

# University Libraries Committee Minutes

August 30, 2021

1:55 pm – 3:50 pm

Members Present: Katie Basinger-Ellis, Vandana Baweja, Josepha Cheong (chair), Perry Collins, Wendy Dahl, Jonathan Edelmann (co-chair), Haven Hawley, Christine Myers, Jane O'Connell, Czerne Reid, Judith Russell, Christine Voigt

Also Present: Lela Johnson (taking the minutes)

Members Absent: Riya Chakraborty, Roger Maioli, Montunrayo O. Ogunrinbokun

The meeting commenced at 1:55 pm.

## Welcome New Members/Introductions

- Katie Basinger-Ellis – Industrial and Systems Engineering
- Vandana Baweja – Architecture
- Riya Chakraborty – Student Member
- Christine Myers – Occupational Therapy
- Motunrayo O. Ogunrinbokun – Student Member

The ULC Chair welcomes all the new members and returning members and thanks the other members for their term of service on the committee. The ULC Chair also updates the other members that she will need to leave the meeting early, at which time Jonathan Edelmann, the co-chair, will take over the meeting.

## Minutes Approval

- Motion to approve April's minutes; the motion was seconded and approved.

## Engagement of Faculty

- The ULC Chair brings up the topic for discussion for different ways to engage faculty and students, so they see the University Libraries as more than just a virtual entity.
- Ideas the ULC Chair presents are:
  - Presentations to highlight unique collections and other events happening at the Libraries;
  - Virtual tours of particular items, holdings, or collections; and,
  - UF authors within their expertise spotlights.
- The Dean of University Libraries updated the other members that she participated in the New Faculty Orientation, as she does every year. She has a set of slides and the narrative from that presentation and is happy to send a copy to ULC members. This presentation does bring you up to date on things like how to find a subject specialist. Due to COVID- University Libraries are being a little more cautious about events. Two author book talks are being co-hosted, one with the Center for Latin American Studies and one with the English Department. The Dean of University Libraries, of course, welcomes ULC

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member's thoughts and ideas.

- Law Library Events were discussed, and additional information is available at <https://www.law.ufl.edu/events-feed/academic-workshops-fall-2021>
- A ULC member agrees that this is a great idea. Perhaps the committee can explore having some of the specialist librarians give virtual tours of some of the special collections at the University Libraries for a wider audience.
- A new ULC member asks if the committee's role was to create and organize these events or more to promote them? The Dean of University Libraries responded that the Libraries usually handle all of the outreach, publicity, and scheduling of events; however, she says she does value the ULC member's participation and suggestions on future events.
- A ULC member posted a link in the chat that she thought would be useful to new members: <https://fora.ua.ufl.edu/facultysenate/Committees/University-Libraries-Committee>

## Research & Scholarship/Infrastructure Council Meetings Update

- The ULC Chair didn't have anything to report from these meetings.
- The Dean of University Libraries has no Infrastructure updates at this time.

## COVID-19 Discussion/Update

- The Dean of University Libraries reports that there hasn't been much compliance with students wearing masks in the library. The Library Deans met about what more they could do to encourage students to wear masks. There is now going to be a new message being said out loud on the intercom system every hour that will state, "this is a reminder that masks are expected to be worn at all times inside university buildings for your safety and the safety of others. If needed, masks are available at the circulation desk."
- The library conducted an anonymous survey that was embedded within the last Library Town Hall zoom meeting, asking employees about their vaccination status. There were 225 individuals on the meeting, and 200 responded that they had been vaccinated.
- A ULC member asked for some insight or thoughts about the k-12 school district's recent ruling on enforcing masks and whether that impacts the University? The Dean of University Libraries answers that school board members are elected local officials and do not report to the Board of Governors (BOG), but the University does. The Associate Dean for Legal Information reports that she didn't have insight on this but referenced the Chronicle of Higher Education article ([click here](#)) and recommends looking at it.
- The ULC Chair also adds that at the Health Science Center, there is a general statement and requirement that on any part of the HSC campus, a mask is required at this time, which also includes the Health Science Center Library.

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## UF Author Rights Policy Discussion

