

Professional Curriculum Committee June 11, 2025

The PCC met from 1:00 PM – 3:00 PM via Zoom teleconferencing.

Attendees

Members: Lauren Solberg, Chair; Toby Shorey, Ops. Chair; Melissa Turley, Co-Chair; Benjamin Phalin; Courtney Pyche; Karen Whalen; Patricia Pereira; Silvia Menendez; Tracey Taylor.

Liaisons: Madison Henry, Maria Leite; Jeanna Mastrodicasa; Lissette Tolentino; Stacy Wallace.

Guests: Kathy Green; Ruth McIlhenny.

Welcome & Updates | Dr. Lauren Solberg

- Approval of the [May meeting minutes](#). - **Approved**
- Changing Course Ownership Discussion: The group discussed how one would go about changing course ownership from department to department.
 - Consult with the Registrar's Office to come soon.
 - The Graduate School has an approval process that currently pertains to this topic (<https://approval.ufl.edu/start-new-request/start-new-graduate-request/#course>).
- Upcoming August Meeting: The submission deadline for requests to be reviewed for the August 27th, 2025, PCC meeting is July 25th, 2025.

June Review Document

Programs

1. [MD- Medicine Modification of Program Curriculum](#) - **Approved**

Certificates

Proposed new professional certificates.

- None

Proposed changes to professional certificates.

- None

Courses

Proposed new professional courses.

2. [LAW 6XXX Cyberlaw & Cybersecurity](#) – **Approved**
3. [LAW 6XXX Digital Investigations in the Digital Age](#) – **Approved**

4. [LAW 6XXX Fintech](#) – **Approved**
5. [LAW 6XXX Incarceration Law](#) – **Approved**
6. [LAW 6XXX Mental Health Law](#) – **Approved**
7. [LAW 6XXX Privacy](#) – **Approved**
8. [LAW 6XXX Real Estate Development](#) – **Approved**
9. [LAW 6XXX Transformative Justice](#) – **Approved**

Proposed changes to professional courses.

10. [Change Course Title of LAW 6531](#) – **Approved**
11. [LAW 7805 Update of Prerequisite](#) – **Conditionally Approved**
12. [LAW 7932 Prerequisite Update](#) – **Conditionally Approved**

Information Items:

- Discussion about New Law School courses:
 - Attendance: The law school is developing a standardized syllabus template aligned with UF policies to simplify use by faculty. Currently, most courses include a general absence policy, often specifying how many classes can be missed before it becomes an issue. The wording typically varies depending on the course's credit hours.
 - Schedule of topics: Some courses have only 2 or so weeks published, even if they are full 13-week courses. Some course syllabuses list only a few weeks of content, even for full 13-week courses. The PCC requests that new law school courses include a more complete weekly schedule to allow for thorough review. The syllabus evaluation is expected to reflect the number of credit hours assigned.
- Course Naming Conventions:
 - If a proposed course shares a name with an existing one, faculty should clearly specify the discipline and explain how the new course differs to avoid confusion. While reuse of a course name is allowed, clarity on distinction is important.

Meeting adjourned at 2:30 p.m.

ADDENDUM

Compiled Before the Meeting

Professional Curriculum Committee Program and Course Recommendations

June 11, 2025

Programs

1. MD-Medicine Modification of Program Curriculum

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21576>
- Action:
 -
- Discussion:
 - ~~Please provide clarity on the 2 separate 2-week elective period is optional.~~
 - ~~The description for the request was modified to include the following language.~~
“NOTE: The 2-week electives are optional during the third year, but students are required to have a total of 16 elective credits prior to graduating.”

Certificates

New Certificates

Certificate Request Title

- None

Changes to Existing Certificates

Certificate Request Title

- None

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Course Recommendations

Proposed New Courses

Approved	Conditionally Approved	Recycle
LAW 6XXX Cyberlaw & Cybersecurity		
LAW 6XXX Digital Investigations in the Digital Age		
LAW 6XXX Fintech		
LAW 6XXX Incarceration Law		
LAW 6XXX Mental Health Law		
LAW 6XXX Privacy		
LAW 6XXX Real Estate Development		
LAW 6XXX Transformative Justice		

Law

2. LAW 6XXX Cyberlaw & Cybersecurity

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21582>
- Action Items:
 - Please update the late submission as excused reasons should be accepted. Done
 - Please update the section as the grade should no depend upon submitting feedback for the course. Done
- Discussion Items:
 - Syllabus top of p. 6 includes a yellow note from the instructor with a note about the midterm; this probably should be deleted. Done
 - Is the course also evaluated through GatorEvals? Yes.
 - “Rationale and placement in curriculum” of submission: Is the course offered for the 2L and 3L years? Yes. Students must successfully complete all first year law courses in order to take this upper level course.
 - Are the asynchronous lectures in addition to the 3 hours of in person lectures or do they take place instead of some lectures? Instead of.
 - “Grading Scheme” of submission: appears to have captured “Cybersecurity & Cyberlaw Syllabus Spring 2025” when copying and pasting. Fixed
 - For the midterm exercise and final examination, does “all work must be your own” and “your exam must consist of your own work” exclude the use of AI? I assume it does since artificial intelligence is part of the course description, but may want to specify.

