

Committee on Committees (COC)

Minutes

Monday, February 22, 2021

11:30 a.m.

Via Zoom:

<https://ufl.zoom.us/j/95463015674?pwd=MWZhemNkVTMyQm1TZ0gyd3pjNnBTUT09>

Present: Alyson Adams, Sylvain Doré, Matt Williams, Paramita Chakrabarty, Patrick Klager, Steven Swarts, Marty Hylton, Laurie Bialosky, and Michelle Leonard.

1. **Call to Order and Introductions** - Alyson Adams, Committee on Committees Chair
 - The meeting was called to order at 11:32 a.m. by Chair Adams.
2. **Approve January 25, 2021 Minutes**
 - The minutes were approved.
3. **Sustainability Committee** – Matt Williams, Director, Office of Sustainability
 - Matt Williams, Director, Office of Sustainability, reported to COC, as Sustainability Committee Chair David Lucier is currently on leave.
 - The committee is functioning well. The original committee charge dates from 2006, when the sustainability environment was quite different and had a different level of engagement locally and in national/international conversations. It addresses a wide variety of related topics - from UF's food service contract to safety issues on University Avenue. In general, the committee is in a good place and would like to try to have more operational consistency.
 - The committee has been active in engaging in the national rating system called STARS. UF is in its third round of this three-year cycle. This has provided many areas of committee engagement, particularly as the committee assists in increasing points earned in various areas, some of which is modeling, and some of which is in data tracking.
 - A list of proposed goals and targets, and areas of action for the Sustainability Office is given to the committee, which reviews and establishes the appropriate assignments.
 - A roundtable is part of the meeting agenda and this helps determine which topics are to be addressed each year.
 - The committee has a mix of faculty, staff, and student membership to help complete committee actions.
 - The Sustainability Office typically often takes the lead in the first round of action items and relies on the committee for ideas, feedback, and execution.
 - The committee is examining what needs to shift and change, as others are doing at universities across the country during the pandemic, and may try tweaking its committee charge next year.
4. **Preservation of Historic Buildings and Sites Committee** – Marty Hylton, Chair
 - The committee meets as needed on a monthly basis.
 - Input is provided on minor work such as brick repairs, window replacements, etc. The committee also provides review for contextual design on major rehabilitation projects and new building or additions.
 - The committee would like to optimize its current orientation process for new members, many

of whom do not have an architectural background.

- A primary committee mission is to ensure that new designs adhere to federal guidelines for historic preservation. A separate committee now looks at design.
- Chair Hylton stays abreast of the Land Use and Planning Committee agenda and minutes.
- Facility and planning staff and project managers have a strong working relationship.
- Ultimately this committee acts as an advisory group, so the committee's input on demolitions and building locations are sometimes overruled.
- The Campus Master Plan has been a frequent item of discussion.
- UF Faculty Lounge options and the demolition and repurposing of the historic and original WRUF Radio Station have also been agenda items.
- Periodically Chair Hylton provides training with the Facilities staff and encourages committee members to join them.
- An SOP would be helpful. COC will share its SOP, which could be used as a template for this committee.
- UF is fortunate to have the support of some long-standing committees and resources such as the Division of Historical Resources, which is a state group of which Chair Hylton is a member.
- Chair Hylton offered to coordinate a campus tour with new Chief Financial Officer Chris Cowen, appropriate members of the Faculty Senate, and other major stakeholders, to review major points of historical interest around campus.

5. [Compensation Committee to Compensation and Equity Committee Amendments](#)

- COC approved the above, requested amendments to the Compensation Committee. Chair Adams will relay this to the UCRC at its March 03, 2021 meeting so that it may move forward for review by the Faculty Senate Steering Committee at its March 04, 2021 meeting.

6. [Shared Governance Model](#) and [Committee Service FAQs](#) Updates

- The '[Committee Service FAQ Sheet](#)' can be viewed @: <http://senate.ufl.edu/about/>.

Review [COC SOP \(Standard Operating Procedures\) Draft](#)

--Any additional COC Questions?

--COC Reporting Period (Faculty Senate Chair Proposal - [Faculty Senate Bylaw 20 \(A\)\(1\)\(c\)](#))

- The Faculty Senate Chair asked that the COC approve a constitutional amendment in addition to an update of the COC SOP as per below:

- The Committee on Committees shall ~~periodically~~ **annually** review **one-third of the list of** Senate Committees and shall recommend to the Senate which Senate committees shall be continued, reclassified, dissolved, or added. **It shall provide an annual report to the Faculty Senate Steering Committee.**

- COC approved the above request. Chair Adams will present these COC-approved updates to the UCRC at its March 03, 2021 meeting.

7. Draft Update of 2020 Committee on Committees Report to the Senate

- Link to Councils doc: https://docs.google.com/document/d/1OLih4-8ZdN_SuiAsBzQDTveezoD24rLsEvEHU0S1H48/edit

- Link to Committees

doc: <https://docs.google.com/document/d/1ty8qaaQqwRS8BCVWAY7VXSiFCFo9k6vQgiYmRM5fpu8/edit>

- View: <http://senate.ufl.edu/committees--councils/> for a committee/council overview:

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| Name |
| Faculty Senate Committees |
| Joint Committees |
| Presidential Committees |
| (5) Senate Policy Councils |

| Name | Faculty membership consists of: | Seat filled by: | Reports to: |
|-----------------------------------|--|--|----------------------------------|
| Faculty Senate Committees | UF Faculty | Nominated by UF Faculty & elected by UF Faculty Senators | UF Faculty Senate |
| Joint Committees | UF Faculty | Nominated by UF Faculty; Typically 50% elected by UF Faculty Senators and 50% Appointed by UF President/President's Designee | UF President & UF Faculty Senate |
| Presidential Committees | UF Faculty | Nominated by UF Faculty & appointed by UF President | UF President |
| (5) Senate Policy Councils | * Current (at the time of the election) Faculty Senators | Nominated by UF Faculty & elected by UF Faculty Senators | UF Faculty Senate |

8. Adjournment

- The meeting adjourned at 12:42 p.m.