

Professional Curriculum Committee September 25, 2024

The PCC met from 1:00 p.m. to 3:00 p.m. via Zoom teleconferencing.

Attendees

Members: Toby Shorey, Lauren Solberg, Chris Brown, Kim Dunleavy, Amanda House, Jordan Hricko, Dawn McDaniel, Silvia Menendez, Patricia Pereira, Courtney Pyche, Karen Reed, Meli8ssa Turley, Karen Whalen

Liaisons: Diana Hull, Madison Henry, Leslie McKenna, Frankie Tai, Stacy Wallace

Guests: Joseph Friona, Oliver Grudmann, George Hack, Charlene Luke, Ruth McIlhenny

Welcome

- Welcome | Dr. Toby Shorey
- Approval of [minutes of the August 28, 2024](#) meeting.
- Vote for PCC Co-Chair
 - Lauren Solberg was voted for Co-Chair for AY 24/25.
- Updates
 - October 23rd, 2024 Meeting will be held via Zoom
 - Nominating PCC Faculty Senate Co-Chair in the last meeting, May 2025 for the AY 25/26.
 - October will vote to change procedure to the last meeting of the Academic Year.
 - [Subcommittee Sign-Up Sheet](#)
 - Catalog Subcommittee
 - Professional Subcommittee
 - Review Subcommittee
 - Calendar Subcommittee
 - What is required and necessary. Are University Calendar days, such as Reading Days, binding on professional calendars?
 - Dates for calendar or timeline, where is it published, are there hard deadlines, how do you develop your professional calendar, and the creation process.
 - [Year in Review](#)
 - [PCC Handbook](#)

Policies

- None

Programs

1. [PharmD/MS Combination Degree](#)
Conditionally Approved

Certificates

Proposed new professional certificates.

- None

Proposed changes to professional certificates.

- None

Courses

2. [LAW 5XXX - International Financial Crime Regulation](#)
Approved
3. [LAW 5XXX - Introduction to Banking Law & Regulations](#)
Approved
4. [LAW 5XXX - Introduction to Estate Planning](#)
Approved
5. [LAW 5XXX - Introduction to Federal Estate and Gift Taxation](#)
Approved
6. [LAW 5XXX - Introduction to International Taxation](#)
Approved
7. [LAW 5XXX - Introduction to the Regulation of Healthcare Technology and Pharmaceutical Products](#)
Approved
8. [LAW 5XXX - Introduction to the Tax Treatment of Charitable Giving](#)
Approved
9. [LAW 5XXX - Regulation of Investment Companies and Investment Advisers](#)
Approved
10. [LAW 5XXX - Wills and Trusts for Non-Lawyers](#)
Approved

Information Items

Meeting adjourned at 2:48 p.m.

ADDENDUM

Compiled Before the Meeting

Professional Curriculum Committee Program and Course Recommendations

September 25th, 2024

Programs

1. PharmD/MS Combination Degree

[CA]

- <https://secure.aa.ufl.edu/Approval/reports/20043>
- Summary:
 - The College of Pharmacy seeks to create a combination degree program between the Master of Science in Pharmacy (M.S.P.) and the Doctor of Pharmacy (Pharm.D.)
- Comments:
- ~~There are 4 MS credits are shared with the PharmD but 10 are double counted. How does this work?~~ **Response:** up to 6 credit hours of course work that is part of the PharmD may be shared with the MS program and up to an additional 6 credit hours of the respective MS program are shared with the PharmD program as elective credits adding up to a total of up to 12 shared credit hours.
- ~~Under the double counted credits, can there be an opening sentence stating that students in the combination program may double count up to 10 credit hours total. Then, describe the shared credits: PharmD – 6 elective hours from MS courses & MS – 4 credit hours from PharmD courses~~ **Response:** Yes, we can add a sentence although the credit hours vary by MS degree since some of the PharmD courses are applicable to the respective MS and vice versa. In any event, a maximum of up to 12 credit hours can be double counted for both degrees.
- ~~Under the double counted credits, is it possible to remove/rephrase the last two sentences in the 1st paragraph – “No PharmD courses are removed from the double counted credits, only PharmD courses are double counted towards MS degree.” Based on the bullet above, All approved PharmD credits counting towards the MS are counted as “core required” courses. Approved MS courses towards the PharmD are counted as elective credits.~~ **Response:** this does apply to some but not all MS concentrations. I agree that the sentence as currently phrased is confusing and we will remove it and instead use the above suggestion to clarify the amount of credit hours that can be double counted.
- ~~Under Coherent Course of Study, should there be an opening sentence stating that students begin the PharmD program. Then after acceptance to the MS combination degree, students may take both MS and PharmD course simultaneously?~~ **Response:** we will add this sentence. However, we will limit how many MS courses a PharmD student can take in spring and fall semesters while they can take more MS courses in the summer when they are not enrolled in didactic PharmD courses.
- ~~Under Coherent Course of Study, the 1st sentence states, “7-10 credits taken within the PharmD program.” If students can take 7-10 PharmD credits, should the double counted~~

