University Information Technology Committee Minutes

Monday, 4-29-2024

9:30 a.m.

Join Zoom Meeting: https://ufl.zoom.us/my/cacim/

Present: Bill Hamilton, Stacey Ewing, Bojan Lazarevic, Darius Brown, Rafael Munoz-Carpena, Megan Leroy, Caleb Huo, Frank Bova, Alyssa Tavormina, Juan Claudio Nino, Mark McCallister, Nico Cellinese, PJ Brucat, Randell Doty, Ryan Yang, Charley Widmer, Raymond Issa and Laurie Bialosky.

1. Call to order– Raymond Issa, Chair, University Information Technology Committee
   - The meeting was called to order at 9:31 a.m. by University Information Technology Committee Chair Raymond Issa.

2. Approval of 25 March 2024 Minutes
   - A motion was made by Frank Bova and seconded by PJ Brucat. The minutes were approved unanimously.

3. Administrative Liaison Report – Mark McCallister, Director of Academic Technology
   - IT Service Management update & it.ufl.edu redesign
     - Updated Webpage for IT Services
     - Help desk software is being replaced
     - Services list has the ability to be searched on different categories of interest (Admin, Communication, IT, Infrastructure, Research, Security, Teaching and Learning) or by Audience (Students, Faculty Staff, IT professionals)
     - Project Portfolio list is assessable b y selecting the “About UFIT” tab and then “Current Project Portfolio”
     - Helpdesk.ufl.edu is now located at it.ufl.edu/helpdesk and you will be automatically redirected to the correct website
     - Megan Leroy raised the question of going to the help desk from e-learning. Mark will look into this.
   - AI service deployments
     - Elias sent out a memo to Deans and Administrators regarding IT Service Management
     - Microsoft Copilot (was bing.com/chat) is now Copilot.microsoft.com. AI Services (it.ufl.edu/ai) has more information regarding videos for training, security, privacy, etc.
       - Microsoft has merged web search functionality with Copilot
       - Microsoft is testing the ability to add files to this interface
       - Darius Brown asked about the character limit of 8,000 vs 16,000? Is this a difference between different versions of copilot.

    - Using UF Chat GPT: Chat with your Data allows uploading files
        - AI Cookbook presentations, produce reports based on your custom dataset
    - AI Application Toolbox is available – you can develop your own AI models
        - Deploying your own models, etc.
    - Chat GPT keeps a history of some aspects of the prompt and responses
    - Committee will be releasing their AI Guidelines about Chat GPT
- Dropbox accounts
    - UFIT is making a change to the centrally-managed UF Dropbox service. Employees are being notified that multiple UF Dropbox accounts or UF Dropbox accounts containing non-UF content must be merged into a single .ufl.edu account (per .ufl.edu user) with UF content only. The change is taking place to ensure that any Dropbox accounts registered using a ufl.edu email address are part of the centrally-managed UF Dropbox service.
- Microsoft Defender for Endpoint deployment
    - Machines at UF will be moved to Microsoft Defender for Endpoint from McAffee, etc.
    - Single method for notification
- Outdoor Wireless Expansion
    - 90% completed with Turlington – Plaza for the Americas and Ritz Union lawn
- Frank Bova asked the question regarding the change of students information in Active Directory after leaving the University
    - No clear documentation/tools for setting up/modifying directories, file shares, logon information

4. Other Business
   - None

5. Adjournment
   -The meeting adjourned at 10:14 a.m.

Minutes Submitted by University Information Technology Committee Member Charley Widmer