

## University Information Technology Committee Minutes

Monday, 4-25-2022

9:30 a.m.

Present: Raymond Issa, Erik Deumens, Charles Widmer, Juan Nino, Bill Hamilton, Megan Leroy, Laurie Bialosky, Ryan Yang, Mark McCallister, Kevin MacPherson, Randell Doty, Stacey Ewing, Rafael Munoz-Carpena, Amber Emanuel, Michael Bumbach, Phillip J. Brucat, Nico Cellinese, Amanda Phalin and Alex Fox-Alvarez.

1. The meeting was called to order at 9:32 am by Raymond Issa, Chair
2. The minutes of the 28 March 2022 UF IT committee meeting were approved unanimously without amendments.

### **3. Brian Marchman - Insight on Honorlock and How it is Financially Supported**

During the pandemic, on-line proctoring at UF was accomplished using Proctor U and Honorlock and were funded by student fees. Students were charged \$10/course as a distance learning fee. Currently, Honorlock has an institutional agreement with UF (as of March 2020) and, with the movement back to in-house proctoring of exams, the need for Honorlock is unclear. One issue is the mechanism to pay for Honorlock since on-line courses are being replaced by traditional, in-person lectures and there is no distance learning fee for in-person courses. Another issue is the need/value of using Honorlock for traditional courses. A discussion followed the presentation and questions were raised regarding: (1) faculty are not aware of the current structure of the fee for Honorlock and increasing faculty awareness would be important to help identify the value and consequences of this program and the potential uses for academic integrity in our new post-Covid environment; (2) based on the faculty experience during Covid, some advantages were identified such as students being able to take exams in different environments and at different times that are best suited for the student and this addresses the equity of access to exams; and (3) the application of artificial intelligence applications using Honorlock may be valuable to understanding anomalies in grades that have been recently observed. These observations solidified the need for more broad discussions with faculty to identify the need for Honorlock use at UF and to allow decisions to be made that are appropriate for each course.

A motion was unanimously approved by the UF IT Committee to develop a resolution for guidance to the administration regarding this topic and a sub-committee will be chaired by Frank Bova. Another Zoom meeting will be proposed by Dr. Bova to members of the committee for further discussion of this topic.

#### **4. Administrative Liaison Report – Mark McCallister, Director of Academic Technology**

No report was made available this month.

#### **5. Other Business**

(1) A question was asked regarding the availability of Adobe Acrobat to all faculty at UF. This is usually paid by the department/college depending on their needs. Adobe Reader is free but does not have some of the capabilities of electronically signing documents. One member identified Foxit as an alternative, but it was unclear whether it was available on a diversity of platforms.

(2) A follow-up to an issue raised by Frank Bova was the development of security standards across the institution. His request was for basic standards to be available for reference when addressing security in various colleges.

(3) Amanda Phalin encouraged any suggestions be sent to her regarding potential issues to be addressed at the upcoming Board of Governors meeting.

#### **6. Adjournment**

The meeting adjourned at 10:25 a.m.

*Minutes Submitted by University Information Technology Committee Member Charles Widmer.*