

# University Libraries Committee Minutes

September 26, 2022

3:00 pm – 4:55 pm

Members Present: Vandana Baweja (Co-Chair), Riya Chakraborty, Josepha Cheong (Chair), Wendy Dahl, Fletcher Durant, Hilton Etienne, Melody Marino, Jennifer McAninch, Christine Myers, Jane O'Connell, Anand Paul, Judith Russell, Rae Yan

Also Present: Misty Colson (taking the minutes), Patrick Reakes (special guest), Grace Shoemaker (meeting observer)

Members Absent: Katie Basinger-Ellis, Lynne Clark, Czerne Reid

Meeting commenced at 3:05 pm.

## Minutes Approval

- The August minute approval was tabled until the Tuesday, October 25, 2022 meeting.

## Research & Scholarship/Infrastructure Council Meeting Updates

- The main topic of discussion has been House Bill 7.

## University Curriculum Committee (UCC) Follow Up

- Previously the majority of the University Libraries Committee (ULC) approved a resolution to propose library literacy information be included in course syllabi. Two scenarios were proposed.
  1. If the syllabus focuses on a specific discipline and there is a [subject specialist](#) (aka librarian) then the subject specialist's contact information should be included, or;
  2. The faculty member is provided with a list of subject specialists if it is an interdisciplinary course.
- The proposal was presented to the [UCC](#) and Associate Provost Angela Lindner.
- The ULC Co-Chair will present the proposal to the [Academic Policy Council](#) (APC) tomorrow, September 27, 2022. However, the ULC Co-Chair has been advised that this may not be the best route to promote library literacy since syllabi are becoming larger and larger with required language, and students may overlook the library literacy information.
- Associate Provost Lindner suggested exploring other avenues for increasing library literacy. If the APC does not approve the proposal, the ULC Co-Chair would like to dedicate a future ULC meeting to brainstorm how to move forward. One example could be mandatory library training in a Quest 1 class since that reaches every undergrad.

## Dean's Report – Patrick Reakes for Judith Russell

- Facilities/Building Projects

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- Smathers Library
  - Window Replacement Project
    - The windows have been ordered, but it may take until the new year to receive them since they are custom.
    - Will impact Panama Canal Museum Collection Gallery and first floor restrooms accessibility during the actual window installation.
  - Air Handlers
    - Engineering design work for installing the new air handlers has begun. This project was on the legislature's deferred maintenance list. Work may begin later this year, but it will most likely be at the beginning of next year.
    - There will be very minimal impact on building use.
    - After this installation, only one more air handler replacement remains.
- The Marston Science Library (MSL) Renovation
  - The second floor study rooms are being reclaimed by moving 3D to the first floor MakerSpace.
  - The fourth and fifth floor renovations continue. The fourth floor should reopen in October, and the fifth floor should reopen in early November if power panels are received.
- Raises
  - The Smathers Libraries are funding 3% across-the-board raises for faculty and staff. Negotiating is still ongoing for the bargaining unit, and some adjustments may have to be made based on the outcome of the negotiations.
  - Those with exceptional ratings will get a bump on top of their 3% using the market equity portion of the raise pool;
    - 1% if the rating is in their primary responsibilities;
    - .5% if the rating is in their research responsibilities;
    - .5% if the rating is in their service responsibilities.
- Library Organizational Chart
  - Changes to the [library organization chart](#) were reviewed and will be effective October 3.
- Occupancy and Utilization of the Smathers Libraries:
  - Occupancy is coming close to pre-COVID levels.
  - MSL's occupancy was 2.2 -2.3 million in August-September 2019, with the current numbers exceeding those amounts.

## Law Library Update – Jane O'Connell

- The Law Library is directly affiliated with Levin College of Law and does not fall under the Smathers Libraries umbrella.
- Seeing a large number of students and during the day also seeing other UF

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affiliated as well as non-affiliated patrons.

- Fall is a very busy time since all law librarians teach in the first-year law curriculum.
- Gearing up for promotion season.
- Fortunate enough to provide substantial raises to the lowest-paid employees in the Law Library and throughout the Law School.
- Getting ready for extensive renovation next summer.
- Finishing the last of the tech upgrades in the study rooms.

### Additional Topics

- Due to Library Administration and Development staffing levels, the October 31, 2022 Harry Potter Event has been tabled.
- Archeological Institute Event: [Operation Demeter](#) – October 12, 2022 - Fine Arts A&B 103 – begins with the University Gallery opening at 5p.
- COVID booster shots are available to students in the Academic Health Center.
- Grace Shoemaker, a 4<sup>th</sup>-year chemical engineering student, introduced herself. She has been working with MSL survey data for the past two years and across the student body about study space habits. She is working on a report on how student study habits and library use correlate to student success. She is interested in extending library hours.

### Wrap-up/Topics for next meeting: Fall 2022

- No agenda topics were noted for the Tuesday, October 25, 2022, meeting.

Meeting adjourned at 3:49 pm.