

University Libraries Committee Minutes

October 29, 2021

1:55 pm – 3:50 pm

Members Present: Katie Basinger-Ellis, Vandana Baweja, Josepha Cheong (chair), Perry Collins, Wendy Dahl, Jonathan Edelmann (co-chair), Haven Hawley, Roger Maioli, Christine Myers, Czerne Reid, Judith Russell

Also Present: Lela Johnson (taking the minutes), Valrie Minson (Assistant Dean for Assessment & Student Engagement and Chair, Marston Science Library), Amanda Phalin (Faculty Senate Chair-Elect)

Members Absent: Riya Chakraborty, Jane O'Connell, Montunrayo O. Ogunrinbokun, Christine Voigt

The meeting commenced at 1:56 pm.

Minutes Approval

- Motion to approve September minutes; the motion was seconded and approved.

Report on Experiential Learning – Jonathan Edelmann

- The ULC Co-Chair began a pilot process for integrating experiential learning as part of Quest. This year's pilot process served as extra credit for participating students. He hopes to integrate the process fully in fall 2022. At this time, he is seeking feedback.
- About 162 freshmen met with Humanities Collection Coordinator Megan Daly at Library West, where she discussed how to use the library. The students also met with Curator of Rare Books Neil Weijer, who provided a tour of the Smathers Library Grand Reading Room and materials relevant to the course in Special Collections. Students are required to write a 200-word essay about their experiences in the library. The ULC Co-Chair said Megan and Neil should be recognized for their excellent work with the students.
- The ULC Chair suggested that this topic be brought up again at the next ULC meeting, where the committee can discuss how this can be applicable across different colleges.
- Faculty Senate Chair-Elect suggested reaching out to the Business College Undergraduate Dean [Erica Studer-Byrnes](#). She has been spearheading experiential learning in the college and may connect him with faculty doing exciting things.

Research & Scholarship Council Meeting Update

- The ULC Chair and Perry Collins attended the last Research & Scholarship Council meeting to discuss the Author Rights Policy (ARP).

The ARP was accepted and forwarded as a topic for the Academic & Scholarship Council's October 28, 2021. The Council voted to move the ARP forward as a topic for the Faculty Senate Steering Committee's December 9, 2021, meeting. The policy will be presented as an Information item at the Faculty Senate's December meeting and scheduled for a vote in January 2022.

UF Author Rights Policy Discussion

- One of the key things discussed at the Academic & Scholarship Council meeting was

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what opting-out looks like. As a reminder, last Spring, the ULC agreed to move forward with opt-out.

- Perry Collins reports that the policy is written to allow someone to opt-out on an individual article basis. The idea is that you don't want faculty to lose the protections of the policy or benefits of the policy because they have opted out entirely or for a year, for example.
- Perry displayed the webpage: <https://digitalpartnerships.uflib.ufl.edu/scholarly-communications/uf-author-rights-policy/> for the members to review. She envisions a button where you are taken to an opt-out form. Perry will work on language for opting out for an article and then also opting out for a year (temporarily).

COVID Discussion/Update

- Changes in Vaccinations and Mask Policies due to the Federal Mandate: How does this affect the library?
 - The library has no contracts under this mandate. Therefore, there will be no direct impact at the University Libraries, other than the Health Science Center Libraries as those facilities are embedded in the Health Science Center (Shands). Dean Russell is waiting for more clarification, at which time she will inform ULC.

Dean's Report – Judith Russell

- The Budget Task Force (Step Down Task Force) is working to simplify the taxes, not attempting to change the amount of the taxes. Currently, colleges are billed for the library budget through "taxes" that support the Libraries as well as the taxes assessed to the Libraries for Facilities, IT, and University Administration. The University is looking to separate non-revenue generating auxiliaries (such as the Libraries) from auxiliaries that are earning outside monies (such as housing which receives income/fees paid by students). The idea is that in the end, it is the same budget, but the tax bill will be much clearer.
- The Budget Task Force (Deferred Maintenance) is looking at existing resources. Currently, the University of Florida spends about \$24 million a year on deferred maintenance. The purpose of this task force is to find a method of aggregating monies that can be allocated in every year's budget so that we're tackling as much of the deferred maintenance as we can. This is not specific to the libraries, but the libraries do have several buildings on the list.

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- The ULC Chair asked if basic needs are ranked? Dean Russell shared a list of projects that was submitted to the Board of Governors with the library's priority items highlighted, but noted priorities can change based on emergency needs such as natural disasters. She is happy to have the Associate Dean responsible for all library facilities provide a little more information about the library buildings on the list to make things clearer and send that out to ULC members for review.
- Library West has been provided with \$1.6 million to update the compact shelving.
- Fund Raising Initiatives:
 - The 75th Anniversary of the Latin American and Caribbean Collection will be in 2023. It is one of the older, better-established, and nationally recognized collections of the Smathers Libraries. We would like to raise at least \$75,000 for the collection.
 - The 100th Anniversary of the opening of Smathers Library building will be in 2025. The Library Development Office thought it would be a great idea to market this as an opportunity to ask many donors for \$100 each in celebration of this event. The overall goal is \$1 million.
- Health Science Center Library Update - An offer was made to the Associate Dean candidate but we were was unsuccessful in reaching an agreement. The search committee will continue its work in January 2022. The Dean commended Hannah Norton for the job she is doing as the Interim Associate Dean.

Additional Topics – Vandana Baweja

- The ULC members created a subcommittee to make recommendations to the University Curriculum Committee. Valrie Minson, Johnathan Edelmann, and Vandana Baweja will comprise the sub-committee to develop the proposal. The following topics were discussed for this recommendation.
 - Identifying a process for expanding the inclusion of links to librarians and relevant library collections/finding aids (such as LibGuides) in course syllabi in coordination with UCC
 - Using archives as a form of experiential learning in Quest 1 courses
 - Providing library videos on YouTube that tell students how to use the library resources in the library
- The Smathers Libraries has created a student ambassador program to promote the libraries to peers. The previous student ambassador program ended due to COVID. The library currently has four Undergraduate Library Advisors (ULAs) that have been with the library during the summer and fall semesters and will continue through spring 2022. This semester they designed and implemented a "for students, by students" publication containing information on how to use the libraries. Valrie and Alex can invite the Advisors to a future ULC meeting if members would like to meet them.
- Haven Hawley updated that the collection managers are now embedded in Quest

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and recently completed their first three classes.

Wrap-up/Topics for next meeting November 29 (last meeting until Spring 2022)

- Wrap-up: Links provided in chat
 - http://syllabus.ufl.edu/media/syllabusufl/edu/syllabi_policy_8_5_2021.pdf
 - <https://sasc.uflib.ufl.edu/research-teaching/class-visits/>
- Topics for next meeting
 - Experiential Learning Discussion

The meeting adjourned at 3 pm.