

Committee on Committees (COC)

Minutes

Monday, November 14, 2022

10:00 a.m.

<https://ufl.zoom.us/j/98678411726?pwd=VXhYMXdtb1d5MU4wSUIXdC9KdUtgdz09>

Meeting ID: 986 7841 1726 Passcode: 311683 Dial in: +1 646 558 8656

Present: Amelia Dempere, Laurie Bialosky, Sarah Lynne, Chris Hass, Ajay Sharma, Nian Wang, and Patrick Klager.

1. **Call to Order** – Amelia Dempere, Acting Chair, CoC
 - CoC Acting Chair Amelia Dempere called the meeting to order at 10:03 a.m.

2. **Approve October 10, 2022 Minutes**
 - The minutes were approved.

3. **Academic Personnel Board (APB)** – Chris Hass, APB Non-Voting Secretary & Associate Provost of Academic & Faculty Affairs
 - UF has 600 new faculty. 200 T&P packets reviewed last year and 400 packets are in the system now. C Hass tries to reach to colleges to give them heads up.
 - Successful promotions are in the 90 percent range.
 - The APB membership size should be addressed; currently have 3-4 people review cases; adding five more people would be useful. For example, now all 10 members review all ten cases but could consider having each member review half.
 - T&P process begins with the: Dept fac chair, Dean, and then the Unv. Comm. (APB).
 - There is no vote but APB provides feedback to the Provost.
 - Composition: 10 Faculty, 50% elected and 50% President Appointed
 - APB Orange: Tenure Track; APB Blue: Non-Tenure Track
 - Not all members review all T&P packets. Three or four members review each packet, then all members discuss and provide opinions on each case.
 - Typically, there are not enough viable candidates nominated each year (Challenge)
 - Board attendance is 100% mandatory
 - The board does fact-finding and consulting work. It is not a decision-making board. There is no vote, only feedback.
 - Chris contacts Deans and Senators to encourage nominations to be a member of the Board
 - Across the years, the board's membership diversity has increased.
 - The Board has an SOP. Each year the members get instruction on how to access packets and the criteria for T & P for each College and at UF.

4. **Welfare Council** – Sarah Lynne, Welfare Council Chair
 - The Council is working well
 - The council members attend regularly and are engaged
 - The Council has 6 members, and every year there are 2 new members and 2 rotating off
 - The Council deals with requests from faculty for issues to review
 - AFPR Chair attends the meetings

- Compensation & Equity Committee Chair attends the meetings
- One of the current issues being reviewed is Per Diem Compensation
- This is the first year having a student member
- Chriss Hass attends the meetings as an Administrative and HR Liaison
- CDO also attends the meetings (not required)
- Work for General Counsel reviewing policy on Conflicts of Interest just got completed
- Another issue currently revised is ways to standardize faculty recognition across the University
- There is no SOP as the scope of work is constantly changing and needs different stakeholders' input
- The Institutional knowledge and continuity rely on liaisons attending the meetings. It is challenging to know which issues have been discussed in the past and what has been decided before. Work of a searchable database of minutes would be helpful.

- View: <http://senate.ufl.edu/committees--councils/> for a committee/council overview:

Name	Faculty membership consists of:	Seat filled by:	Reports to:
Faculty Senate Committees	UF Faculty	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate
Joint Committees	UF Faculty	Nominated by UF Faculty; Typically 50% elected by UF Faculty Senators and 50% Appointed by UF President/President's Designee	UF President & UF Faculty Senate
Presidential Committees	UF Faculty	Nominated by UF Faculty & appointed by UF President	UF President
(5) Senate Policy Councils	*Current (at the time of the election) Faculty Senators	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate

Name
Faculty Senate Committees
Joint Committees
Presidential Committees
(5) Senate Policy Councils

5. Committee/Council Invitations Schedule

- Patrick will invite the next two chairs to report to the committee.

- View below / p. 2 of the [2021 - 2022 Committee on Committees Report](#) for this year's CoC Review Rotation List.

- Utilizing this [Appendix](#) list on p. 17 – 18 and below, establish the target CoC Review Rotation for this and the upcoming academic year review cycles, and adding tweaks to each monthly CoC agenda:

As of Nov 2022:

Reviewed in 2021 – 2022

- (New Committee) Professional Curriculum Committee (PCC) – Reported Oct 2021
- Parking & Transportation Committee (PATC) – Reported Nov 2021
- Research & Scholarship Council – Reported Nov 2021
- Senate Nominating Committee – Reported Dec 2021
- Academic Policy Council (APC) – Reported Dec 2021
- General Education Committee (GEC) – Reported Jan 2022
- Academic Assessment Committee – Reported Jan 2022
- Academic Freedom, Tenure, Professional Relations, & Standards (AFTPRS) Committee – Reported Feb 2022
- University Information Technology Committee – Reported Feb 2022
 - Committee on Committees (each year) – Reported Apr 2022

List of scheduled committee reviews in 2022-2023 by CoC:

- University Constitution & Regulations Committee (UCRC) – Oct 2022
- Academic Personnel Board – reported Nov 2022
- Compensation & Equity Committee – to report Dec 2022
- University Libraries Committee (ULC)
- Research Policy Committee
- Student Petitions Committee – to report Dec 2022
- Sustainability Committee
- Budget Council
- Welfare Council –reported Nov 2022
 - Committee on Committees (each year) – to report Apr 2023

List of scheduled committee reviews in 2023-2024 by CoC:

- Senate Steering Committee
- Honorary Degrees and Distinguished Awards
- Graduate Council
- University Curriculum Committee
- Lakes, Vegetation, & Landscaping Committee
- Land Use and Facilities Planning Committee
- Preservation of Historic Buildings and Sites Committee
- Infrastructure Council
- Committee on Committees (each year)

6. Adjournment

- The meeting adjourned at 10:38 a.m.

Minutes Submitted by Amelia Dempere, COC Acting Chair and Member.

Resources:

- [Committee on Committees SOP](#)
- [Constitution of the University of Florida](#) & [Bylaws of the Faculty Senate](#)