

General Education Committee Meeting

March 3rd, 2017

Meeting was called to order at 9:00am

Present: Akcali, Elif; Butler, Emily; Bowers, Clifford; Brewster, Leigh-Anne; Czarnecka-Verner, Eva; George, Andree; Greer, Creed; Jacobs, Mathew; Koropecykj-Cox, Tanya; Krigbaum, John; Lindner, Angela (chair); O’Sickey, Lynn; Radunovich, Heidi; Rea, Jennifer; Reynolds, Alison (co-chair); Smith, Brenda

Absent: Anderson, Camden; Brophy, Timothy; Colon, Elayne; Craig, Cindy; Currin, Elizabeth; Lord, Gillian; Poceski, Mario;

Guest: Griffith, Casey; Shorey, Tobin

1. Welcome
2. Approval of draft minutes from February 3rd, 2017 meeting
3. Recertification of General Education Courses, Dr. Lindner

- **Committee Feedback**

Ideas/discussion points:

- Please think about what is reasonable in regards to expectations of currently certified general education courses and the process of recertification.
- Begin to draft a process to discuss at upcoming meetings.
- Send recommendations prior to actual review of courses.
- Develop a General Education Syllabus Reserve, website.
- Share recertification process with Assoc. chairs and Dept. Chairs.
- Encourage sharing of best practices among faculty/instructors.

- Encourage Departmental accountability in General Education courses and course submission requests.

4. Subcommittee Updates:

- Review Subcommittee
 - i. Discussion of process:
 - Recommend developing a “what to look for” type document for reviewers.
 - Should develop questions to be asked of submissions?
 - Standardize what the GEC specifically require from a submission?
 - Develop a ‘rubric’ for submitters.
 - ii. Discussion of courses reviewed
 - The Associate Provost’s Office will reach out to a course in regards to recertification.
- International/Diversity Subcommittee
 - Has been conducting a large scale review of syllabi with relevant General Education designations.
 - Goals:
 - Create cross-disciplinary language which will be easily understood by students and faculty.
 - Create language that will not be outdated in 3 years.
- Assessment Subcommittee
 - Dr. Czarnecka presented power point to be available on request.
 - Provided Update on Academic Assessment Plan for General Education.
 - ASY1002 Fall Assessment has been received.

5. General Discussion:

- Recommend exploring the differences between a standard UF syllabus and what is expected of a GE syllabus submitted for consideration.
 - Should consider developing a group of required documents, which may be more detailed than a syllabus in order to eliminate

confusion for submitters and reviewers.

- Review of UF syllabus standard by representatives from both the General Education Committee and the University Curriculum Committee.