

# Undergraduate Advising Council

Thursday, July 19<sup>th</sup>, 2018

## Minutes

Allison welcomed everyone and called the meeting to order at 3:30. Minutes were approved from the June 2018 meeting.

Speaker: Dr. Heather White, Dean of Students

- 1) Dr. White discusses the new vision for the Dean of Student Affairs and Dean of Students offices.
- 2) Some numbers to share:
  - a) 79,846 parents and families of UF students in the Gator Parent and Family Student Association
  - b) 17,960 families and students attended preview last year
  - c) 2,176 student conduct cases last year
  - d) 2,078 medical withdrawal petitions last year
  - e) 3,379 students seen by the Care Team last year
  - f) 4,612 visits to the Student Vet Center last year
  - g) 6,898 visits to the Field and Fork Pantry last year
- 3) Moving Forward
  - a) Dr. White has been in the role on a permanent basis since January 2018.
  - b) The goal is to make sure the Dean of Students office serves all students.
- 4) New Mission Statement:
  - a) The Dean of Students Office is your gateway to the University of Florida. We encourage growth, provide care, and promote accountability.
  - b) Values:
    - i) Collaborating
    - ii) Growing
    - iii) Empowering
    - iv) Serving
  - c) The language you'll see, and we want students to adopt, is care focused, growth centered, and accountability expected.
- 5) Changes in the Dean of Students Office
  - a) New Leadership
    - i) New Associate Dean just started on July 2<sup>nd</sup>.
  - b) The Gator Career Closet has now shifted to the Career Connections Center. It will be open in Fall, and is located on the ground floor of the new Career Connections Center space in Reitz.
  - c) The Dean of Students Office space will be renovated over the next two years.
    - i) Their temporary location is to be determined.
    - ii) One of the primary goals of the renovated space is to make sure that it is accessible for all students, and also provides private spaces for families in distress.
- 6) New Student and Family Programs
  - a) New language
    - i) Weeks of Welcome -> First Week Florida (2018)
    - ii) Convocation -> First Day Florida (2019)
  - b) Convocation for 2018 is Monday, August 20<sup>th</sup> at 9:30 AM.
  - c) There is no common reading program this year.
    - i) The common reading program will come back in a few years, and will fall under Dr. Lindner's office and the Quest program.

- d) There will be bigger changes to Convocation next year.
  - i) Kris Klann and Dr. White are putting a task force together, including representatives from each college, to develop next year's Convocation.
- 7) Care Area
  - a) Medical Withdrawal Process will go live online in the Fall.
    - i) This will allow students to track the progress of medical petitions online.
    - ii) Instructor recommendation forms will also be online.
    - iii) Dr. White will send out the exact go live date.
  - b) Field and Fork Pantry Expansion (2018-2019)
    - i) The expansion will allow for teaching spaces to teach students about food and educate about healthy eating.
    - ii) Today show segment on the Field and Fork Pantry: <https://www.today.com/video/what-happens-when-college-students-can-t-afford-to-eat-one-student-shares-her-story-1268480579823>
  - c) U Matter Campaign (2019)
    - i) More info to come in the Spring semester.
- 8) Student Conduct and Conflict Resolution
  - a) New code (2018)
    - i) The new code provides clearer language and better definitions of terminology.
    - ii) The new code can be found at this link: <http://regulations.ufl.edu/wp-content/uploads/2018/06/4.040-1.pdf>
    - iii) They are working on providing translations for the code and those will be added to the website in the future.
    - iv) Please familiarize yourself with the new Honor Code.
    - v) The new code was developed in conjunction with the Academic Integrity Task Force.
      - (1) The new code puts less burden on faculty, which is based on the feedback they received.
    - vi) Please reach out to Dr. White if you have questions about the code.
  - b) Conflict Resolution Programs (2019)
- 9) Newell Hall
  - a) The Dean of Students Office manages Newell Hall.
  - b) Newell Hall will continue to be a 24/7 learning space.
  - c) New additions
    - i) Quiet hours (2018) on the third and fourth floors.
    - ii) Printing (2018)
      - (1) This is a 2<sup>nd</sup> Student Government printing lab, in addition to the lab in Reitz Union.
    - iii) New Computers (2018)

Speaker: Andreas VanDenend, Flex Learning

- 1) Flex Learning serves both UF and non-UF students as a last resort option when no other options fit.
  - a) Flex Learning does not want to supplant any campus offerings, only to supplement for students in unique circumstances.
- 2) Flex Learning is going to be more strict on UF student approval.
- 3) New Flexible Learning Course Approval Form:
  - a) Advisors must certify that the student has not met the 2 course limit

- b) Advisor must also note that UF courses will not work for the student, and provide a reason for the approval.
- 4) Questions:
- a) Will students taking summer classes through Flex still be valid?
    - i) Yes, as long as there is not a fully online offering for that course during the Summer term.
  - b) If a student drops a class mid-semester, can they still add a flex class to meet their financial aid enrollment requirement?
    - i) Yes, but only if it is their last resort.
    - ii) Flex Learning is relying on the advisor to confirm that this is the student's only option
  - c) How will flex courses be identified in Campus Solutions?
    - i) We don't know yet, but Flex Learning will check to make sure that the student is below the two course limit.
    - ii) There is a suggestion that advisors do not serve to certify that students have met the limit since it could be difficult to identify that in Campus Solutions.
  - d) Can the Flex courses be removed from the Schedule of Courses? Many students see them and think they can register for them.
    - i) Many students will email advisors to ask if they can register for the course.
    - ii) Can we have a dropdown menu on the Schedule of Courses for a Program that is specifically Flexible Learning?
      - (1) Flex Learning will explore that option.
    - iii) Right now, the course is listed and the department is displayed as Flexible Learning.
    - iv) The Registrar's Office will look into it.

