not be available next year depending upon approval of budget and support from new Provost. Updates will be sent out once more information is available.

Associate Provost Search – Andrew Wehle

Andy reported that five candidates were initially interviewed for the position without UAC representation. One of those candidates was brought back for an additional interview which included time with UAC members. Professional development and UAC support were addressed and discussed with the candidate at that time. Andy expects that there will be a quick turnaround in regards to making a decision giving the end of the fiscal year coming up soon. Updates will be sent out as they are received.

Early Alert Systems – Andrew Wehle

Following the presentations from Civitas and EAB Andy opened the floor to feedback regarding the presentations. Initial feedback regarding Civitas was that it was more very informative presentation and the systems as a whole seem more useful and personal. EAB's presentation seemed to indicate that the system was more data driven and lacked a student interface. As whole any feedback regarding the systems is appreciated but ultimately may not impact selection. The general concern regarding both systems is the need for faculty buy in to ensure effectiveness.

Chair Motion: Creation of Advising Certificate Committee – Andrew Wehle

The Advising Certificate program started as an ad hoc committee but now that it's been approved and implemented the committee should be an official committee of the UAC so as to support its growth. Andy recommends creation of permanent seat on the UAC since UF has a chance to be a leader in the area while developing a system of best practices.

Motion made and approved.

Chair Motion: Assignment of Advising Award Display Committee under Campus Affairs Committee – Andrew Wehle

Andy present a motion to make the Advisor Award Display Committee which has been functioning as an ad hoc committee an official task of the Campus Affairs Committee.

Motion made and approved.

Chair Motion: Appointment of Joel Parker as Chair of the Campus Affairs Committee – Andrew Wehle

Campus Affairs Committee Chair position has been vacant for some time and the appointment of Joel Parker is the logical choice given the hard work he's put in to the Advising Award Display and the committee will now be a subcommittee of the Campus Affairs Committee.

Motion made and approved.

SASS Summer Requirement Functionality – Dana Myers

Dana questioned if the SASS Summer requirement had changed recently since it's now showing the requirement as met with courses in progress. Dana was concerned that this requirements had previously functioned in a similar manner to the GR/WR requirement where classes in progress did not count until complete. Toby noted that there have been some global changes which could impact that requirement so he will conduct a review. Suggested that possible change in verbiage of requirement would be needed. Until review is complete advisors are recommended to be careful while reviewing audits with students.

Official UAC Voting Membership – Andrew Wehle

Andy requested that all units please report their voting membership to the Provost Office to make official changes. UAC will review Fora site to update listed membership.

UAC Summer Assignment – Andrew Wehle

Andy announced that the UAC steering committee will be reviewing the UAC Bylaws over the summer to bring them up to speed. Dana will review and call for updates/input.

Chair Motion: Cancel August Meeting – Andrew Wehle

Scheduling of August meeting does not coincide well with start of classes and drop/add. July meeting will still take place with the addition of July in-service.

Motion made and approved.

SIDA Functionality Concern – Dana Myers

Dana brought the issue that the SIDA system is still open and available after the posted drop deadline which could cause issues of students submit a request after the deadline. Discussion was had regarding the pros and cons of the system closing at the deadline. Dan Hodges will be contacted regarding possible options/solutions.

Andrew Wehle's Final Meeting as Chair– Dana Myers

Since this was Andy's last official meeting as Chair Dana thanked him for all his service to the committee as Chair. Andy thanked everyone for the opportunity and he looks forward to seeing the UAC's continued growth.

Meeting closed 4:28.

Meetings are scheduled for the 3rd Thursday of the month, 3:30-4:30 pm, in 240 Rinker Hall; 2/19, 3/19, 4/16, 5/21, 6/18, 7/16, 8/20, 9/17, 10/15, 11/19, 12/17. If your schedule permits, please take advantage of the opportunity to socialize with colleague after the meeting.