- ~~Since this is not an S/U course, how are the grades determined?~~ That information is found at this link: Information about other College of Law policies, including compliance with the University Honor Code, Grading, Accommodations, Class Recordings, and Course Evaluations can be found at this link: <https://ufl.instructure.com/courses/427635/files/74674656?wrap=1>.
- ~~Please update the links to the reading materials as some are inactive.~~ This will be corrected on future syllabi.

3. LAW 6XXX Digital Investigations in the Digital Age

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21581>
- Action Items:
 - ~~Please verify the course's title as it is marked "Digital Investigations...Course title is Criminal Investigations online and on campus is marked on PCC form.~~ Apologies – I have edited the request, and it now reads "Criminal Investigations..."
 - ~~Statement about only missing 2 classes before being penalized (dropped from class) conflicts with UF absence policy; must allow for excused absences. This is an older syllabus. The new syllabus for Fall 2025 will have the proper language about absences.~~
- Discussion Items:
 - ~~Please provide additional details about the assignments accounted for in the participation grade. Especially any clarity about "any weekly assignments" as that's listed parenthetically in the syllabus under participation but isn't outlined in the bulleted list above about assignments.~~ I have added assignments to the request.

4. LAW 6XXX Fintech

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21583>
- Action Items: Action Items:
 - ~~Please verify the course's title as it is marked "Digital Investigations...Course title is Criminal Investigations online and on campus is marked on PCC form.~~ Apologies – I have edited the request, and it now reads "Criminal Investigations..."
 - ~~Statement about only missing 2 classes before being penalized (dropped from class) conflicts with UF absence policy; must allow for excused absences. This is an older syllabus. The new syllabus for Fall 2025 will have the proper language about absences.~~
- Discussion Items:
 - ~~Please provide additional details about the assignments accounted for in the participation grade. Especially any clarity about "any weekly assignments" as that's listed parenthetically in the syllabus under participation but isn't outlined in the bulleted list above about assignments.~~ I have added assignments to the request.

5. LAW 6XXX Incarceration Law

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21584>

- Action Items:
 - ~~Please delete COVID info from syllabus.~~ **Done – I have uploaded a revised version**
- Discussion Items:
 - ~~Will students who are “disruptive” be notified their grade is being reduced? What deductions will be taken? How will grade be reduced if students are unprepared when called on?~~ **Yes, the professor will notify disruptive students if their grades are in danger of being reduced. The American Bar Association gives professors leeway in determining grades, under ABA Standard 314 Assessment of Student Learning.**
 - ~~Syllabus statement about cold calling is confusing, probably has a typo somewhere—“Before I may not review the attendance chart before class, feel free...”~~ **This will be corrected on future syllabi.**
 - ~~Attendance policy for course does not appear to comply with UF policy. Excused absences must be permitted.~~ **This will be corrected on future syllabi.**

6. LAW 6XXX Mental Health Law

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21585>
- Action Items:
- Discussion Items:
 - ~~Please update the syllabus to comply with the UF attendance policy.~~ **I’m not sure why the statement on page 2 doesn’t comply, as it links to the UF Law attendance policy.**
 - ~~How much could final grade be lowered for disruptive behavior?~~ **Grades can be adjusted up or down by half a grade, such as a B to a B- or a B to a B+.**
 - ~~Is this class graded on mandatory curve?~~ **Yes; the grading policy is linked on page 4.**

7. LAW 6XXX Privacy

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21586>
- Action Items:
- Discussion Items:
 - ~~Is the syllabus that has been provided complete, only including 2 pages?~~ **I have substituted an updated syllabus with all assignments and added the assignments to the request.**
 - ~~Course attendance requirements must comply with UF policy. Link to Law school website includes attendance policy— is this sufficient?~~ **Yes**
 - ~~Need course grading scheme in syllabus. Does this course have mandatory grade curve?~~ **Also, need evaluation language in syllabus, accommodations language. This is contained in the link in the Standard Syllabus Policies.**
 - ~~Link to Law school website includes attendance policy— is this sufficient for evaluations/accommodations?~~ **Agree that grading scheme is needed This is contained in the link in the Standard Syllabus Policies.**

- ~~Syllabus does not include 13 week schedule of topics.~~ Law courses sometimes do not, just reconfirming PCC is ok with this. I have substituted an updated syllabus with all assignments and added the assignments to the request.
- ~~More complete weekly schedule was given in the PCC submission~~ (Melissa) I have substituted an updated syllabus with all assignments and added the assignments to the request.

