

**Faculty Senate Steering Meeting**  
**Minutes**  
**August 11, 2011**  
**3:00 – 5:00 p.m.**  
**Tigert 226**

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Attendees: Scott Nygren, Sue Alvers, Cheri Brodeur, Robert Cook, Marc Heft, Michael Katovich, Cynthia Morton, Debra Murie, Nancy Poehlmann, Barbara Wingo, Naomi Young, Bernie Machen, Joe Glover, Eric Segal, Nathan Crabbe.

The meeting was called to order at 3:00 p.m. and introductions were made.

**Chair's Report**

**Scott Nygren**, Faculty Senate Chair

Scott Nygren noted that there are many issues that the councils need to address this year and plans to attend the first meeting of the year of each council. Faculty Senate has a new website because Information Technology has stopped supporting the old software. Now the site is in mojoportal instead of Contribute. We are also using FORA, a database software for lists of the committees. In the past we would have to retype all the lists in html every year. Now with the new software, member lists are updated automatically. Another item that has changed is the "Discussion" area. This was previously the "Faculty Blog". Plans are to use this as a place for faculty to discuss issues. An "advocacy" area was added, where faculty can volunteer to meet with legislators through University Relations and volunteer to meet with donors through University Foundation by filling out an online form.

**President's Report**

**Bernie Machen**, President

Bernie Machen stated that there hasn't been much action during the summer except for clarifying the budget and working strategy. Decision was made for a one time taking of carry forward funds. The notice of the proposed regulation on leave and leave accrual has been posted online. By reducing leave for staff and 12 month faculty and leave accrual from 352 to 240, it allows the university to fund 3% pay raises for those making less than \$75,000 a year in September. Plans are also in the works for the university to become self-insured. State of the University address is August 25 with Graduate Program Review as the topic.

**Provost's Report**

**Joe Glover**, Provost

Joe Glover will be meeting with the deans on Monday. Agenda items will include the innovation academy, RCM & budget, doctoral education, and SACs & QEP program. Dr. Glover noted SACs is a huge project and that the Faculty Senate will play an important role.

**Information Items**

Minutes from June Steering Meeting were approved

**Harn Museum**

**Eric Segal**, Education Curator of Academic Programs

Eric Segal gave a short review of his Faculty Senate presentation. Harn Museum wants to engage with all university units and colleges to enhance teaching by sharing its resources.

**Mission Statement****Scott Nygren**, Faculty Senate Chair

Students who have been working with Senator Graham suggested that the mission statement be modified to include a global citizenship statement. President Machen has agreed, although Dr. Machen wants to make sure that the mission statement continues to state that our primary mission is research and teaching. Since we are talking about modifying the university's mission statement, Dr. Nygren would like to form a task force to revise the mission statement.

**Council Reports**

Scott Nygren assigned the councils issues to work on this year and requested that he be at each councils' first meeting.

- Budget Council – RCM Impact, Budget Proposal and Sick leave payout.
- Academic Policy Council - Graduate Program Review
- SCORS – IDCs and grants (Graduate Program Review)
- Welfare Council – Self Insurance
- Infrastructure Council – facilities maintenance and cutbacks

**Budget Council****Marc Heft**, Chair

Budget Council worked on the RCM report last year. Part of the report requests that the Provost gives an annual report to the Senate about RCM and also that the senate continue to monitor.

**Academic Policy Council****Cynthia Morton/Nancy Poehlmann**, Co-Chairs

Asked how they should approach the Graduate Program Review. Dr. Nygren suggested that they review Ben Dunn's report in light of President Machen's upcoming State of the University Address and consider the Provost's recommendations for how to improve programs without extra funding. He asked that they try to stay on top of the issue.

**Infrastructure Council****Naomi Young**, Co-Chair

Last year, the Infrastructure council was involved in textbook adoptions, tenure and promotion and of training standardization. The council also had discussion about winter and the heat situation.

**Research and Scholarship Council****Debra Murie/Robert Cook**, Co-Chairs

Topics from last year were online tenure and promotion, IT updates from Vice President Eldayrie, IRB discussion and training grants, and Enterprise Reporting with PIs and shadowbooking. Common theme seemed to be that the increasing number of required forms is causing problems for researchers.

Agenda for August 25 Faculty Senate meeting was approved.

Meeting adjourned at 4:30 p.m.