

Faculty Senate Steering Meeting Minutes
August 16, 2012
3:00 – 5:00 p.m.
Tigert 226

Attendees: Mike Katovich, Brian Harfe, Barbara Wingo, Ken Gerhardt, Sandra Russo, Pradeep Kumar, Marc Heft, Maria Rogal, David Quillen, Joe Glover, Scott Nygren, Sue Alvers, Bernard Mair, David Quillen, Mark Law and Bernie Machen. The meeting was called to order at 3:07 p.m.

May minutes were approved with a correction.

Chair's Report

Cheri Brodeur, Faculty Senate Chair

- Cheri noted that she received many questions as to why she was not on the Presidential Search Committee. She suggested Scott Nygren instead to allow her to contact potential candidates and communicate freely with all parties.
- Faculty were involved with the Presidential search all summer. Representatives (46) from each college are participating on the focus team that will meet soon. Faculty were chosen by Cheri and the deans.
- Faculty Senate has a new website look. Links are located the same, but the background is different.
- Tom Mitchell from the Foundation has agreed to serve coffee downstairs at Emerson Hall once a month so that faculty can gather and collaborate.

President's Report

Bernie Machen, President

State of the University address will be August 30. President Machen's speech will revolve around the 150th anniversary of the Morrill Land Grant Act and the upcoming university events. Plans are to carry the \$3.9 million cut as a deficit instead of sending down to the units. We'll see what the balance sheet looks like next year before deciding what to do.

Provost's Report

Joe Glover, Provost

Dean Teresa Balser is overseeing the University's Morrill Act celebration.

Honorary Degrees

Pradeep Kumar, Member, Honorary Degree Committee

Pradeep presented the honorary degree candidate and explained that the nominee has been vetted through the Honorary Degree Committee and also the College of Pharmacy. The next step is Senate approval. Steering Committee agreed to add the candidate to August's Faculty Senate Agenda.

Program Termination: Masters of Insurance **Ken Gerhardt**, Assoc. Dean, Graduate School

In reviewing degree programs, it was found that the Masters of Insurance has not given a degree in 20 years. This degree should be officially terminated on the books.

New Statute Gen Ed. HB7135

Bernard Mair, Assoc. Provost, Undergraduate Affairs

The General Education curriculum is undergoing changes because of Gen Ed. HB7135 which was recently passed by the legislature. There will be a set of 25 core courses with 5 courses in each of 5 categories (communication, humanities, mathematics, natural sciences and social sciences). The state is forming a steering committee consisting of representatives from the state university system and colleges. There

will also five faculty committees for each of the categories. Each university will nominate a faculty member in each of the five areas to serve on this committee.

After discussion, it was decided that the General Education Committee would develop a list of nominations to give to Dr. Glover. Because there is not enough time to go before the Faculty Senate (deadline is September 14), these nominations will be presented to the Steering Committee for approval. On August 30, this will be presented to Faculty Senate as an information item. On September 6 it will be on the Steering committee agenda. Bernard will continue to give updates throughout the year to the Faculty Senate.

Engineering Transcripts

Mark Law, Assoc. Dean, Engineering

While going through accreditation in Engineering, it was noted by the accreditation body that the computer codes need to be changed. When a student graduates, the name of the degree is not correct when printed out on transcripts. Engineering is working with the Registrar to remedy this problem.

Mission Statement Task Force

Scott Nygren, Past Chair

The MSTF just had its meeting right before Steering. Members were enthusiastic about rewriting the mission statement. This is the right time to review the mission statement so we can affirm who we are and tell the world. The goal is to have a draft statement ready by October.

Presidential Search

Scott Nygren, Past Chair

Presidential search has official spokespersons. We have faculty participation in a number of areas. Three faculty members were appointed to the Search Committee and at least 46 faculty were invited to participate in the faculty focus group for criteria. Once criteria is established, it will be posted on the Presidential Search Site.

Agenda for August Faculty Senate Meeting

Agenda for August 30, 2012 Faculty Senate meeting was approved with revisions.

Meeting adjourned at 4:30 p.m.

PROGRAM TERMINATION FORM (PAGE 2)

3. Provide an explanation of the manner in which the University intends to accommodate any students or faculty who are currently active in the program scheduled to be terminated. State what steps have been taken to inform students and faculty of the intent to terminate the program?

There are no students or faculty involved in the program.

4. Provide data (and cite source) on the gender and racial distribution of students and faculty. For faculty also list the rank and tenure status of all affected individuals.

Not applicable since no faculty or students are involved.

5. Identify any potential negative impact of the proposed action on the current representation of females, minorities, faculty, and students.

