

# University Libraries Committee Minutes

November 29, 2021

1:55 pm – 3:50 pm

Members Present: Katie Basinger-Ellis, Vandana Baweja, Riya Chakraborty, Josepha Cheong (chair), Perry Collins, Wendy Dahl, Jonathan Edelmann (co-chair), Haven Hawley, Roger Maioli, Jane O'Connell, Judith Russell

Also Present: Lela Johnson (taking the minutes), Emily Fahey (Assistant Development Officer)

Members Absent: Christine Myers, Montunrayo O. Ogunrinbokun, Czerne Reid, Christine Voigt

The meeting commenced at 1:58 pm.

## Minutes Approval

- Motion to approve October minutes; the motion was seconded and approved.

## Research & Scholarship Council Meeting Update:

- The Research & Scholarship Council has approved the Author Rights Policy to move forward to the Faculty Senate Steering Committee as planned.

## UF Author Rights Policy Discussion

- Perry Collins has created a mock-up ([click here](#)) of a very simple form-based per the discussion from the last ULC meeting. She emphasized that all the contents/details can be adjusted. This page will be connected to the Author Rights Policy main front page. The default will be opting-out for a single article. It is also set up to opt-out for the remainder of the calendar year. Having this option will avoid having several different dates for sending out reminders.
- Questions: Dean Russell suggested that we ask for [@ufl.edu](mailto:@ufl.edu) emails only, making it easier to identify who they are in terms of their departments. There were no objections to this change from ULC members.
- Next steps for the Author Rights Policy:
  - Presented as an information item at the Faculty Senate Steering Committee, December 9, 2021
  - Presented as an information item at the Faculty Senate Meeting, December 16, 2021.
  - Presented for a vote at the Faculty Senate meeting, January 20, 2022.

## COVID Discussion/Update

- Dean Russell reports that she is noticing more and more students not wearing masks in the Libraries, even with the signs expressing the expectation that masks be worn. No new guidelines have come from the University.

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- Questions: The ULC Chair asked if the staff could request that patrons wear a mask or mention that masks are suggested and encouraged? Dean Russell doesn't think the staff is comfortable approaching students. The library was broadcasting "mask expectancy" announcements hourly; she will report back to let the committee know if this is a practice the library is still participating in.

## Dean's Report – Judith Russell

- Smathers Libraries Deferred Renewal Projects Update – Dean Russell shared a document with the members of the ULC
  - \$14,657,655 total deferred maintenance at the Libraries
  - Item #1122, Auxiliary Library Facility HVAC is underway
  - Item #3, Smathers Library Complete HVAC Replacement-Engineering completed is shovel ready
  - Dean Russell will not attend the next Infrastructure Council Meeting, but Patrick Reakes (Senior Associate Dean) will attend in her absence. He will report the \$1.6 million project to upgrade the software and replace parts on Library West's compact shelving.
- During reading and exam week, the library has expanded hours in Marston Science Library and Library West to close at 3am (instead of 1am), but there is no overnight due to staff and funding issues. Dean Russell will be meeting later in the week with Cooper Brown, the President of Student Government, to talk about resuming overnight hours in the libraries. The demand for overnight hours does not seem to be high at this point.

## Law Library Update – Jane O'Connell

- November 29, 2021, is the last day of classes at the Law School, so starting November 30, 2021, the Law Library will have restricted access, which only allows the law community access. All others wanting access will have to schedule a time.
- During the UF winter break, the Law Library is closed to everyone, reopening on January 3, 2022, with regular public access hours.
- All finals are remote.
- Questions: The ULC Chair asked if there were any reports of outbreaks or anything traced either amongst staff or students to having been exposed while in the library setting? Dean Russell answers that, as of right now, there have not been any reports or outbreaks from staff or students in the library setting. A ULC member also asked how the library deals with TAs that do not wear masks? Jane O'Connell answered that you could encourage to whatever extent you want, and for some faculty that meant for the unmasked students in their classes, they would be approached with a mask and encouraged to wear it. Some people will choose not to wear a mask, even if encouraged, and you cannot mandate that they comply.

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## Additional Topics

- Experiential Learning Discussion (Update)
  - Vandana Baweja, Val Minson & Jonathan Edelman met with Andy Wolford from Quest, where two recommendations were made. The first, add language about library subject specialists to the Quest syllabus template. Second is a Quest resource web page for academic faculty to know the library's experiential learning opportunities. To that effect, Val is working with subject specialists to create the webpage, and Andy is providing a list of faculty who have used the library as an experiential resource. By January, these pages should be compiled.
- UCC Sub-Committee Recommendation
  - Vandana Baweja made a motion that the ULC recommends to the UCC the support of the inclusion of appropriate contact information for the librarian or the library sources pertinent to the course material and curriculum. The ULC Chair asked for a motion to accept the proposal; the motion was seconded and approved.
  - Vandana Baweja will email the ULC members a brief statement about the recommendation for review and changes if needed. She also asks that Dean Russell be added to the agenda for the next meeting, December 14, 2021, at 1pm to discuss this change in the syllabus.

