University Information Technology Committee Minutes

Monday, 09-25-2023

9:30 a.m.

Join Zoom Meeting: **https://ufl.zoom.us/my/cacim/**

Present: Herbert Lowe, Bojan Lazarevic, Caleb Huo, Darius Brown, Nico Cellinese, Sukhveer Singh Bhullar, Bill Hamilton, Frank Bova, Alyssa Tavormina, Juan Claudio Nino, Mark McCallister, Megan Leroy, Nico Cellinese, PJ Brucat, Randell Doty, Ryan Yang, Stacey Ewing, Charley Widmer, Raymond Issa, and Laurie Bialosky.

1.   Call to order & Introductions – Raymond Issa, Chair, University Information Technology Committee
-The meeting was called to order by University Information Technology Committee Chair Raymond Issa at 9:30 a.m.

2.   Approval of 27 March 2023 Minutes
Motion for approval made by Frank Bova, seconded by Randall Doty- The minutes were approved unanimously.

3.   Administrative Liaison Report – Mark McCallister, Director of Academic Technology

- The two-factor authentication prompt is being changed by the vendor. Faculty prompts will be changed on October 17, 2023. Clarification regarding the impact of the new templates was requested by Bill Hamilton. See the link: https://it.ufl.edu/2fa/get-started/. The new prompt will select the most secure method (passcode, mobile device push, hardware token) that the user registered. One question was regarding the 2FA for the VPN, and this will not change. Another question was whether you could prioritize your devices if you have multiple devices and this is being researched by members of Academic Technology. Passcodes are used by many faculty when they are not in the US and this works very well.
- New web templates have been released by Strategic Communications.
- LinkedIn Learning. https://training.it.ufl.edu/linkedin/ Students are not aware of this capability. It is a useful tool for getting students prepped for using applications. There are a large number of applications that are available for training on their use.
- Frank Bova asked about personal profiles and are they available? Nothing right now. When Microsoft moves to the cloud for laptop/desktop configuration, this may be addressed. There is currently not an easy way for computer management of multiple devices.

- The email use policy for students that have graduated is one year and 30 days for other affiliations. Affiliation with alumni associations for email access has not worked for a variety of reasons (security, logistics, etc) and is why many large universities do not offer email capability after graduation.
- Survey tools. https://it.ufl.edu/resources/survey -tools/ . A new webpage was created and these tools are available for creating surveys for the University. This webpage has information about Qualtrix and other tools from Microsoft and Google. The Microsoft and Google tools are lighter weight tools that can be used for non-research applications. Staff are the individuals who make these surveys and communication to this group regarding free alternatives (such as Microsoft or Google) would be helpful.
- Achieve tool – associated with Canvas. Frustrating tool for large student group management of assignments and grades by TAs. Finding students in large classes is difficult (no search query). Can this be improved? Part of the McMillan platform and not a part of Canvas. This can be explored to see if there are alternatives to this tool.
- ID building access with an iWatch or iPhone was a security issue that was questioned. The iPhone does not need to have the user logon to use the phone authentication. A configuration change can be made on the device if that is wanted.
- Can students have full access to Adobe products? Adobe does not offer individual apps anymore, only Suites. It is an expensive product and funding streams can be discussed. It is being researched for other possible solutions.
- DJI Products. There is a memo regarding the restriction to not purchase from this company. Some classes have used these products. Does this affect class material or only drones (and associated software for controlling drones)? This is being researched.

4.   Areas of Emphasis for AY23-24

AI – Teaching and Research Impacts

- Discussion of this topic. There is a lot of information regarding AI and teaching.
- Any UF policy regarding AI? Still ongoing discussion by a committee. Open AI and Chat GPT policies may provide some guidance. https://news.it.ufl.edu/security/chatgpt-guidelines-for-campus-usage/ is a news article for more information.
- HyperGator apps. Is there a new list? Contact IT security for current status of applications that may not be on the list.
- UF iCloud is not available since it creates a copy of the file on the local machine as well as in the cloud. Not for the foreseeable future. Individual iCloud is available. iCloud.com should be working to access that information.
- Being able to detect AI plagiarism is an issue. Any timetable for a discussion of this issue? Later this year.
- Law School. Many new AI products are coming out. Establishing policies is difficult. We want to be flexible about the security aspects and balance the value vs the security. Restrictive and sensitive data must be protected, but all other data can be used with AI tools.

- AI Ethics Working Group. Juan Claudio Nino reported that guidelines should not be too restrictive to allow the community to embrace it.

- Other Business
  Frank Bova - Operating off-campus for a long period of time causes you lose authentication – then logging back on to a UF computer is a complex path. Can this be simplified? Contact David Twombly (IT Desktop Support) for possible solutions.

5.   Adjournment
      The meeting adjourned at 10:24 a.m.

Minutes Submitted by University Technology Committee Member Charley Widmer.