credits be up to a total of 16 shared credits, or are they required, but just not all are double-counted? “MS = 7-10 hours from PharmD courses, instead of 4”? **Response:** this needs to be changed since there are only 6 credit hours maximum that are PharmD courses that can be counted towards the MS degree and an additional 6 credit hours from a MS degree that can be shared with the PharmD curriculum for a total of 12 credit hours.

- Under Student Qualifications, is successful progression of PharmD (or PharmD grades) considered in? **Response:** yes, we will add this to the qualifications. We will monitor the academic performance of PharmD students upon admission to the MS degree as well as frequently while enrolled in both the PharmD and MS programs.
- MS degree with Pharmacoeconomics concentration is 33 credits but other MS with other concentrations is 32. Any concerns? **Response:** not, this is not of concern as we do not require students to complete both degrees at the same time. In other words, a student may complete their PharmD studies and can complete the MS degree subsequently. Completion of either degree does not impact completion of the other.
- Does COP have an idea of how many students may decide on the combo degree? How many per concentration? **Response:** we do not know but expect a relatively low initial enrollment, maybe 1 or 2 per concentration in the summer 2025.
- Please verify the concentrations for the MS degree. There are 6 listed in the rationale for the combination degree, and 7 under the coherent course of study. **Response:** there are 7 MS concentrations offered. This will be corrected.

Certificates

New Certificates

- None

Changes to Existing Certificates

- None

Course Recommendations

Proposed New Professional Courses

Approved	Conditionally Approved	Recycle
LAW 5XXX - International Financial Crime Regulation		
LAW 5XXX - Introduction to Banking Law & Regulations		
LAW5XXX Introduction to Estate Planning		
LAW 5XXX - Introduction to Federal Estate and Gift Taxation		
LAW 5XXX - Introduction to International Taxation		
LAW 5XXX - Introduction to the Regulation of Healthcare Technology and Pharmaceutical Products		
LAW 5XXX- Introduction to the Tax Treatment of Charitable Giving		
LAW 5XXX - Regulation of Investment Companies and Investment Advisers		

Law

2. **LAW 5XXX – International Financial Crime Regulation** [A]
 - <https://secure.aa.ufl.edu/Approval/reports/20212>
 - Comments: Non-issue, but there is a typo in the description submission “Master of Studies in Law cegree” should be “Master of Studies in Law degree” **Fixed**
 - Non-issue, but there is a typo in the Rationale for 5000 level submission “5000 level courses, and students much successfully complete” should be “5000 level courses, and students must successfully complete” **Fixed**
 - Grading Scheme - qualitative assessment - “posts display an obvious lack of though and effort, this may count against you.” How much? Is there a rubric?
 - Quizzes are pass/fail—What % is needed for a student to pass? **Syllabus updated to read that students must have 70% correct on quizzes and must answer the question given in discussion posts.**
 - On syllabus, link to catalog grades grading policies not found—**Fixed and new syllabus uploaded**

3. **LAW 5XXX – Introduction to Banking Law & Regulations** [A]
 - <https://secure.aa.ufl.edu/Approval/reports/20182>
 - Comments: The link under Grading Policy—Content Not Found—**Response: Fixed and new syllabus uploaded**

4. **LAW 5XXX – Introduction to Estate Planning** [A]
 - <https://secure.aa.ufl.edu/Approval/reports/20214>
 - Comments: ~~The link under Grading Policy – Content Not Found~~ Response: Fixed and new syllabus uploaded