### **Committee Updates**

Campus Affairs: No August meeting! Dr. Lindner will be coming to the September meeting.

Communication: The [ufadvising.ufl.edu](http://ufadvising.ufl.edu) website has been updated based on the updates sent to Nicole. If you have any further updates, feel free to email them to Nicole directly.

Preeminence Task Force: Thanks to everyone who participated in the survey! Larah is looking for new members, so please let her know if you are interested in joining. NACADA membership prize drawing for survey participants: Dylan King (CLAS), Brandon Peterson (WCB), Jaime Little (WCB).

Professional Development: Fall workshop (early October?) to discuss travel for conferences: how to arrange travel, best practices, etc. Brittany is looking for co-presenters for this Travel Workshop if anyone is interested. UAC conference will be in early February in Emerson Alumni Hall. The Reitz Union isn't being considered anymore due to lack of food options. Brittany will be working with Emerson on the technical issues in the Grand Ballroom.

### **Other Updates**

UF Online: Jerry Ross, formerly the University Registrar of Purdue University, is the new Chief Operating Officer of UF Online.

## Chair Updates

- 1) Civic Literacy requirement and exam is LIVE:
  - a) There is a shell in Canvas
- 2) Allison has not yet seen the NACADA report
  - a) Chris Hass, the new Associate Provost for Academic and Faculty Affairs, will be back on July 30<sup>th</sup>, and Allison will reach out to him when he returns.
- 3) There have been discussions from COMPASS representatives how to share information about updates.
- 4) Two additional dates have been added to the reporting workshops

## Updates from Sarah Eberhart, on the COMPASS Advisory Group

- 1) Reporting workshops are on August 1<sup>st</sup> and August 7<sup>th</sup>
  - a) Glenn, Robin, and Sarah attended yesterday's workshop.
  - b) They did not have access to the reports yet so no new information to share from the workshop.
  - c) Enrollment Capacity Report
    - i) Anyone who has the advisor role can access the Enrollment Capacity Report.
- 2) Today's Advisory Meeting
  - a) They asked how to best reach advisors.
    - i) They suggested a chatter feature in SalesForce, which would essentially serve as a Chat function.
  - b) They'll do a better job of communicating to concerns sent to the sis advisor support email.
  - c) No updates on communication to students.
- 3) Updates
  - a) 35 most frequently used SCNS courses (ex: HUM 1020, BSC 2085) have been identified and will be coded so they can be accepted automatically into the new degree audit.
    - i) These courses are not offered at UF so they had to be manually added to the curriculum.
  - b) AAs not posting
    - i) In state AAs were not posting so the audits were not waiving IUF 1000, State Core, etc.
      - (1) There was a milestone missing on those audits, which is why the requirements were not being waived.
      - (2) Some AAs did not come in to COMPASS as articulated AAs, which is why the milestone process did not pick them up.
    - ii) If you find any students in that situation, wait a week (for the milestone job to run) and see if it resolves.
      - (1) If the issue persists, email Toby.
  - c) New audits were not counting the "D" repeat code towards the GPA (so GPAs weren't counting all attempts).
    - i) This should be fixed.
    - ii) Let Toby know if this is an issue.
  - d) New degree audits for students will launch on August 30<sup>th</sup>.
    - i) Fall registration will be back loaded into Student Admin so we can compare the two audits.
    - ii) Degree certification for Fall will still be in COMPASS.
    - iii) Will Fall admit transcripts still be loaded into Student Admin?
      - (1) Transcript Evaluation is still working on that!

## **UAC Votes**

- 1) Should Total Hours Earned be displayed on the new audits?
  - a) Toby has already added it to the new audits! It should be shown on the new audits already, at the very bottom as part of the last requirement group.
  - b) The figure shows every credit hour earned, including credits that are used and unused.
    - i) This measure would not stop at 120 credits, it just counts to total credit hours.
- 2) If a student changes majors, can their new college remove holds from their previous college?
  - a) "Due to the unpredictable performance of the new major change system, colleges are not certain that they will receive notification when a student changes their major and leaves their college. Additionally, in the new system, college and/or major specific service indicators are not changed to ineffective when a student changes their major or college. As such, it is proposed that it become standard practice that when a student is approved by a new college to change their major, part of the major change process includes checking a students' current holds, and if the student has holds from their previous college or major, the new college will remove said holds. (This is possible because holds can now be removed by any administrator with the appropriate access, and is not specific to a specific college.) In addition, advisors should only lift holds applied by other colleges AFTER changing the student's major. If another college has a hold on a student, it should be assumed that the student is not currently eligible to register while classified in the current major."
    - b) VOTE: The policy passes, and the UAC votes to adopt this practice.
      - i) If technology updates make this policy no longer needed, we will amend this policy.

## **Updates from Toby**

- 1) Suggestion from moving the College Requirement group on the audits to below the Core Requirement group.
  - a) This request was posed by Lynn O'Sickey in CLAS.
  - b) Toby will send out more information via the UAC list serv.