**Academic Assessment Committee**

**Minutes**

Tuesday, February 14, 2023 3:00 p.m.

Online Zoom Meeting

Dr. Maria Leite, Director of Institutional Assessment, Chair

**Attendees:**

Ferol Carytsas, Carrie Adams, Ifigeneia Giannadaki, Shauna Buring, Michelle Tillander, Lilianny Virguez, Judi Schack-Dugre, Matthew Ryan, and Joslyn Ahlgren.

1. Approval of January Electronic Voting Summary

Joslyn Ahlgren moved to approve, Ferol Carytsas second, all in agreement – **Approved**

1. Introduced Dr. Michelle Tillander

Michelle Tillander agreed to be the Lead in Team II.

1. Alternate Zoom and In-Person (hybrid) meetings schedule

Chair introduced this option to the AAC members, and they all agreed that it would be helpful to have hybrid and Zoom meetings every other month.

1. AAP Approval Requests

**Team I - Ferol Carytsas, Carrie Adams & Dr. Ifigeneia Giannadaki**

[17537 Science or Mathematics Teaching Grad Cert AAP](https://secure.aa.ufl.edu/Approval/reports/17537)

Previously recycled in December. Recommendation to include additional information on how the program goals are evaluated – Course syllabi and materials are still vague. The Team decided to conditionally approve pending a sample evaluation. Maria Leite clarified that for program goals, often there are not instruments. Maria proposed to the committee:

* Contacting the College of Education and asking for additional information. Judi Schack-Dugre agreed with Team I, considering other similar requests assigned to Team II.
* Suggesting the COE to add a target to the method or more details about the evaluation methods, so Maria can go ahead and approve the request.

Joslyn Ahlgren moved to conditionally approve, Ferol Carytsas second, all in agreement – **Conditionally Approve**

[17559 DVM Program - Assessment Method Changes](https://secure.aa.ufl.edu/Approval/reports/17559)

Initially recycled pending a rubric for the assessment method change. The requested rubric was provided. Shauna Buring moved to approve, Joslyn Ahlgren second, all in agreement – **Approve**

[17839 Early Childhood Care & Education Policy Grad Cert AAP](https://secure.aa.ufl.edu/Approval/reports/17839)

Same issue as request 17537 – Conditionally approve pending a target for program goals evaluation methods. Joslyn Ahlgren moved to conditionally approve, Judi Schack-Dugre second, all in agreement – **Conditionally Approve.**

[18128 Data Analytics Certificate Change in SLO](https://secure.aa.ufl.edu/Approval/reports/18128)

SLO Change – Team recommends to approve this request since the SLO change was clear.

Josylyn Ahlgren moved to approve, Shauna Buring second, all in agreement - **Approve**

**Team II - Dr. Roger Maioli, Dr. Shauna Buring & Dr. Michelle Tillander**

[17538 Secondary Teacher Prep Grad Cert AAP](https://secure.aa.ufl.edu/Approval/reports/17538)

Michelle Tillander described the evaluation method still looks vague. Shauna Buring pointed to PG 2 goal evaluation method (admission and enrollment numbers) and recommended some additional details. Judi Schack-Dugre agreed that it might be a similar case as the previous ones in Team I, maybe adding a target. Members agreed that the target would be helpful in addition to a clear description. Maria Leite and Shauna Buring clarified how the requests relate to the reporting in Campus Labs, so programs determine actions for improvement based on results. Michelle Tillander pointed to the importance of evaluating the evaluation methods as well and emphasized the analysis of qualitative data in form of narrative is equally valuable as having a target.

Joslyn Ahlgren moved to conditionally approve, Shauna Buring second, all in agreement – **Conditionally Approve** pending more details on evaluation method, specifically for PG 2.

[18072 Learning Analytics Grad Cert AAP](https://secure.aa.ufl.edu/Approval/reports/18072)

PG 1 has similar issues than others AAC members have discussed and the recommendation is for the college to provide more details or a target. Shauna Buring suggested PG 2 evaluation method may be revised to reflect student input data as indirect data, rather than student performance data, which would be more appropriate as an SLO measure. Joslyn Ahlgren agreed that looking at student performance data as a measure of program goal is duplicative, considering SLO data is also submitted. They agreed the goal is fine, but the evaluation method needs to be revised. SLO needs to be re-written to reflect an achievement statement, rather than a description of what students will do as a task.

