

**Senate Steering Committee  
Minutes  
April 7, 2011  
3-5 PM  
226 Tigert**

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Attendees:	Jack Mecholsky	Margaret Temple-Smith
Mary Ann Ferguson	James Klausner	Oscar Crisalle
Barbara Wingo	Kathy Light	Teresa Dolen
Joe Glover	Wolfgang Sigmund	Chief Linda Stump
Mark Orazem	Sue Alvers	Jen Day Shaw
Bernie Machen	Guests:	Jill Varnes
Scott Nygren	Paul Ortiz	Mike Conlon
Henrietta Logan	Bernard Mair	Diane Bruxvoort

The meeting was called to order at 3:02 p.m.

**Reports:**

**Chair's Report**

**Mary Ann Ferguson, Chair**

Chair Ferguson reported that the Senate office is investigating an easier way for offsite senators to vote during Faculty Senate meetings. Offsite senate votes are being counted, but we'd like to speed up the process. All attachments to an agenda item must be submitted and posted seven days prior to the Faculty Senate meeting. However, supporting documents are not part of the agenda, so they can be submitted at any time. We will post these documents on another webpage with a link on the agenda page. Several students approached the Senate about changing the University's mission statement by adding something about citizen engagement. It might be good to have a task force look into this. Currently, to use our voting software, the voter must make a selection in all elections on the ballot before the software will allow ballot submission. The Senate office is working with IT to change this aspect of the software.

**President's Report**

**Bernie Machen, President**

President Machen stated that the legislature is now three and a half weeks into its session and going fast. Employee should be ready for adjustments in retirement benefits. Health premiums will probably increase this year along with changes in health benefits probably in 2012. The legislative session ends May 6 and we won't know what we are dealing with until then.

**Provost's Report**

**Joe Glover, Provost**

College of Education Dean search is ongoing and we should know something by middle of May. CFO plans to roll out the RCM budgets. These will have the new rules and assume no cut in funding. This way the Deans can get an idea what they have and make adjustments when we hear from the legislature. Prairie Fellows submitted a proposal for an Office of Sustainability to centralize the sustainability activities going on all over campus. Dr. Glover is asking for input.

## **Information Items:**

### **University Curriculum Committee**

**Bernard Mair**, Chair, UCC

- Proposal to Create a School of Advance Dental Sciences
  - Tim Wheeler presented the background information about the request from the College of Dentistry on the proposed School of Advanced Dental Science.
- Inactive Programs
  - Two programs were put into inactive status: BSBA, Major in Real Estate (starting Summer 2011) and Master of Fire Science/Emergency Services (starting Fall 2012)
- Proposal for International Studies Major
  - Dr. Mair gave background information about the proposed Bachelor of Arts in International Studies in the College of Liberal Arts and Sciences.

### **Parliamentary Concerns**

**Oscar Crisalle**, College of Engineering

Dr. Crisalle voiced his concern about the Senate's parliamentary procedures and requested restructuring the parliamentarian position.

### **University Constitution Committee**

**Margaret Temple-Smith**, Chair,  
Constitution Committee

Margaret presented the Constitution Committee's revision to the APC revision and also the CoC's recommendation for a change to the bylaw describing the UCC.

