

# Undergraduate Advising Council

Thursday, September 16, 2021

**3:30 – 4:30 pm**

<https://ufl.zoom.us/j/99273228748?pwd=WC9JSVBFdXY3U3VaNm9lZmsxSW90UT09>

## Minutes

### 1. Welcome

- a. July Minutes approved
- b. Introduction of New Advisors/Members in attendance

### 2. Committee Chair Updates

- a. Campus Affairs – collected feedback from those in attendance regarding content they would like to see presented at future UAC meetings. This will help inform which campus stakeholders will be invited to join us in upcoming UAC meetings and/or events
- b. Communications – written minutes will resume along with video recording of UAC meetings effective this month
- c. Professional Development – contact committee chair if interested in helping on PD committee. Planning for 2022 advising conference is underway.

### 3. Guest Speaker: Chadia Hammond, Assistant Registrar for Registration, OUR

- a. Demo the proposed waitlist process
  - Details from this presentation best viewed from video recording as it contains both scope and depth of content
  - Toolkit training available for Advisors and Students along with FAQs currently being built out. Toolkit guides will be sent out through advising listserv once available
  - Zoom office hours will be available through Advance Registration 2218 for additional assistance
  - Cognos reports are forthcoming for waitlist feature

### 4. Guest Speaker: Toby Shorey, Director of Curriculum Monitoring and Analysis, OUR

- a. Advanced Registration Priority by Used Credits
  - Summary of changes: Increased number of start times to 20 to help prevent system overload, instead of total number of credits system now looks at primary degree and credits being used toward it, anticipated more equal distribution of students closer to graduation
  - Students received communication on 9/17 regarding changes. Referred to this webpage <https://studentsuccess.ufl.edu/advanced-registration/>
  - OUR will be regularly reviewing Advance Registration appointments and will be adjusting students' registration appointments (to earlier rather than later times) should audit changes occur. An example would be a major change, transfer credits post, course directives are made, etc.
- b. Student Success Coaching: Training Materials Subcommittee
  - Starting this week, students will be assigned to and receive first communication from their coaches

### 5. Chair Updates

- a. 3<sup>rd</sup> round of HEERF funding approved
- b. *Knack tutoring continuing through fall 2021 and they are looking for additional student tutors*

- c. *UF Director of Advising funding has been approved, position description now in the works. Likely to hire someone into this position in spring 2022.*
- d. *Chair is finalizing list of voting members with each campus unit.*
- e. *Giving consideration to a NACADA debrief for those who attend the conference this fall*
- f. *Career Connection Center will be presenting at October UAC meeting*

**6. Items for the Floor**

- a. First Gen Week 11/8-11/13. Stay tuned for additional details and ways to participate

**Upcoming Meetings**

**October 21<sup>st</sup>**

**NO NOVEMBER MEETING**

**December 2<sup>nd</sup>**

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Meeting ID: 992 7322 8748

Passcode: 750137