

Committee on Committees
(COC) Minutes
Wednesday, March 27, 2024
1:00 p.m.

via Zoom: <https://ufl.zoom.us/j/99136621674?pwd=R1BZeUdOYUpBVIRkM0Z1d0plOW9yZz09>
Meeting ID: 991 3662 1674 Password: 586658 Dial in: +1 305 224 1968

Present: Amelia Dempere, Nicole Stedman, Tom Kelleher, Alison Reynolds, Lori Knackstedt, Laurie Bialosky, and Rana Alissa.

1. Call to Order – Amelia Dempere, CoC Chair

- The meeting was called to order at 1:03 by CoC Chair Amelia Dempere.

2. Approve January 31, 2024 and February 28, 2024 Minutes

- The January minutes were approved.

- The February minutes were approved.

3. Graduate Council – Nicole Stedman, Associate Provost and Dean of the Graduate School and Tom Kelleher, Associate Dean for Academic Affairs, the Graduate School

- The Graduate Council and Graduate Curriculum Committee falls in line better than it has been. Order of process as a joint council clarifying the understanding of how/what is reported to Senate. Met with Constitution Committee to clean up old language (out of practice—amend requirement that all of the graduate faculty meet once a semester, graduate coordinators advisory council that does not exist)—to meet current operational standards. More traditional language for terms.

How well is it functioning? Very well. Good representation from constituents.

Well attended.

Any issues to bring up to Faculty Senate? Grad CC operates as an internal group and not mentioned as an actual physical body. Trying to create consistency of faculty members on the curriculum subcommittee, who reports to the Graduate Council. Go through the syllabi and the course proposals/new majors or programs. They see all of the course proposals.

Mindful of structure and representation of members on the Council.

Clarifying processes, no SOP. Meet with new members and go over expectations and goals of the Council.

Concerns: Overlapping role between Academic Policy Council and Research and Scholarship Council. What is the administrative liaison role with these committees? What is the Graduate Council's role in reporting or requesting approval for policy changes or participating in the committees?

4. Update on the 2022 - 2023 Committee on Committees Report to the Senate Steering Committee

- View: <http://senate.ufl.edu/committees--councils/> for a committee/council overview:

Name	Faculty membership consists of:	Seat filled by:	Reports to:
Faculty Senate Committees	UF Faculty	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate
Joint Committees	UF Faculty	Nominated by UF Faculty; Typically 50% elected by UF Faculty Senators and 50% Appointed by UF President/President's Designee	UF President & UF Faculty Senate
Presidential Committees	UF Faculty	Nominated by UF Faculty & appointed by UF President	UF President
(5) Senate Policy Councils	*Current (at the time of the election) Faculty Senators	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate

Name
Faculty Senate Committees
Joint Committees
Presidential Committees
(5) Senate Policy Councils

5. Committee/Council Invitations Schedule

- View below / p.p. 4-5 of the [2022 - 2023 Committee on Committees Report](#) for this year's CoC Review Rotation List.

- Utilizing this [Appendix](#) list on p. 17 – 18 and below, establish the target CoC Review Rotation for this and the upcoming academic year review cycles, and adding tweaks to each monthly CoC agenda:

Reviewed in 2021 – 2022

- (New Committee) Professional Curriculum Committee (PCC) – Reported Oct 2021
- Parking & Transportation Committee (PATC) – Reported Nov 2021
- Research & Scholarship Council – Reported Nov 2021
- Senate Nominating Committee – Reported Dec 2021
- Academic Policy Council (APC) – Reported Dec 2021
- General Education Committee (GEC) – Reported Jan 2022
- Academic Assessment Committee – Reported Jan 2022
- Academic Freedom, Tenure, Professional Relations, & Standards (AFTPRS) Committee – Reported Feb 2022
- University Information Technology Committee – Reported Feb 2022
 - Committee on Committees (each year) – Reported Apr 2022

Reviewed in 2022-2023 by CoC:

- University Constitution & Regulations Committee (UCRC) – Reported Oct 2022
- Academic Personnel Board – Reported Nov 2022
- Compensation & Equity Committee – Reported Dec 2022
- University Libraries Committee (ULC) – Reported Jan 2023
- Research Policy Committee – Reported Mar 2023
- Student Petitions Committee – Reported Dec 2022
- Sustainability Committee – Reported Jan 2023
- Budget Council – Reported Feb 2023
- Welfare Council – Reported Nov 2022
 - Committee on Committees (each year) – Reported Apr 2023

List of scheduled committee reviews in 2023-2024 by CoC and CoC member assignments for Annual CoC Report:

- Senate Steering Committee—Reported Oct 2023 – Joe
- Honorary Degrees and Distinguished Awards—Reported Nov 2023 - Alison
- Graduate Council – March 2024 – Nian
- University Curriculum Committee—Reported Nov 2023 – Alison
- Lakes, Vegetation, & Landscaping Committee – Reported February 28 – Lori
- Land Use and Facilities Planning Committee – Reported February 28 - Lori
- Preservation of Historic Buildings and Sites Committee—Reported Jan 2024 – Rana
- Infrastructure Council—Reported Jan 2024 - Rana
 - Committee on Committees (each year) – To report Apr 2024 {Steering Comm meets Thurs Apr 25; Materials due to Faculty Senate Secretary by Weds Apr 17}

6. Adjournment

- The meeting was adjourned at 1:47 p.m.

Minutes Submitted by CoC member Alison Reynolds.

Resources:

- [Committee on Committees SOP](#)
- [Constitution of the University of Florida](#) & [Bylaws of the Faculty Senate](#)