- General Education Committee. The President or the President's designee shall appoint eight voting members to this committee from the majority of baccalaureate degree-granting colleges within the University, the Senate shall elect eight voting members from the faculty at large, and two non-voting student members selected by the student government. The non-voting chair shall be appointed by the President or the President's designee. A co-chair who shall have the right to vote shall be elected by and from the senate representatives. The General Education Committee establishes a philosophy of what constitutes the general education component for baccalaureate degrees offered by the University. It reviews, in accordance with established criteria, all courses proposed to fulfill General Education and University Writing and Math requirements. It makes recommendations to the Curriculum Committee regarding the continued effectiveness of the general education program.
- University Curriculum Committee. The President or the President's designee shall appoint 12 voting members to this committee, the Senate shall elect 12 voting members from the faculty at large, and three non-voting student members selected by student government. A chair is appointed by the President or the President's designee. There is also a co-chair selected by the Committee from its members elected by the Senate. This Committee shall consider all requests for changes in undergraduate curricula or catalog listings, and for the addition of new courses of instruction in any of the colleges, divisions and schools of the University, except the Graduate School. When the question under consideration pertains to a course or courses at the "5000" level, available for graduate major credit, the Committee shall act jointly with the Graduate School. The Committee shall endeavor to eliminate unnecessary proliferation of courses and duplication of subject matter among courses. Ordinarily, the Committee's decisions on proposals to add courses to the curriculum or to delete courses from the curriculum shall be final, but the department that is offering the course, or proposing to offer it, may appeal the

Committee's decision to the Senate. Such an appeal shall be addressed to the Committee, which shall either reverse its earlier decision or ask the Steering Committee to schedule Senate consideration of the appeal. The Committee's decision on proposals to add, delete, or make changes in programs of instruction leading to undergraduate degrees shall not be a final decision, but shall be submitted to the Senate for final action. When the Committee begins to consider items requiring Senate approval, the Committee's co-chair shall inform the Chair of the Academic Policy Council.

**Intercollegiate Athletics Committee Report**

**Jill Varnes**, NCAA Faculty Athletics Representative

Jill Varnes gave a brief overview on what she plans to present to the full senate on April 14 pointing out that UF is second in the SEC for Graduating Success Rates (behind Vanderbilt) at 82%. UF's Athletic Association, one of four public universities that do not use state funding, instead gives money to the university toward academics.

**Academic Integrity Task Force**

**Jen Day Shaw**, Assistant Vice President for Student Affairs and Dean of Students

Jen Day Shaw gave a quick review on what she plans to present to the full Senate on April 14.

**UPD: Use of Force Report**

**Chief Linda Stump**, UPD

Chief Stump offered to answer questions from the committee. She plans a presentation to the full Senate on April 14. There's been an increase in the use of SNAP and an increase in RAD training. There's also been an increase in communication between UPD and the Wellness Center.

**Budget Council Report**

**James Klausner**, Co-Chair, Budget Council

Budget Council posted its draft report in several areas online and asked for feedback from faculty before finalizing. The report covers several RCM areas including opportunities, beneficial impacts, unintended consequences and problem areas. The budget appears to be very transparent at the central administrative area, but not very good at the College level. One of the recommendations that the council has is for the Provost to present an annual update to the Faculty Senate on RCM budgeting and its impact on the support of the academic mission.

**VIVO Project**

**Mike Conlon**, Director of Biomedical Informatics and PI

VIVO was started to create new collaborations across the university. The program assembles data on each faculty member. The project began with a two-year award that ends Fall 2011. However, plans are to receive an extension for the third year.

**Council Reports:**

**Infrastructure Council**

**Mark Orazem**, Chair

Mark reported that Jodi Gentry and Susan Blair were guests at the Infrastructure Council to discuss required training. Scott Fox from Parking and Transportation was also a guest. There have been complaints that faculty partners have to purchase two decals for one car to use on campus. Scott Fox from Parking explained that this is a mistake that came about because of different computer systems. Parking is working to fix that problem.

**Research and Scholarship Council**

**Henrietta Logan, Chair**

SCORS has been working on effort reporting. Bob Cook and Deb Murie are next year's Co-Chairs.

**Welfare Council**

**Kathy Light, Chair**

Welfare Council reviewed the Teaching and Learning Center, children's tuition remission proposal, problems associated with activity reports and general morale issues. James Klausner suggested that there should be a shared governance task force and that the College of Engineering has morale issues.

**Action Item:**

**Approval of the April Senate Agenda**

**Mary Ann Ferguson, Chair**

The meeting adjourned at 5:04 p.m.