

Senate Steering Committee Minutes

March 2, 2023

3 – 5 p.m.

via Zoom: <https://ufl.zoom.us/j/99846036989?pwd=L0hEeU9FbjEweEJMeIVGUzhQajZEUT09>

Meeting ID: 998 4603 6989 Passcode: 983832 Dial-in: +1 309 205 3325

Present: Amanda Phalin, Catherine Striley, Taylor Rose, Juan Nino, Charlene Luke, Danaya Wright, Tom Kelleher, Richard Scholtz, Rick Stepp, Angela Bacsik, Keith Rambo, H el ene Huet, Ashley Ghiaseddin, Cynthia Mendoza, Victoria Peprah-Asante, Angie Brown, Kenneth Allen, Latrell Simmons, Greg Streukens and Linda Stump-Kurnick.

Call to Order

Amanda Phalin, Chair

- The meeting was called to order by Faculty Senate Chair Amanda Phalin at 3:00 p.m.

Approve [February 2, 2023 Minutes](#)

Amanda Phalin, Chair

- The minutes were approved.

Reports

• **Chair’s Report**

Amanda Phalin, Chair

- Chair Phalin stated that she, Danaya Wright and David Bloom traveled to Scripps in Jupiter, Florida to meet with faculty to discuss their concerns with administrative issues and to assure them that they will have representation.
- Chair Phalin congratulated Faculty Senate Chair-Elect Wright for her work on revamping the Distinguished Lecture Series. There has been a huge increase in participation.
- The Distinguished Professor Lecture this month will take place on March 24, 2023 at 4:00 p.m. with Distinguished Professor Mo Wang, Lanzillotti-McKethan Eminent Scholar Chair, Human Resource Research Director, Management Department Chair, and Associate Dean in the Warrington College of Business will present his lecture via Zoom and in Bryan 130.
- There will be two Distinguished Professor Lectures in April as follows:
 - o Distinguished Professor and Associate Dean for Research Valeria Gordan in the College of Dentistry will give her lecture on April 13, 2023 at 5:00 p.m. via Zoom and in Room 135 of the Harrell Medical Education Building (Heath Center).
 - o Distinguished Professor Frank Bova in the College of Medicine will give his lecture on April 18, 2023 at 4:00 p.m. via Zoom and in the McKnight Brain Institute, DeWeese Auditorium, Room #LG-101A MBI (1149 Newell Drive).
- Nominations for the Next Faculty Senate Chair-Elect are open and close March 31. Email nominations to the Faculty Senate Secretary at: FacultySenateChair@ufl.edu.

- Faculty Senate Reception is scheduled for April 20, 2023 at 5:30 p.m. at the Earl and Christy Powell University House.
- A companion bill to HB 999 has been filed not passed. The legislative session starts Tuesday, March 7th. Chair Phalin indicated she would continue talking with individuals about the disadvantages of the bills.

UFPD Response to Resistance

Linda J. Stump-Kurnick, Chief
Greg Streukens, Captain
Latrell Simmons, Captain
 UF Police Department

- Chief Stump-Kurnick indicated that she would bring UF canine, Libby to the meeting on March 23, 2023. The Chief introduced Captain Greg Streukens, Captain Latrell Simmons, and Director of Emergency Management Kenneth Allen. She indicated she wanted to introduce them and share their availability. The Chief will also be introducing Megan Sexby from the Counseling and Wellness Center.

Graduate Council

Tom Kelleher, Graduate School

- Close Master of Engineering with Major in:
 - o [Aerospace Engineering](#)
 - o [Mechanical Engineering](#)
- This approved closure was submitted by the Herbert Wertheim College of Engineering to close just the Master of Engineering degrees and not to be confused with the Master of Science degrees.
- Associate Provost Chris Hass gave a heads up that the Board of Governors is looking at low productivity reports and there may be a few of these closures coming through for review.

UF GO Travel & PCard System

Victoria Peprah-Asante, Associate
 Controller, Finance & Accounting
Cynthia Mendoza, Project Manager,
 Finance & Accounting

- New system puts the user at the forefront.
- Mobile-friendly app.
- Can take pictures to upload on the go and the system will build the expense report on the back end to make reimbursement quicker.
- Streamlines travel and PCard – two modules integrated into one.
- Four primary modules
 - o Travel requests
 - o Integrated booking tool for airfare, hotel, car rental, etc.
 - o Expense reports
 - o Approvals
- Asking campus to use integrated booking tool as it allows for 24/7 help while traveling.
- Centralizes spending.

- As the system is used and UF provides data to vendors, the vendors would be able to provide discounts based on the volume of use.
- April 3 is the “Go Live” date. Current system will be available until June 30 as backup.