Joslyn Ahlgren moved to recycle, Judi Schack-Dugre second, all in agreement - **Recycle**

[17819 Modify SLOs Graduate Certificate Applied Atmospheric Sciences](https://secure.aa.ufl.edu/Approval/reports/17819)

Revisions provided are sufficient and the Team recommended approval.

Shauna Buring moved to approve, Michelle Tillander second, all in agreement - **Approve**

**Team III - Dr. Lilianny Virguez, Dr. Gage Jeter & Dr. Judi Schack-Dugre**

[17539 Teacher Leadership Grad Cert AAP](https://secure.aa.ufl.edu/Approval/reports/17539)

Recommendation to recycle pending more details on evaluation methods for PGs. Judi Schack-Dugre pointed to necessary revisions to PG 2 for clarity. Request clarity.

Matthew Ryan moved to recycle, Judi Schack-Dugre second, all in agreement – **Recycle**

[17967 Master of Public Health SLO Update](https://secure.aa.ufl.edu/Approval/reports/17967)

Team III members agreed this is a clear request with all necessary documents.

Joslyn Ahlgren moved to approve, Judi Schack-Dugre second, all in agreement - **Approve**

[17963 Secondary English Teaching Prep Grad Cert AAP](https://secure.aa.ufl.edu/Approval/reports/17963)

Similar to 17538 regarding the program goals evaluation methods.

Josylyn Ahlgren movedto conditionally approve, Shauna Buring second, all in agreement – **Conditionally Approve**

[18217 Computer Science K-12 Teaching Graduate Cert AAP](https://secure.aa.ufl.edu/Approval/reports/18217)

Lillianny Virguez pointed to issues similar to 18072.

Judi Schack-Dugre moved to recycle, Ferol Carytsas second, all in agreement - **Recycle**

**Team IV - Dr. Chelsea Smartt, Dr. Matthew Ryan & Dr. Joslyn Ahlgren**

[17762 Modification of SLOs and PGs for Applied Pharmacoeconomics Graduate Certificate](https://secure.aa.ufl.edu/Approval/reports/17762)

Maria Leite explained the program is currently in the process of developing rubrics for their SLO assessments. The rubric examined at in the last meeting was a previous instrument that will no longer apply to the program considering the revisions.

Lillianny Virguez moved to conditionally approve, Judi Schack-Dugre second. All in favor – **Conditionally Approve**, pending sample rubric.

[17678 Agriscience Secondary Teacher Preparation Graduate Certificate - New AAP Submission](https://secure.aa.ufl.edu/Approval/reports/17678)

Lillianny Virguez moved to approve, Ifigeneia Giannadaki second. All in favor. **Approve**

[16604 Artificial Intelligence and Data Analytics in Tourism, Hospitality and Event Management Certificate (Graduate)](https://secure.aa.ufl.edu/Approval/reports/16604)

Joslyn Ahlgren pointed to additional details on the assignment in HMG 6448c Spatial Analyses for Tourism with Social Data (i.e., Is this a paper, presentation, discussion?). Once clarification is provided the request will be approved.

Lilianny Virguez moved to conditionally approve, Judi Schack-Dugre second. All in favor. **Conditionally Approve**

1. Status of pending requests from previous meetings

Maria Leite communicated she approved the revised request for <https://secure.aa.ufl.edu/Approval/reports/17244>. The request reflected the recommended revisions to ensure the narrative included the term “combination” rather than “Join” degree.

1. Approval System and Campus Labs form alignment

Maria communicated the intention to create a more effective alignment between the AAP request forma and the reporting items in Campus Labs.

**Next Meeting: 3/21/2022 at 3pm in 239 Tigert Hall (Hybrid Meeting)**

Meeting was adjourned T 4:00PM