

**Faculty Senate Steering Meeting Minutes**  
**January 9, 2014, 3:00 – 5:00 p.m.**  
**Tigert 226**

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Attendees (members): Renee Goodrich, Marc Heft, Galia Hatav, Sue Alvers, Barbara Wingo, Magaret Temple-Smith, Florin Curta, Mirka Koro-Llungberg, Pradeep Kumar, Paul Duncan, Nicole Stedman, Mike Katovich, Patricia Morgan and Nick Place

The meeting was called to order at 3:10 p.m. by Marc Heft.

The minutes from December 2013 were approved.

**Chair's Report**

**Marc Heft, Chair**

- The Board of Trustees Strategic Initiatives Committee reviewed the [current draft of the mission statement](#). The committee made some tweaks and is ready to go before the Senate as an Information item.
- Marc received feedback from both councils reviewing the APB reorganization proposal. Due to some concerns in IFAS, the proposal will not be on the Senate agenda this month. Marc has invited Mike Kane to the February Steering Committee meeting to voice his college's concerns. No other college has contacted Marc about the proposal.
- Jane Adams will attend the February Steering Committee to discuss the new branding exercise that is starting.
- Another town hall meeting was added in April on Open Access. This was requested by Dean Russell.
- The second phase of preeminence funding is posted on our website. It looks like all colleges have received some funding.

**Graduate Council**

**Paul Duncan, Associate Dean, Graduate School**

- [New Degree: Master of Science in Entrepreneurship](#)
- [New Degree: Master of Science in Information Systems & Operations Managements](#)
- [New Degree: Master of International Business](#)

**Smith Lever Act Centennial**

**Nick Place, Dean, IFAS Extension**

- The Smith Lever Act of 1914 created the Cooperative Extension Service. IFAS Extension plans several activities celebrating the 100<sup>th</sup> anniversary.
  - Hands on exhibits will be at the Florida State Fair Feb 6 – 7
  - Hands on activities on the Plaza of Americas April 17
  - More events will be planned during the upcoming year.

**Budget Council**

**Florin Curta, Chair**

- At December's meeting the council discussed the implications of grant management. Stephanie Gray was the guest. There is a gap between the overall system and faculty. PIs are told that there is assistance in applying for a grant, but the information doesn't get communicated around campus. Workshops might be a good solution. Next Budget Council meeting is tomorrow.

**Welfare Council****Galia Hatav, Chair**

- Mirka Koro-Llungberg, chair of SCORS, attended the last meeting to discuss Women and Research.
- Renee Goodrich, chair of APC, also attended the last meeting to discuss Administration Evaluation.
- Ruth Stiener asked the Welfare Council to investigate creating a Faculty Lounge. Two council members offered to look at other universities and report back at a future meeting.

**Constitution Committee****Patricia Morgan, Vice-Chair****Barbara Wingo, Parliamentarian**

- PPHP/COM
  - Two departments (Epidemiology and Biostatistics) are in dual colleges. Once this happened, it caused a problem for the allocation of senators and faculty senate voting. The Constitution Committee recommended that the two departments fall under “Group 1” for representation and voting. The two departments want to be considered part of PPHP. The Constitution Committee decided to bring it to the Steering Committee. Steering Committee suggested that the constitution be revised so that members of departments in dual colleges are randomly assigned to a college ( ½ to one college and ½ to the other). If there is an odd number of faculty then that person should be assigned to a college by lot.
- [Constitution and Bylaw Revision](#)
  - Barbara explained the revisions that the Constitution Committee suggested at its December meeting.

**Research and Scholarship Council****Mirka Koro-Llungberg, Chair**

- At the last meeting SCORS discussed interdisciplinary research. Conversation revolved around increasing collaboration across disciplines. Suggestions were to increase reminders, emails and institutional support.
- Bill Link from University of Florida Press was one of the guests at the meeting. The council learned that UFP is not part of the University. It is made up of universities from around the state and does not publish journals. Bill agreed to send a list of UF authors that are published through UFP.
- Mirka sent a survey to the deans asking how candidates are nominated in their college for distinguished professors and received responses from half of them. The council decided to review the process from other universities, summarize their findings and send a memo to the Faculty Senate Chair. A suggestion was made that UF should have three distinguished professor titles: Distinguished Teaching Professor, Distinguished Research Professor and Distinguished Service Professor.
- Mirka sent a memo to the Faculty Senate Chair supporting the proposed APB reorganization.

**Academic Policy Council****Renee Goodrich, Chair**

- Marc asked the APC to review and compare the faculty review of administrators process at UF with peer institutions. The council is not excited about this topic as it feels that this falls under Welfare Council’s purview. However, the council will research and write a report on how faculty review administrators at different peer institutions.
- APC discussed the decline in course evaluations since the evaluations have gone online. Plans are to invite Andy McCollough to a future meeting to give an update on recent return rates and suggestions.

Steering Committee approved the January 23, 2014 Faculty Senate agenda.

Meeting adjourned at 4:55 p.m.