University Constitution & Regulations Committee (UCRC) Charlene Luke, UCRC Chair

Faculty Senate Bylaws Amendments

Senate Electronic Voting SOP

Amanda Phalin, Chair

- Chair Phalin stated she wanted these topics to be separated into two subtopics: Electronic Voting and SOP. She indicated that the electronic voting was kept general so when the technology changes, the bylaws do not need to be amended every time.
- UCRC Chair Luke went through each of the Senate Bylaw 4 changes. A motion and a second was made to change Senate Bylaw 4(G)4 as follows:
 - o “A quorum for any meeting of the Senate shall consist of those elected members who are present, whether virtually or in person.”
- Chair Phalin stated that Chair-Elect Danaya Wright would take the lead on the SOP since it would be implemented when she was in office. SOP points were discussed.
- It was decided that the Bylaw Changes and SOP should be Senate Information Items so that they can be discussed to determine if additional changes should be made to the bylaws and the SOP. They will not immediately move to Action Items the following month to allow time for robust discussion.

Council Reports

Academic Policy Council

Richard Scholtz

Looking at three items:

- What is campus wide absence process
 - o College of Pharmacy does an accounting of all student attendances.
- Compliance with BOG 3.005 testing material. APC about the BOG Regulation 3.005 that classified examinations and assessment materials as restricted data. We received many helpful comments by the APC members, and, taking those into account, we have drafted communication
- Post-Tenure Review and Appendix A of the Tenure and Promotion Guidelines.
 - o Associate Provost Hass indicated that the BOG voted to approve modified regulation, but UF does need to create its own policy for UF post-tenure and performance review. Discussion focused on a packet/dossier that would be created and maintained and reviewed every five years

Budget Council

Ashley Ghiaseddin

- Budget Council updates - Council did not have a meeting for February due to a last-minute guest cancellation. The March 6 meeting is scheduled and Matt Williams, Director of UF's Office of Sustainability and Energy Integration will be the guest speaker and will provide updates from his office, including how his office has been evaluating the current projects on campus and UF's expansion within the state.

- Council's administrative liaison, George Kolb, will provide any updates from the new Budget Model and specifically the council will discuss how the new model will be rolled out across campus. What are the best ways for faculty to receive information? Should our college Deans present this material or should this be handled at the department level?

Infrastructure Council

Keith Rambo

- Update on thermal production and library – AVP Helms - Only 1 bidder completed final follow-through, Cancer and Genetics Research Building, with potential to save \$1M per year in energy on that building complex, Library West: planned to have it fully open/repared in 30 days, following the winter flooding.

- Lakes, Vegetation, and Landscaping Committee (J) – Committee Chair Gail Hansen – The committee approved the Broward Hall dining expansion. All existing oak trees will be preserved, and upwards not outwards construction was recommended to save trees, Reitz Union Liberty Pond seawall repaired, but is in a conservation area which will be impacted by new rules. The committee approved Flavet Field removal of half the new temporary parking lot to put back in 6 (new) tennis courts (plan A). Discussed replacing the remainder of the temporary parking to make pickleball, volleyball courts and the like (plan B).

- Preservation of Historic Buildings and Sites Committee (J) – Committee Chair Ann Baird - Meet in January and discussed the new Disability and Resource Center. Will tear down existing buildings, which was approved, but concern for crossing at University Ave. Ultimately was approved.

- Sustainability Committee (J) – Committee Chair Ariel Pomputius - Met in January. Gators Going Green student group presented the concept of green graduation cords, a CAP2 was received update from Sustainability Director Matt Williams; awaiting decision of who will sign off on/authorize the plan, but much is already going forward.

- University IT Committee (S) – Committee Chair Ray Issa / University IT Administration – Mark McCallister - Ray: discussed ChatGPT and Canvas' filtering of it under plagiarism.

- University Libraries Committee – Administrative liaison Patrick Reese- 24/7 library access was discussed and is on track for starting the Monday after spring break to gather data. Assessing needs and finances will then take place.

Research and Scholarship Council

Angela Bacsik

- Council meets tomorrow.
- Looking at DEI and collecting information on how research will be effective at UF and the ability to receive grants.

Welfare Council

Hélène Huet

- Brook Mercier, Assistant Vice President of HR, is preparing a presentation on the current paid family leave program as council discusses expanding it from 8 weeks to 12 weeks.

- Next week, the chairs of Welfare Council, the Compensation and Equity Committee, and the Honorary Degrees and Distinguished Awards Committee will be meeting to discuss a possible collaboration regarding the creation of guidelines for university-wide recognition for long-term service for faculty members.

- After receiving feedback from different colleges, the Compensation and Equity Committee is revising the resolution pertaining to the rolling three-year contracts for all non-tenure track faculty. The revised resolution will likely be presented during the April Faculty Senate meeting.

Approve [March 23, 2023 Faculty Senate Agenda](#)

Amanda Phalin, Chair

- The agenda was approved.

Adjournment

Amanda Phalin, Chair

- The meeting adjourned at 4:56 p.m.