

Committee on Committees (COC)

Minutes

Monday, April 26, 2021

11:30 a.m.

Via Zoom:

<https://ufl.zoom.us/j/95463015674?pwd=MWZhemNkVTMyQm1TZ0gyd3pjNnBTUT09>

Present: Alyson Adams, Richard Scholtz, Michelle Leonard, Paramita Chakrabarty, Patrick Klager, Steven Swarts, Gail Hansen De Chapman, and Laurie Bialosky.

- 1. Call to Order and Introductions** - Alyson Adams, Committee on Committees Chair
 - The meeting was called to order at 11:30 a.m. by COC Chair Alyson Adams.

- 2. Approve March 29, 2021 Minutes**
 - The minutes were approved.

- 3. Update of the 2021 Committee on Committees Draft Report to the Faculty Senate Steering Committee**
 - [Lakes, Vegetation And Landscaping \(LVL\) Committee](#) Membership Increase Request – Gail Hansen De Chapman, LVL Chair
 - Prior to COC's submission of its final report, the Chair of the LVL Committee requests consideration of an LVL Committee membership increase. The LVL Committee has discussed doubling their faculty membership from six to twelve. LVL has discussed and agreed that they favor a maximum of 12 faculty on the committee and a minimum of ten. The new membership would be evenly split (as it is now) between Provost-appointees and Senate-elected faculty.
 - The LVL Chair actively recruits committee members, with an emphasis on nominating faculty with needed and specific expertise, which can be especially helpful during discussions which could be potentially contentious (such as opposition to tree removals, landscape design considerations, etc.)
 - COC recommends that LVL develop an SOP or communicate to members why it is important to attend the meetings. Gail will consult with committee administrative liaison Linda Dixon, AICP, and Director of Planning, UF Planning, Design & Construction about writing one.
 - Because LVL is a joint committee, it reports to the President; COC is able to make a recommendation but membership changes would not move forward without the support of the administration. COC approves LVL's request, contingent on agreement by this joint committee's administrative liaison, VP of Business Affairs, Curtis Reynolds. If so approved, this will be on the UCRC agenda in September.

 - Chair Adams shared a report of pending committee/council issues which Committee on Committees can follow up on in the future: <https://docs.google.com/spreadsheets/d/19Ksw-O2hX66GP-TtBjLCwzsWknaa0Aym1qHRRlhmtR4/edit#gid=0>
 - Pending items discussed included a brief update from COC member and Senate Officer Term Ad hoc Committee Chair Richard Scholtz. The latter last discussed improving the onboarding of all new committee and council chairs as well as the Faculty Senate Chair and Chair-elect. In addition to increased training for the Chair-elect, the committee recommends no immediate term changes for the Faculty Senate Chair. Other suggestions from the Ad hoc Committee which would be addressed by the University Constitution & Regulations Committee (UCRC) include: adding a Communications Officer to the Senate to conduct outreach to faculty and the Faculty Council/Assembly Chairs; instead of the Faculty Senate Chair-elect and the Faculty Senate Chair being the voting UF Faculty Senate representative to the Advisory Council of Faculty Senates (ACFS), the Faculty Senate Past Chair would be, to allow every UF Faculty Senate Chair two years of experience on the ACFS and to free up the Chair-elect for additional training; and lastly, each Faculty Senate Past Chair should write a report at the end of

his/her term to assist with the Chair transitions and to help determine the strength and success of the UF Faculty Senate voice on the Board of Trustees and the ACFS.

- Another pending item follow-up made by Chair Scholtz is that he is contacting the incoming Infrastructure Council Chair to stay in communication with the joint committees regarding how any possible countermanding shared governance decisions could be addressed. This item was added to the April Infrastructure Council agenda to help address communication between the Architectural Review Council and the (joint committee) Land Use and Facilities Planning Committee.

- COC discussed the below documents
- Draft report to Senate Steering (and list of 3 year rotation schedule for reporting): <https://docs.google.com/document/d/1ty8qaaQqwRS8BCVWAY7VXSiFCFo9k6vQgjYmRM5fpu8/edit?usp=sharing>
- Combined report link:
<https://docs.google.com/document/d/1ty8qaaQqwRS8BCVWAY7VXSiFCFo9k6vQgjYmRM5fpu8/edit#>
- The link was re-distributed for COC edits of the final COC report:
<https://docs.google.com/document/d/1ty8qaaQqwRS8BCVWAY7VXSiFCFo9k6vQgjYmRM5fpu8/edit>
 - The draft COC report was approved.
 - The rotation schedule (in report appendix) was approved.
 - The [COC SOP](#) was approved.

Additional resources:

- Link to Councils doc: https://docs.google.com/document/d/1OLih4-8ZdN_SuiAsBzQDTveezoD24rLsEvEHU0S1H48/edit

- Link to Committees

doc: <https://docs.google.com/document/d/1ty8qaaQqwRS8BCVWAY7VXSiFCFo9k6vQgjYmRM5fpu8/edit>

- View: <http://senate.ufl.edu/committees--councils/> for a committee/council overview:

Name
Faculty Senate Committees
Joint Committees
Presidential Committees
(5) Senate Policy Councils

Name	Faculty membership consists of:	Seat filled by:	Reports to:
Faculty Senate Committees	UF Faculty	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate
Joint Committees	UF Faculty	Nominated by UF Faculty; Typically 50% elected by UF Faculty Senators and 50% Appointed by UF President/President's Designee	UF President & UF Faculty Senate
Presidential Committees	UF Faculty	Nominated by UF Faculty & appointed by UF President	UF President
(5) Senate Policy Councils	*Current (at the time of the election) Faculty Senators	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate

4. Adjournment

- The meeting adjourned at 12:32 p.m.