

**University Information Technology  
Committee Minutes  
Monday, 10-17-2022  
9:30 a.m.**

**Via Zoom:**

<https://ufl.zoom.us/my/cacim/>

**Present:** Ray Issa, Mark McCallister, Stacey Ewing, Amanda Phalin, Paul Wassel, Megan Leroy, Michael Bumbach, Nico Cellinese, Plato Smith, Ryan Yang, Charley Widmer, Laurie Bialosky, Darius Brown, Aitor Gallastegui, Juan Nino, Randell Doty, Kevin Lulofs-Macpherson, Alyssa Tavormina, Rafael Munoz-Carpena, and Bill Hamilton.

- 1. Call to order & Introductions** – Raymond Issa, Chair, University Information Technology Committee
- 2. Approval of 19 September 2022 Minutes**  
The minutes were unanimously approved.
- 3. Amanda Phalin, Chair of the Faculty Senate:**
  - Candidates for UF President Questions. The quality of the proposed candidate was the highest of the candidates interviewed.
  - Ben Sasss’s responses for moving UF into the 21<sup>st</sup> century were exciting.
  - Concern was raised about his lack of leadership in Academics.
- 4. Administrative Liaison Report** – Mark McCallister, Director of Academic Technology

Plato Smith – Lab Notebook

Led by Dr. Mark S. Segal (Senior Associate Dean for Faculty Affairs & Professional Development, UF College of Medicine)

- 3 Vendors responded to an RFP and made presentations
- Lab Archives has been selected by Task Force. It allows research notes to be shared.
- Will this be a University wide tool?
- Three-year contract. Funding model based by PI/Department.
- Provides internet capabilities.
- Entries cannot be deleted.
- Sustainability – 5% annual increase.
- SUS Vendor selection for this tool – maybe be a statewide tool with

benefits of a larger user base.

### Director McCallister Reports

Three Topics:

- 1. Change in Email Spam

Spam filtering and quarantine will be similar for students and faculty

<https://www.mail.ufl.edu/managing-email/securing-gatormail/how-to-check-for-spam/>

- 2. Name Coach – Canvas

<https://it.ufl.edu/resources/namecoach/>

Helps to build inclusive environment to pronounce student/faculty names

- 3. Techxploration

<https://www.eventbrite.com/e/ufit-teaching-techxploration-2022-tickets-420686072367>

Explore the intersections of technology and teaching during informative sessions and learn about services available to UF instructors.

Additional Topics:

- Google Drive
  - 5 GB limit is current limit. No paid option available.
- Mac support
  - Needs discussion with UF IT support team to determine issues related to UFIT services and Macs.
  - One option is to not upgrade with the most recent version – needs to be tested in our environment.
- PCs vs Macs
  - Macs are being recommended to students from some group but without regard to the specific needs of the department.
- WiFi issues
  - Put a ticket in to report any Wifi issues that may be a local issue.
- Unprofessional GatorLink Names – Changes made at the UF level or Unit level
  - make request for changes at the Unit level
- Update on semi-annual to annual password change – will be a topic at

another meeting

**5. Areas of Emphasis for AY2022**

- Lab Notebook – discussed in this meeting
- Syllabus – Will be discussed at the next meeting.

**6. Other Business**

**7. Adjournment**

- The meeting adjourned at 10:18 a.m.

*Minutes Submitted by University IT Committee Member Charley Widmer.*