## Wrap-up/Topics for next meeting: Spring 2022

- The ULC Chair updated (regarding predatory publishing) that the American Psychiatric Association meeting is scheduled for May 2022. Of 485 submissions for the general program, the submission was rated at 94; less than 30% were accepted.
- The ULC Chair reports that she would love to plan events or speakers that would be topical, perhaps in the subject matter of Popular Culture. Dean Russell let the ULC members know that the library does have a significant Pop Culture Collection (<https://popular.uflib.ufl.edu/>) in Smathers Library Special and Area Studies Collections. The ULC members discussed potential special events hosted by ULC around the pop culture theme. The ULC Co-Chair recommended putting this on the agenda for our Spring 2022 meeting(s).

The meeting adjourned at 3:01 pm.

<b><u>Priority #</u></b>	<b><u>Project Title</u></b>
1121	Auxiliary Library Facility HVAC
1122	Auxiliary Library Facility LIFE SAFETY
1123	Auxiliary Library Facility ROOF/BUILDING ENVELOPE
1124	Library Storage HVAC (tin building)
1127	Library Storage LIFE SAFETY (block building)
1125	Library Storage LIFE SAFETY (tin building)
1128	Library Storage ROOF/BUILDING ENVELOPE (block building)
1126	Library Storage ROOF/BUILDING ENVELOPE (tin building)
203	LIBRARY WEST FIRE ALARM DEVICES REPLACEMENT
892	Library West HVAC
893	Library West LIFE SAFETY
894	Library West ROOF/BUILDING ENVELOPE
503	Marston Science Library HVAC
504	Marston Science Library LIFE SAFETY
505	Marston Science Library PLUMBING
160	MARSTON SCIENCE LIBRARY REPLACE 8 AHU UNITS (1-8)
109	MARSTON SCIENCE LIBRARY REPLACE GENERATOR
506	Marston Science Library ROOF/BUILDING ENVELOPE
3	SMATHERS LIBRARY COMPLETE HVAC REPLACEMENT-ENGINEERING COMPLETED
104	SMATHERS LIBRARY COMPLETE MASONARY, WINDOW WATER REPAIR AND PREVENTION
396	Smathers Library HVAC
397	Smathers Library LIFE SAFETY
398	Smathers Library PLUMBING
251	SMATHERS LIBRARY REPLACE TILE ROOF

399

Smathers Library ROOF/BUILDING ENVELOPE

TOTAL

**Estimated Cost****Description of Project / Repairs**

\$113,860	Auxiliary Library Facility Upgrade HVAC- Currently under construction
\$304,833	Upgrade fire alarm system and notifiers to include audible and visual components
\$157,816	Coat metal roof to add additional 20 year warranty
\$850	Replace small AHU unit
\$14,716	Needs Fire safety upgrade
\$45,549	Needs Fire safety upgrade
\$61,526	Coat metal roof to add additional 20 year warranty
\$51,990	Coat metal roof and possibly exterior walls to add additional 20 year warranty
\$1,678,700	Upgrade fire alarm system and notifiers to include audible and visual components
\$131,922	Replacement of AHU
\$11,433	Upgrade fire alarm panel
\$1,821,649	Repair and seal addition exterior masonry, repair/replace/caulk windows, and repair fascia stone and soffit. Repair/replace roof and any flashings
\$909,199	Replace remaining HVAC units
\$688,791	Upgrade fire alarm system and notifiers to include audible and visual components
\$55,444	Upgrade building plumbing pipes (This information is based off ISES Facility Condition assessment and costs need to be revisited)
\$1,085,600	Replacement of HVAC air handling units 1-8 based on age of units. Some units may not have to be replaced based on age and/or condition
\$184,700	Replace generator due to age of the unit.
\$639,950	Repair and seal exterior masonry, repair/replace/caulk windows, and repair fascia stone and soffit. Repair/replace roof and any flashings
\$727,500	Replace HVAC unit on the first floor, shovel ready
\$1,678,700	Repair and seal exterior masonry, repair/replace/caulk windows, and repair fascia stone and soffit
\$286,984	Replace 4th floor HVAC system on the south end.
\$711,427	Upgrade fire alarm system and notifiers to include audible and visual components
\$27,333	Upgrade building plumbing pipes (This information is based off ISES Facility Condition assessment and costs need to be revisited)
\$1,902,600	Historic roof replacement which requires removal, number, and catalog existing roof tiles, replace roof underlayment, reuse historical tiles that are not damaged and replace ones that are unusable.

Repair and seal addition exterior masonry, repair/replace/caulk windows,  
\$1,364,583 and repair fascia stone and soffit. Repair/replace roof and any flashings

\$14,657,655