**Academic Assessment Committee**

**Minutes**

Tuesday, March 8, 2022 3:00 p.m.

 Online Meeting

Timothy S. Brophy, Director of Institutional Assessment, Chair

Attendees: Timothy Brophy, Chelsea Smartt, Lilianny Virguez, Ferol Carytsas, Maria Leite, and Laura Spears

Absent: Roger Maioli, Erik Black, Christine Voigt and Shauna Buring

1. Welcome

Dr. Brophy welcomed participants and introduced the agenda.

1. Approval of the February 8 Meeting Minutes

Motion to approve – Chelsea Smartt, Second – Ferol Carytsas

3. AAP Approval Requests

**Team I - Dr. Erik Black, Dr. Lilianny Virguez**

* Classics MA SLO revisions- **Conditionally Approved**
* Classics PhD SLO Revisions- **Conditionally Approved**

The SLO Knowledge Assessment methods statement includes the following: "All exams are set and graded by a committee of department faculty, using the rubric established by the department. The graduate coordinator administers and keeps a record of the results" (Classics MA\_SLOs Final.docx). However, there is no rubric included in the request. The Academic Assessment Committee discussed this request and reached consensus about the need for a rubric to be provided. Therefore, the committee recommended this request to be conditionally approved. (Motion Lilianny Virguez, second – Laura Spears).

**Team II - Dr. Roger Maioli, Dr. Laura Spears**

* Combined BS APK + MS APK Degree Program- **Recycle**

The academic assessment committee recycled this request for additional clarification and information. The request states that "Substituting the identified graduate-level courses for B.S. APK degree requirements would augment and bolster extant undergraduate student learning outcomes." However, the form does not include a description of the augmented/bolstered SLOs or the relevant forms of assessment. (Motion Laura Spears, second – Chelsea Smartt).

* EVE ALC Change -**Approved**

The academic Assessment committee reviewed this request and recommended it to be approved (Motion Laura Spears, second Lilianny Virguez).

**Team III - Christine Voigt, Dr. Shauna Buring**

* Education Sciences (EDS\_BA) ALC Revisions – **Approved**

The academic Assessment committee reviewed this request and recommended it to be approved (Motion Ferol Carytsas, second – Chelsea Smartt).

* ALC updates to FYCS Major - **Approved**

The academic Assessment committee reviewed this request and recommended it to be conditionally approved based on the following: (a) The updated SLOs 4 & 5 statements begin with "Students", which is inconsistent with the remaining SLOs beginning with the action verb. (b) The use of multiple action verbs in SLOs 4 & 5 and potential issues involving the development of assessment instruments (Motion, Chelsea Smartt, second – Laura Spears).

**Team IV - Dr. Chelsea Smartt, Ferol Carytsas**

* SLO Changes – **Approved**

The academic Assessment committee reviewed this request and recommended it to be approved (Motion Chelsea Smartt, second Lilianny Virguez).

* Updated BFA Graphic Design SLOs, ALC, Curriculum Map – **Recycle**

The academic Assessment committee reviewed this request and recommended it to be recycled based on the following: (a) the assessment methods are not described clearly (e.g., the use of the term "particular test" with no reference to what the test is), and (b) the performance descriptors used to differentiate the levels were unclear. (Motion Chelsea Smartt, second Lilianny Virguez).

Important dates:

**Next Meeting: Tuesday, April 15, 2022 10:30a.m.**