- A few weeks ago, Perry Collins circulated a document that provides a more formal overview and details about the program and will circulate that document again after this meeting has concluded.
- Refreshing the current process is underway, and moving forward with the policy is the next step.
- Perry Collins reports a brief update that last semester, the past ULC Chair undertook a series of eight presentations in multiple faculty councils and assemblies and spoke to a union representative and other Faculty Senate council chair groups.
- Two resources for review & circulation:
  - <https://digitalpartnerships.uflib.ufl.edu/scholarly-communications/uf-author-rights-policy/>
  - <https://arcs.uflib.ufl.edu/>
- Next Steps:
  - The ULC Chair says she plans to bring this topic to the next Research and Scholarship Council meeting. Perry Collins spoke at one of these meetings last year. There has been some change in membership, and there is a new chair, so if she needs to return and give a refresher, she is willing. The ULC Chair agrees that this is a starting point.
  - There is a goal to bring this topic to the Faculty Senate before the end of the Fall 2021 semester.
  - Perry Collins questions, should the ULC go to the Academic Policy Council and the Research and Scholarship Council?
  - The Dean of University Libraries suggests first to take it to the Research and Scholarship Council and have them vote in support of the policy before going to the Academic Policy Council. The ULC Chair agrees with this plan and is going to request to be put on the agenda for the next Research and Scholarship Council meeting and will work with Perry Collins on a presentation for an informational item before the vote.
  - A ULC member suggests that during the presentation, remember the strong points of faculty oppositions raised the first time the policy went up for a vote.
  - A new ULC member asks if she can reach out to Perry Collins directly after the meeting to discuss some questions she has to better articulate information back to her college. Perry Collins answered that she is happy to meet with the new ULC member, and they will discuss this after the meeting.
  - The ULC Chair requests that all the ULC members review the website (<https://digitalpartnerships.uflib.ufl.edu/scholarly-communications/uf-author-rights-policy/>), particularly the FAQ, to see if, as faculty members they have questions or concerns before our next meeting.

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## Dean's Report – Judith Russell

- The Dean of University Libraries discusses briefly that the Libraries are open and are at full capacity. The Libraries have resumed pre-COVID hours, except the overnight hours at Library West and the Marston Science Library (not 24/7 at the moment). Previously, Student Government funded the overnight hours; during discussions in the summer 2021 semester, it was decided that Student Government would no longer provide funding for 24/7. This topic will likely be brought back up through the ULC in the future, and perhaps Student Government could be invited to speak.
- Budget Update – This is more university-wide; the academic deans get a lot of guidance from the Board of Trustees. Many of these things are motivated by their concern and interest in getting higher rankings. They want higher rankings to position the University to have a better opportunity to receive additional legislative funding from Tallahassee. At the last Academic Dean's Retreat, the Board of Trustees asked each college to participate in an exercise, so there was a better understanding of how colleges use appropriated funds and what each area is changing in priorities for the use of these funds. The exercise asked participants to look at their net appropriated funds, take 5% of that amount, and describe how those funds have been reallocated to higher priorities. The deadline for this to be completed is October 1st. The Dean of University Libraries exercise addressed three areas. She passed that information on to Provost Glover and Executive Chief of Staff Win Phillips for review to ensure the library is on the right track. One of the areas she addressed is the departure of the Associate Dean for the Health Science Center Library in January 2021. The library has substantially rewritten the position description and is recruiting. Tomorrow, a candidate arrives on campus for a three-day interview for the now titled Associate Dean for Research and the Health Sciences. The exercise notes the Library is reprogramming her salary from being just an Associate Dean at the Health Science Center Library in Gainesville and in Jacksonville to an Associate Dean that has the broader responsibilities for research by library faculty and staff, and how the library supports research campus-wide. Under this new position, the library has coordinated with the Academic Research Consulting and Services, which now reports directly to this new position. The other two areas were about the materials budget; two examples would involve getting new resources. A reduction in recurring expenses for current materials through successful renegotiation of annual price increases. The library reallocated over \$270,000 by doing this exercise. The savings used to purchase a high-value digital primary source collection and investment in support of a collaborative initiative to digitize important historic foreign newspapers. The last example was some of the renegotiations that caused us to eliminate low-use titles, which resulted in a reduction of pricing on big packages saving another \$230,000. This savings was reallocated to license alternative electronic resources with a higher need in supporting agreements with publishers to eliminate article processing charges for UF authors choosing open access publishing in selective journal families. The Dean of University Libraries received positive feedback that she was on the right track. She

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would like to bring this topic back up to the ULC members either by email or at another meeting to get their thoughts.

## **Law Library Report - Jane O'Connell**

- The Law Library is open Monday through Friday from 8 am-5 pm for members of the general public and the rest of the UF community. Continuing 24/7 access is for the UF Law community, which will continue until Winter Break.
- If a member of the general public or non-law UF staff/faculty or students needs to gain access to the Law Library after hours or on the weekends, the Law Library can work with them specifically to gain access if needed, on a case by case basis.
- Study rooms are back open.
- Budget Update - Many of the LIC's database costs are based on the number of full-time students (FTE). Over the past few years, UF Law has become more selective and thus admits fewer students than previously. The smaller JD FTE has offset annual price increases for LIC's database costs.

## **Additional Topics**

- The ULC Co-Chair reported no additional topics.

## **Wrap-up/Topics Fall**

- The ULC September meeting will be rescheduled to the 27th from 3 pm-4:55 pm.

The meeting adjourned at 3:23 pm.