

# University Constitution and Regulations Committee (UCRC)

## Minutes

18 March 2024

Via Zoom: <https://ufl.zoom.us/j/99456276414?pwd=K1cvc1I2b0ppc1B5ZmFPYjVldmtxUT09>

Meeting ID: 994 5627 6414 Passcode: 813615 Dial in: +1 305 224 1968

10:00 a.m.

**Present:** Charlene Luke, Chris Hass, Taylor Rose, Alyson Adams, Richard Scholtz, Ashley Ghiaseddin, Laurie Bialosky, and Katie Vogel Anderson.

**Guests:** Tom Kelleher, Nicole Stedman

- 1. Call to Order** – Charlene Luke, UCRC Chair  
- UCRC Chair Charlene Luke called the meeting to order at 10:00 a.m.
- 2. Approval of October 16, 2024 Minutes.** Minutes were Approved.
- 3. Graduate Council Bylaw 20 (A)(2)(b)(6) Update Request for highlighted language below** – Tom Kelleher, Graduate School Associate Dean for Academic Affairs  
Graduate Council requested the following changes:
  - Strike references to a “graduate coordinators’ advisory council”
  - Strike and modify language related to Graduate Council preparing the agenda for Graduate Faculty meetings and the frequency.

6. Graduate Council. The Graduate Council shall assist the dean in executing the policies of the Graduate Faculty in matters related to graduate study and associated research. It shall be composed of twelve members of the Graduate Faculty, a graduate student elected by the Graduate Student Council, ~~a representative from the Graduate Coordinators’ Advisory Council~~, and the Dean of the Graduate School who shall serve as Chairperson. In the Dean’s absence, an Associate Dean shall be designated as the Dean’s representative. Six of the twelve faculty members of the Graduate Council shall be elected by the Graduate Faculty for overlapping terms of three years. Each year, the Dean of the Graduate School will appoint a Nominating Committee of no fewer than three members of the Graduate Council. The Nominating Committee will provide a slate of six or more candidates which will be discussed by the members of the Graduate Council who will determine the final slate to be put forth to the Graduate Faculty for a vote. This process will take place before the end of the Spring semester. The entire slate indicating the individuals elected will be presented to the Provost for consideration in making appointments for the other members of the Graduate Council. The graduate student member of the Graduate Council, who must be a doctoral student, serves a two-year term. During the first year, the student serves as a non-voting alternate member who is expected to attend all meetings and participate in the deliberations. During the second year, the student assumes voting privileges, and a new alternate member is elected by the Graduate Student Council to a two-year term. ~~The Graduate Coordinators’ Advisory Council representative shall be a current member of that body, elected by its membership to a one-year term on the Graduate Council and eligible for re-election for a second term.~~ The Graduate Council shall establish sub-committees as needed, and shall prepare ~~the agenda~~ report for Graduate

Faculty meetings, ~~which shall normally be held at least once a term~~. Agenda items to be acted upon at Graduate Faculty meetings shall be reported on by the subcommittee responsible. Other motions....

**4. Election of 2024-25 UCRC Chair.** Charlene Luke was nominated as next year's UCRC Chair, and was voted in. Alyson Adams volunteered to take minutes again next year.

**5. Adjournment**

- The meeting adjourned at 10:20 a.m.

*Minutes Submitted by UCRC Member Alyson Adams.*

**Resources:** [Constitution of the University of Florida](#)   [UF Senate Bylaws](#)   [UCRC Operating Procedures](#)