8. LAW 6XXX Real Estate Development

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21587>
- Action Items:
 - ~~Please update the syllabus to comply with the UF policy as the instructor does not distinguish between excused and unexcused absences.~~ This will be corrected on the future syllabi.
 - Discussion Items:
 - None

9. LAW 6XXX Transformative Justice

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21588>
- Action Items:
- Discussion Items:
 - ~~Per course description—the incarcerated individuals are also students; where are they enrolled?~~ This course is conferenced an academic program by the prison. The incarcerated students earn academic credit through the prison and the professor is working to have the incarcerated students earn college credit through either Santa Fe College (where UF is located) or Florida Gateway College (where the prison is located.)
 - ~~Syllabus must include grading scheme for course; is this course on mandatory curve? Also need course evaluation language and accommodation language.~~ Yes, this course is on the mandatory curve. The College of Law has been given approval by main campus to have language directing students to a Canvas page with all standard syllabus policies. “Other information about UF Levin College of Law policies, including compliance with the UF Honor Code, Grading, Accommodations, Class Recordings and Course Evaluations, can be found at this link: <https://ufl.instructure.com/courses/427635/files/74674656?wrap=1> .”
 - ~~“Rationale and placement in curriculum” of submission: Is the course offered for the 2L and 3L years?~~ Yes, this is for 2Ls and 3Ls. I have amended the request to reflect that.
 - ~~“Grading Scheme” of submission: appears to have captured “4 of 10” and “5 of 10” when copying and pasting.~~ I have removed both of those.
 - ~~Since this is not an S/U course, how are the grades determined?~~ Coursework is 50% of the grade, as outlined in the grading scheme. Class participation and the final group project make up the other 50%, as explained in the grading scheme
 - ~~What % of the final grade is participation vs. group project?~~ Participation is 25% and group project is 25%

Proposed Changes to Courses

Approved	Conditionally Approved	Recycle
Change Course Title of LAW 6531		
LAW 7805 Update Prerequisite		
LAW 7932 Prerequisite Update		

Law

10. Change Course Title of LAW 6531

[A]

- <https://secure.aa.ufl.edu/Approval/reports/21536>
- Action Items:
- Discussion Items:
 - ~~When is the last time this course was offered? Course objectives/current syllabus need not be the original version approved but PCC should be able to compare proposed info to what's in place currently.~~ This was last taught in Spring 2020. The syllabus is no longer available. The professor who taught the Spring 2020 course has passed away; Jonathan Marshfield, who authored the submitted syllabus, is the law faculty member who will teach this going forward.
 - ~~Is the proposed course # LAW6531 (submission) or LAW6930 (syllabus)?~~ The proposed course, State and Local Government Law, should be LAW 6531; I have included the syllabus from the last time State and Local Government Law was taught as a rotating Special Topic under our generic number. I have since removed that number from the syllabus.
 - ~~The proposed course description should be found within the syllabus.~~ The description of the course is on the first page of the syllabus. I often have to shorten the description for the course catalogue due to length limitations.
 - ~~Is there a maximum % of potential grade adjustment based on attendance and participation? Can the grade be adjusted up as well as down?~~ Grades can be adjusted up or down by half a grade, such as a B to a B- or a B to a B+.

11. LAW 7805 Update Prerequisite

- <https://secure.aa.ufl.edu/Approval/reports/21578>
- Action Items:

- Discussion Items:
 - ~~No concerns about prereq change but PCC needs to review syllabus for course.~~ **Done – added to request**

12. LAW 7932 Prerequisite Update

[A]

<https://secure.aa.ufl.edu/Approval/reports/21577>

Reviewer Comments/Recommendations:

- Action Items:
 - ~~Please provide a syllabus for submission.~~
- Discussion Items:
 - ~~No concerns about prereq change but PCC needs to review syllabus for course.~~ **Done – added to request.**

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Proposed New Joint Courses

Approved	Conditionally Approved	Recycle

- College
- None

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Proposed 5000 Level Courses

Approved	Conditionally Approved	Recycle

College

- None

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