None

PROGRAM TERMINATION FORM (PAGE 3)

mil o gnd

Signature of Requestor/Initiator

January 19, 2011

Date

Larry J. Ellis

Signature of Campus EO Officer

JANUARY 28, 2011

Date

Shay

Signature of College Dean

January 24, 2011

Date

John Doe

Signature of Vice President for
Academic Affairs

2/17/11

Date

College of Engineering
Associate Dean for Academic Affairs

310 Weil Hall
PO Box 116550
Gainesville, FL 32611-6550
352-392-0943
352-392-9673 Fax

Date: July 12, 2012

TO: Joseph Glover, Provost
FROM: Mark Law, Associate Dean for Academic Affairs
SUBJECT: Engineering Accreditation

As you know, our every six year ABET accreditation is happening this academic year. We have been warned of a problem with our transcripts. The ABET Policy and Procedure Manual states:

The program name must be shown consistently on transcripts of its graduates, in the institution's electronic and print publications, and on the ABET Request for Evaluation (RFE).

Two of our undergraduate programs are listed consistently on the web and undergraduate catalog, but are not listed appropriately on the "Major" line of the transcript. These programs are computer engineering and electrical engineering.

Currently, computer engineering has two tracks with two major codes, CEE and CEN. CEE prints as "Computer Engineering - Electrical" and CEN prints as "Computer Engineering - Electrical". ABET wishes this to read simply "Computer Engineering" for both tracks.

Electrical engineering, major code EE, prints on the transcript as major "Electrical and Computer Engineering". ABET wishes this to read "Electrical Engineering."

We are requesting that these major codes be retitled as Computer Engineering, for the CEN and CEE programs, and Electrical Engineering, for the Electrical Engineering program. We are also requesting that these be the names that print on the transcripts and that this change take effect for graduates beginning August 2012.

cc: Cammy Abernathy, Dean

Alvers,Susan M

From: Brodeur,Cheri A
Sent: Saturday, August 04, 2012 9:25 PM
To: Alvers,Susan M
Subject: FW: ABET: U of Florida (2012-13 EAC) - EE and CompE (BS) transcripts

From: Law Mark [mlaw@eng.ufl.edu]
Sent: Friday, August 03, 2012 1:39 PM
To: Brodeur,Cheri A
Cc: Law,Mark E
Subject: Fwd: ABET: U of Florida (2012-13 EAC) - EE and CompE (BS) transcripts

The email from ABET, the national accreditation body for engineering that prompted the transcript change.

Begin forwarded message:

From: "Hersh, Sherri " <shersh@abet.org>
Subject: ABET: U of Florida (2012-13 EAC) - EE and CompE (BS) transcripts
Date: July 2, 2012 11:35:52 AM EDT
To: <mlaw@eng.ufl.edu>

Dear Dr. Law,

We have reviewed the transcripts for the **eleven** engineering programs requesting review for the 2012-13 cycle and need your assistance with the questions below.

Based on the information listed on the transcript, it seems to us that the major column is the only place providing the program name. The major on the Electrical Engineering BS transcript appears as "Electrical and Computer Engineering" which does not match the program title – Electrical Engineering – listed on your Request for Evaluation. According to the ABET [Accreditation Policy and Procedure Manual](#) (APPM) section **II.E.4.b.**, *the program name must be shown consistently on transcripts of its graduates, in the institution's electronic and print publications, and on the ABET Request for Evaluation (RFE).*

The Computer Engineering BS transcript has the same issue. The major on the transcript appears as "Computer Engineering – Electrical Engineering" which is not consistent with the program name – Computer Engineering – listed on your Request for Evaluation.

Please clarify which program name is the correct name for each of the two programs mentioned above.

We have heard that candidates whose transcripts do not contain the exact program names that are consistent with the names published on the list of ABET accredited programs had a hard time getting accepted by some state licensing boards. The Florida State Board is one of the most stringent boards. For your graduates' benefit, we would like to resolve these issues well before the on-site review.

If the correct program name is Electrical Engineering, please revise students' transcripts for this program. One revised transcript (official version) must be provided to ABET HQ once it becomes available, preferably by the end of August. If the correct program name is Electrical and Computer Engineering, a revised Request for Evaluation (RFE) signed by the Dean will be needed. In addition to a revised RFE, please advise us as to when (mm/yyyy) the last graduate appears with the Electrical Engineering program name and when (mm/yyyy) the first graduate appears with the Electrical and Computer Engineering program name.

A similar remediation should be applied to the Computer Engineering BS transcript if Computer Engineering is the correct name. One revised transcript (official version) must be provided to ABET HQ once it becomes available, preferably by the end of August. If the correct program name is Computer Engineering – Electrical Engineering, a revised Request for Evaluation (RFE) signed by the Dean will be needed. In addition to a revised RFE, please advise us as to when (mm/yyyy) the last graduate appears with the Computer Engineering program name and when (mm/yyyy) the first graduate appears with the Computer Engineering – Electrical Engineering program name.

Please let me know if you have additional questions.

Thank you for your assistance.

Kind regards,

Sherri

Sherri Hersh

International Accreditation Specialist
+1.410.843.7169 direct
+1.410.625.2238 fax

ABET

111 Market Place, Suite 1050
Baltimore, MD 21202, U.S.A.
www.abet.org

Assuring Quality • Stimulating Innovation

Mark E. Law, Professor and Associate Dean for Academic Affairs
310 Weil Hall, College of Engineering
University of Florida, P.O. Box 116550
Gainesville, FL 32611-6550
Phone: (352) 392-0943
email: mLaw@eng.ufl.edu