

**University Information Technology
Committee Minutes
Monday, 11-29-2021
9:30 a.m.**

<https://ufl.zoom.us/my/cacim/>

Present: Ray Issa, Joe Souza, Megan Leroy, Bojan Lazarevic, Victoria Menzies, Charley Widmer, Marshall Haning, Amanda Phalin, Mark McCallister, Kevin MacPherson, Rafael Muñoz-Carpena, Stacey Ewing, Nico Cellinese, Randell Doty, Juan Nino, Laurie Bialosky, PJ Brucat, Michael Bumbach, Alex Fox-Alvarez, Frank Bova, and Herbert Lowe.

1. **Call to order** – Raymond Issa, Chair, University Information Technology Committee
 - Chair Issa called the meeting to order at 9:31 a.m.
2. **Approval of 25 October 2021 Minutes**
 - The minutes were approved with a Scrivener error correction.
3. **Physical Security Update Briefing** - Joe Souza, Physical Security Director
 - The Physical Security Office has been active and has added six more FTE's since Director Souza last presented to the committee.
 - A 15 month Building 429 renovation has been made to accommodate new technology and office space.
 - A three phase project of installing License Plate Recognition/Readers (LPRs) is underway. This initiative is designed to enhance UF's police department's ability to proactively identify crime, including vehicles of interest. Information is shared with local and State University System (SUS) law enforcement. The technology now is installed in locations including traffic signals around campus entrances. East campus and PK Yonge are included. Phase 3 implementation has been deferred to the summer session. Phase 2 installations were implemented primarily on light poles to enhance camera coverage. In its first six months of deployment, the LPRs helped identify and locate the registration and license of the vehicles involved in two area hit and run fatalities. UF LPRs have also aided investigations involving Gainesville burglaries, robberies, car jackings, and stolen vehicles.
 - UF police have received and deployed three new trailers which utilize LPR and Pan, Tilt and Zoom (PTZ) cameras to assist with messaging to drivers, speed detection, and to help provide imagery at various distances.
 - The Board of Trustees (BOT) is interested in continuing its five-million-dollar investment to enhance campus safety and have identified ten housing and

academic buildings which should be areas of focus. Fine Arts A has just been completed.

- New campus blue light phones, including four new stanchions on Fraternity Row, have been installed and modified to offer real time situational awareness.
- Red line areas identifying key 'safe walk' paths were discussed.
- Campus lighting has been updated with LED.
- A number of site surveys have been conducted with UF police to help determine how occupants of specific classroom spaces can best protect themselves.
- Future funding will help upgrade access control, including the utilization of expanded and better technology for students and employees Gator1 ID cards.
- Security cameras, storage servers, and security-related policies have been updated in partnership with UF's offices of Information Technology; Planning, Design & Construction (PDC); Facility Services; and General Counsel.
- New camera server storage was discussed.
- The new public safety complex was discussed and a rendering of the Integrated Dispatch and Global Security Operations Center (GSOC) was shared.
- The GSOC will partner with international studies to help track safety for student's abroad, particularly when contact and alerts need to be made regarding political unrest, natural disasters, etc. The center will also aid campus dispatch in tracking events on campus, especially during events with controversial speakers, large crowds, and other scenarios in which proactive surveillance of buildings and campus space is helpful.
- Major projects being undertaken to enhance security, and department challenges were outlined and discussed.
- Process improvements were discussed and committee inquiries included:
 - Clarification was made that the blue lights 'blind spots' of concern around fraternity row were initially requested by student organizations and were added and placed at the advisement of UFPD with assistance from PDC.
 - The current approach and risk assessment process for cameras used as webcams (and not mounted for security purposes, such as when monitoring labs experiments) were discussed; the firewalled VPN would be used and would be the responsibility of that lab.
 - This Physical Security Office does have some storage infrastructure. Colleges would pay for license and infrastructure upfront and recurring costs would be university funded.
 - The appropriate use of security surveillance was discussed, including that there has been a more recent shift of student, parent, and employee expectation of seeing such surveillance (to contribute to security). Perimeters of buildings and exteriors of buildings are primary focal points and UF is not perusing facial recognition technology at this time. The office is writing into its policy that

cameras are not to be used by managers or supervisors as an employee time-tracking tool; if such information was needed as part of an HR investigation, a separate channel must first be navigated. Security improvements are not done in a vacuum, but in consultation with many, aforementioned departments, including the Privacy Office.

-- Privacy, security, and risk assessment used in situational awareness were discussed, including the scope of and storage of such matters in the university, state, and national databases. Camera data, what type of processing is done in the database, who has access to it, and generally how these individuals are trained were discussed. The Physical Security Office conducts spot check audits to ensure correct access and usage. UFPD has developed policy and training and system log-ins are audited. Video data is managed centrally by UFIT to eliminate any possible rogue storage and every UF end user is vetted.

-- Audio recordings require two party consent; per Florida statute, video recordings are required to be retained for 30 days and LPR data for three years.

-- The Physical Security Office will review if cameras and blue light phones will be placed in the areas between the HPNP and Communicore Buildings off of Center Drive. The Gator Safe app shows the current location of every blue light.

-- Attention is needed to determine how best to integrate the multiple, required employee security badges needed at the Health Science Center (HSC) (i.e. for the McKnight Brain Institute, Shands, Vet Med, etc.) Director Souza has met with the HSC Security Committee and this issue has been raised. In the future, a GatorOne card will use the same technology throughout campus, including East Campus, Communicore, Vet Med, and PK Yonge. Shands operates their own security but Director Souza recognizes the benefit of using one UF standard moving forward and will work to integrate such elements as using one, central security credentials provider.

4. Administrative Liaison Report – Mark McCallister, Director of Academic Technology

- Pass code instructions for two-factor authentication (2FA) is being added to the UFIT website.

- Work continues on a syllabus template plan.

5. Other Business

- The Committee next meets in January 2021.

6. Adjournment

- The meeting adjourned at 10:34 a.m.