5. **LAW 5XXX – Introduction to Federal Estate and Gift Taxation** [A]
 - <https://secure.aa.ufl.edu/Approval/reports/20215>
 - Comments: ~~The link under Grading Policy – Content Not Found~~ Response: Fixed and new syllabus uploaded

6. **LAW 5XXX – Introduction to International Taxation** [A]
 - <https://secure.aa.ufl.edu/Approval/reports/20216>
 - Comments: ~~The link under Grading Policy – Content Not Found~~ Response: Fixed and new syllabus uploaded

7. **LAW 5XXX – Introduction to the Regulation of Healthcare Technology and Pharmaceutical Products** [A]
 - <https://secure.aa.ufl.edu/Approval/reports/20210>
 - Comments: ~~The link under Grading Policy – Content Not Found~~ Response: Fixed and new syllabus uploaded

8. **LAW 5XXX – Introduction to the Tax Treatment of Charitable Giving** [A]
 - <https://secure.aa.ufl.edu/Approval/reports/20218>
 - Comments: Non-issue, but there is a typo in the Rationale for 5000-level submission “5000-level courses, and students ~~much~~ successfully complete” should be “5000-level courses, and students must successfully complete” Fixed

9. **LAW 5XXX – Regulation of Investment Companies and Investment Advisers** [A]
 - <https://secure.aa.ufl.edu/Approval/reports/20213>
 - Comments: No concerns.-Modular format means 2-3 topics covered per week. Comparable to other courses already approved.

10. **LAW 5XXX – Wills and Trusts for Non – Lawyers** [A]
 - <https://secure.aa.ufl.edu/Approval/reports/20219>
 - Comments: ~~The link under Grading Policy – Content Not Found~~ Fixed and new syllabus uploaded
 - ~~Drop from class for excessive absences? Is that a college policy? Are the weekly assessments the quizzes? If so, ok. If there is a participation grade, then rubric would be required.~~ Response: Yes, dropping students for excessive absences is a policy required by the American Bar Association (UF Law’s accreditor). Weekly assessments are quizzes. There is no rubric needed.

Proposed Changes to Professional Courses

Approved	Conditionally Approved	Recycle

College

- None

Proposed New Joint Courses

Approved	Conditionally Approved	Recycle

College

- None



PCC ANNUAL
REVIEW
2023-2024
DATA

2023-2024 PCC Annual Review: Policies, Programs, & Certificates						
Month	[A]	[CA]	[R]/[T]	AVG % of [A] per Meeting	AVG % of [CA] per Meeting	AVG % of [R] per Meeting
September	N/A	N/A	N/A	0%	0%	0%
October	0	0	0	0%	0%	0%
November	1	1	0	50%	50%	0%
December	N/A	N/A	N/A	0%	0%	0%
January	0	0	0	0%	0%	0%
February	N/A	N/A	N/A	0%	0%	0%
March	0	0	0	0%	0%	0%
April	3	0	0	100%	0%	0%
May	N/A	N/A	N/A	0%	0%	0%
June	N/A	N/A	N/A	0%	0%	0%
July	0	0	0	0%	0%	0%
Annual #'s:	4	1	0	80.00%	20.00%	0.00%
Total # of Programs Reviewed	5					

2023-2024 PCC Annual Review: Courses						
Month	[A]	[CA]	[R]/[T]	AVG % of [A] per Meeting	AVG % of [CA] per Meeting	AVG % of [R] per Meeting
September	N/A	N/A	N/A	0%	0%	0%
October	42	0	0	100%	0%	0%
November	0	2	0	0%	100%	0%
December	N/A	N/A	N/A	0%	0%	0%
January	1	1	0	50%	50%	0%
February	N/A	N/A	N/A	0%	0%	0%
March	22	2	0	92%	8%	0%
April	13	7	1	62%	33%	5%
May	N/A	N/A	N/A	0%	0%	0%
June	N/A	N/A	N/A	0%	0%	0%
July	2	0	0	100%	0%	0%
Annual #'s:	80	12	1	86.02%	12.90%	1.08%
Total # of Courses Reviewed	93					

