

**Committee on Committees (COC) Minutes**  
**Wednesday, January 31, 2024**  
**1:00 p.m.**

<https://ufl.zoom.us/j/99136621674?pwd=R1BZeUdOYUpBVIRkM0Z1d0pLOW9yZz09>

Meeting ID: 991 3662 1674 Passcode: 586658 Dial in: +1 305 224 1968

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**Present:** Amelia Dempere, Ann Baird, Alison Reynolds, Walter O’Dell, Joe Riley, Laurie Bialosky, Lori Knackstedt, and Rana Alissa.

1. **Call to Order at 1:04 p.m. – Amelia Dempere, CoC Chair**
2. **Approve November 29, 2023 Minutes**

The minutes were approved.

3. **Preservation Of Historic Buildings and Sites Committee – Ann Baird, Chair**

This committee does not have a monthly meeting. It meets ad hoc and has liaisons with the Department of Planning, Design and Construction, Facilities Planning and Construction, Facilities Management and Business Affairs. The meetings are well-attended.

The committee has good support from UF, and the general public is usually interested in their work. In the last 3-years, the committee has focused on the implications of the construction of the Disability Resource Center which is surrounded by buildings in the Historic Buildings National Registry.

In addition, they have been dealing with requests and demands from a graduate student regarding work being done at Maguire Village.

How this committee operates is described in a series of sequential discussions.

Architects bring ideas for discussion, then the Land Use and Facilities Planning Committee provides input, as well as the Lakes, Vegetation, and Landscaping Committee. Plans are discussed with the Infrastructure Council and Rachel Mandell, Senior Campus Planner, works on the agenda and minutes.

The committee may request documents from Facilities Planning and Construction to inform the discussions at their meetings.

Two current members of the committee could be good candidates for the next Chair of the Committee.

It was noted that it might be a good idea to start an SOP for the committee's operation and functioning. It might be a good idea to check the SOP of the Land Use and Facilities Planning Committee.

New members of the committee have the perception that building decisions are majorly influenced by this committee. The committee only provides recommendations and those are heard.

4. **Infrastructure Council – Walter O’Dell, Chair**

The council is functioning well, and it has good attendance. The council's role is to facilitate communications thus it is often hard to tell how well they are doing in their efforts. It is a place for a group of committee chairs to get together and functions as a clearinghouse.

Communications are facilitated among 6 committees making sure their deliberations are aligned. Thus, attending are the chairs to the Information Technology, Lakes, Vegetation

& Land Use, Land Use & facilities, Parking & transportation, preservation of Historic Buildings, and Sustainability Committees.

There are 3 administrative liaisons to Facilities Planning, Information Technology, and University Libraries.

The size of the council is considered appropriate. Each of the 6 chairs provides a summary.

The committee also has in attendance a representative from the Steering Committee (usually the Chair) and a representative from the student government. However, there has not been a student attending this entire academic year (FY24).

Laurie indicated that now she has the names allocated to councils and committees and they will be invited to attend meetings soon.

The Infrastructure Council meetings are open meetings and there are no issues to currently bring up to the Faculty Senate.

The activities for the Climate Action Plan have been halted as the new University administration has been settling in. This had been a big effort of this council.

The council does not have an SOP. Their documentation and records consist of agendas and minutes of meetings. It was acknowledged that it would probably help to have an SOP. It was mentioned that a good SOP to use as a reference would be the Policy Council SOP, if there was one.

The council counts with sufficient administrative support. Currently, one of the members of the committee takes minutes, something that Laurie used to do.

**5. Update on the [2022 - 2023 Committee on Committees Report](#) to the Senate Steering Committee**

- View: <http://senate.ufl.edu/committees--councils/> for a committee/council overview:

Name	Faculty membership consists of:	Seat filled by:	Reports to:
Faculty Senate Committees	UF Faculty	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate
Joint Committees	UF Faculty	Nominated by UF Faculty; Typically 50% elected by UF Faculty Senators and 50% Appointed by UF President/President's Designee	UF President & UF Faculty Senate
Presidential Committees	UF Faculty	Nominated by UF Faculty & appointed by UF President	UF President
(5) Senate Policy Councils	*Current (at the time of the election) Faculty Senators	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate

<b>Name</b>
<a href="#">Faculty Senate Committees</a>
<a href="#">Joint Committees</a>

[Presidential Committees](#)

[\(5\) Senate Policy Councils](#)

## 6. Committee/Council Invitations Schedule

- View below / p.p. 4-5 of the [2022 - 2023 Committee on Committees Report](#) for this year's CoC Review Rotation List.
- Utilizing this [Appendix](#) list on p. 17 – 18 and below, establish the target CoC Review Rotation for this and the upcoming academic year review cycles, and adding tweaks to each monthly CoC agenda:

As of Nov 2023:

### Reviewed in 2021 – 2022

- (New Committee) Professional Curriculum Committee (PCC) – Reported Oct 2021
- Parking & Transportation Committee (PATC) – Reported Nov 2021
- Research & Scholarship Council – Reported Nov 2021
- Senate Nominating Committee – Reported Dec 2021
- Academic Policy Council (APC) – Reported Dec 2021
- General Education Committee (GEC) – Reported Jan 2022
- Academic Assessment Committee – Reported Jan 2022
- Academic Freedom, Tenure, Professional Relations, & Standards (AFTPRS) Committee – Reported Feb 2022
- University Information Technology Committee – Reported Feb 2022
- Committee on Committees (each year) – Reported Apr 2022

### List of scheduled committee reviews in 2022-2023 by CoC:

- University Constitution & Regulations Committee (UCRC) – Oct 2022
- Academic Personnel Board – Nov 2022
- Compensation & Equity Committee – Dec 2022
- University Libraries Committee (ULC) – Jan 2023
- Research Policy Committee – Mar 2023
- Student Petitions Committee – Dec 2022
- Sustainability Committee – Jan 2023
- Budget Council – Feb 2023
- Welfare Council – Nov 2022
- Committee on Committees (each year) – to report Apr 2023

### List of scheduled committee reviews in 2023-2024 by CoC:

- Senate Steering Committee—Oct 2023
- Honorary Degrees and Distinguished Awards—Nov 2023
- Graduate Council
- University Curriculum Committee—Nov 2023
- Lakes, Vegetation, & Landscaping Committee
- Land Use and Facilities Planning Committee
- Preservation of Historic Buildings and Sites Committee – Jan 2024
- Infrastructure Council – Jan 2024
- Committee on Committees (each year)

## 7. Adjournment

Resources:

- [Committee on Committees SOP](#)
- [Constitution of the University of Florida](#) & [Bylaws of the Faculty Senate](#)