

## **NOTICE OF PROPOSED NEW REGULATION**

**DATE:** February 14, 2023

**REGULATION TITLE:**  
Examination and Assessments

**REGULATION NO.:**  
7.050

**SUMMARY:** In accordance with the requirements of BOG Regulation 3.005, this proposed regulation establishes the University of Florida's parameters to protect postsecondary examination and assessment instruments from unauthorized disclosure.

**AUTHORITY:** BOG Regulation 3.005

**COMMENTS CONCERNING THE PROPOSED NEW REGULATION SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW.** The comments must identify the regulation you are commenting on.

**THE PERSON TO BE CONTACTED REGARDING THE PROPOSED NEW REGULATION IS:** Courtney Brown, Legal Assistant II, 123 Tigert Hall, Post Office Box 113125, University of Florida, Gainesville, Florida 32611, 352-392-1358 office, 352-392-4387 facsimile, regulations@ufl.edu.

**NAME OF PERSON WHO APPROVED THE PROPOSED NEW REGULATION:**  
Joseph Glover, Provost and Senior Vice President for Academic Affairs.

**THE FULL TEXT OF THE PROPOSED NEW REGULATION IS ATTACHED TO THIS NOTICE.**

REGULATIONS OF  
THE UNIVERSITY OF FLORIDA

7.050 Examinations and Assessments.

All examination and assessment instruments, including developmental materials and workpapers directly related thereto, (“Assessment instruments”), prepared, prescribed, or administered by the University are governed by this regulation. The University shall develop, implement and maintain appropriate system and safeguards that are designed to accomplish the following:

- (a) Protect the security and confidentiality of Assessment instruments from unauthorized access or disclosure;
- (b) Maintain the security of Assessment instruments through encrypted electronic means or secure storage, as applicable;
- (c) Require third-party contractors responsible for administering or proctoring examinations or assessments to comply with this regulation;
- (d) Destroy obsolete Assessment instruments pursuant to University records retention schedules; and
- (e) Define permissible access to, or authorized disclosure of, Assessment instruments to faculty, staff, and students outside of the regular examination or testing process.

Authority: BOG Regulation 3.005.

Law Implemented: 119.07, 1008.23, FS.

History--New \_\_\_\_\_.

**NOTICE OF PROPOSED REGULATION AMENDMENT**

Date: February 14, 2023

**REGULATION TITLE:**

**REGULATION NO.:**

Academic Program Termination

7.100

**SUMMARY:** This proposed regulation amendment implements the recent changes to BOG Regulation 8.012 related to necessary approvals, authority and process for the University to terminate academic programs.

**AUTHORITY:** BOG Regulation 8.012

**COMMENTS CONCERNING THE PROPOSED REGULATION AMENDMENT SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW.** The comments must identify the regulation you are commenting on.

**THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION AMENDMENT IS:** Courtney Brown, Legal Assistant II, 123 Tigert Hall, Post Office Box 113125, University of Florida, Gainesville, Florida 32611, 352-392-1358 office, 352-392-4387 facsimile, regulations@ufl.edu.

**NAME OF PERSON WHO APPROVED THE PROPOSED REGULATION AMENDMENT:** Joseph Glover, Provost and Senior Vice President for Academic Affairs.

**THE FULL TEXT OF THE PROPOSED REGULATION AMENDMENT IS ATTACHED TO THIS NOTICE.**

REGULATIONS OF THE  
UNIVERSITY OF FLORIDA

7.100 Academic Program Termination and Temporary Suspension of New Enrollments.

(1) Academic Program Termination

(a) To ensure the efficient use of state programs and maintain the quality and relevancy of academic programs offered at the University of Florida, programs may be terminated pursuant to Florida Board of Governors (BOG) regulation 8.012. Reasons for terminating an academic program may include, but are not limited to, the following:

1. Enrollments are no longer sufficient to justify the cost of instruction, facilities, and equipment; ~~or the program duplicates other offerings at the University;~~
- ~~1.2.~~ The program duplicates other offerings at the University;
- ~~2.3.~~ Faculty or other resources are no longer sufficient to deliver a high-quality program;
- ~~3.4.~~ The program is no longer aligned with the mission or strategic goals of the University, or is no longer aligned with the strategic goals of the BOG; or
5. The program no longer meets the needs of the citizens of Florida in providing a viable education or occupational objective.

(b) In accordance with BOG regulation 8.002, the University may not terminate a program funded through the Education and General budget entity in order to operate an identical or similar self-supporting or market tuition rate program at the same degree level.

(c) Determining degree programs that are candidates for termination must follow the process established by the Office of the Provost, which includes review by the appropriate

curriculum, financial, and administrative councils of the University. The process includes the following steps, together with additional notices and approvals as determined by the University:

1. The request will be submitted using the BOG, State University System of Florida, Academic Degree Program Termination Form which can be found at <http://aa.ufl.edu/policies/academic-degree-programs/closing-programs/>.
2. The request will be submitted for review and approval by:
  - Department Chair or designee;
  - College Dean or designee;
  - University Curriculum Committee (undergraduate), Graduate Council (graduate) or other appropriate curriculum committee;
  - Faculty Senate;
  - Chief Diversity Officer;
  - Director of accreditation;
  - Academic Affairs;
  - Board of Trustees (BOT);
  - BOG; and
  - Office of the University Registrar.
3. The Termination Form shall include a plan to accommodate any students or faculty who are currently active in the program to be terminated.
4. Notice will be provided by the Office of the Provost to the Florida College System (FCS) institutions that the University has begun the process of terminating a baccalaureate program so that FCS students may be advised appropriately.

5. A process must be included with the Termination Form to evaluate and mitigate any potential negative impact the proposed termination may have on ~~the current~~ representation of ~~females and ethnic minorities within the program's~~ students and faculty at the time of the proposed termination.

(c) The BOT has the responsibility and authority to ~~recommend~~ approve termination of degree programs ~~at the undergraduate, graduate, and professional levels with the exception of master's degree programs in nursing, which must be approved by the BOG in accordance with BOG Regulation 8.008,~~ other than professional and doctoral, prior to the start of the effective term.

Upon termination of a degree program by the BOT, the University will ~~notify~~ submit to the BOG, ~~Office of Academic and Student Affairs,~~ a request for termination prior to the start of the effective term. ~~within four weeks after the BOT decision.~~ Upon resolution of any outstanding issues by the program's termination, the change will be added to the State University System Academic Degree Program Inventory, and a letter of notification shall be provided to the University.

~~The BOT has the authority and responsibility to recommend termination of professional and doctoral programs to the BOG, and will include documentation that it has followed established policies and regulations, including those related to faculty affected by program termination, and that there is a plan in place to accommodate any students who are currently active in the program.~~

(d) The ~~BOG~~ BOT must approve the termination prior to the start of the effective term.

(2) Temporary Suspension of New Enrollments in an Academic Program

The University may temporarily suspend new enrollments in active programs in accordance with BOG Regulation 8.012(2).

Authority: BOG Regulation 8.012

History: New 4-22-22.; Amended.