

University Constitution and Regulations Committee (UCRC) Minutes

19 September 2022

10:00 a.m.

Via Zoom: <https://ufl.zoom.us/j/96435888184?pwd=dCszMmtUOCtSYWtHaEVzYUlnWWIxZz09>

Meeting ID: 964 3588 8184 Passcode: 237760 Dial in: +1 646 558 8656

Present: Charlene Luke, Alyson Adams, Danaya Wright, Katie Vogel Anderson, Gene Witmer, Chris Hass, Taylor Rose, Laurie Bialosky, and Amanda Phalin.

1. **Call to Order:** Meeting was called to order by Charlene Luke, UCRC Chair, 10:02am.

2. **Introduction of Members and Liaisons**

3. **Approval of 21 March 2022 Minutes:** Minutes were approved.

4. **Overview of [UCRC](#) Mission** – Charlene Luke, UCRC Chair

- [Constitution of the University of Florida](#)
- [UF Senate Bylaws](#)
- [UCRC Operating Procedures](#)

Amanda Phalin, Senate Chair, shared her two emails: amanda.phalin@warrington.ufl.edu, FacultySenateChair@aa.ufl.edu

5. Identification of any needed constitutional or bylaws language to **establish electronic voting for Faculty Senators at the Faculty Senate meeting.**

*To date, there are no plans to change the prohibition of vote by proxy; Senators and committee members currently must be in attendance at a meeting to cast a vote.

- UCRC needs to suggest changes to the UF constitution and bylaws before technology is rolled out. The intent of the change is to increase participation at meetings and in voting. Senate Chair wants to test this out by about March or so. Textual changes to UF constitution should be kept minimal to allow for software adjustments as needed. Subcommittee formed to identify areas of UF constitution and Senate Bylaws where changes may be needed and to suggest draft language. Text relating to both **remote participation & remote voting** will be needed. Gene and Alyson will be the subcommittee.

6. **Review of UCRC 2022-2023 AY agenda items**

- **Lighting of [UF Regulations](#) in October**
 - Note meeting date change to Weds Oct 12.
 - This is related to the notice and comment process of proposed UF regulations by BOT. UCRC gets notice of changes to regulations and considers potential faculty concerns using a “lighting” indicator: Green – mostly clerical changes; Yellow – possible concerns; Red – need to pay attention. UCRC helps Senators know when they need to be alerted

to potential concerns as the regulations may be several hundred pages long and hard to read through expeditiously. UCRC committee would strongly prefer to get regulations as early as possible, even if in draft form. UCRC may consider writing a resolution or suggesting that another committee do so if UCRC members have major concerns.

- UCRC changed meeting to Oct 12 to ensure we have time to read/discuss regulations and get our recommendations to Senate in time. (note: this gets voted on by BoT in December)
- Review proposed language for the **establishment of a new Faculty Senate ‘Legislative and Government Affairs Committee’ or the addition/amendment to the mission of one of the existing 14 Faculty Senate Committees/Councils.**
 - Proposed language is not available yet (NOTE: will require a significant changes)
- Review proposed language for the **amendment of the UF voting membership and UF membership of the Advisory Council of Faculty Senates (ACFS).**
 - Proposed language is not available yet (changes should be minimal). Danaya will be point on providing draft proposed language for UCRC’s next meeting. Laurie added: Re: ACFS, this sentence needs clarification: *It shall select an alternate member of the Advisory Council of Faculty Senates from among its members, excluding the Chair, Chair Elect, and Past Chair of the Senate.*
- Review proposed language for the **clarification of the Faculty Senate Steering Committee make-up** to include a General Counsel’s Office Administrative Liaison.
 - Proposed language is not available yet (changes should be minimal). Danaya will be the point person providing draft proposed language for UCRC’s next meeting.

7. Adjournment– Meeting was adjourned at 10:28am.

Minutes Submitted by Alyson Adams, UCRC Member.

Resources: [Constitution of the University of Florida](#) [UF Senate Bylaws](#) [UCRC Operating Procedures](#)