**Academic Assessment Committee Minutes**

Tuesday, March 19, 2024

Office of the Provost Conference Room – Tigert 239A

Dr. Maria Leite, Director of Institutional Assessment, Chair

**Zoom link:** <https://ufl.zoom.us/j/94567186238>

**Attendees:**

Dr. Joslyn Ahlgren, Dr. Leandro Dias Teixeira, Dr. Ifigeneia Giannadaki, Dr. Judi Schack-Dugre, Ferol Carytsas, Dr. Michelle Tillander, Dr. Maria Leite, Dr. Lissette Tolentino

1. **Approval of** [February 13, 2024 Meeting](https://fora.aa.ufl.edu/University/Pages/Academic-Assessment-Committee/2023-2024CommitteeMeetings)

Dr. Michelle Tillander made motion to approve the minutes. Dr. Ifigeneia Giannadaki second. None opposed.

1. **AAP Approval Requests**

**Team 1**

Linguistics PhD Program **(Conditionally Approved) \***

<https://secure.aa.ufl.edu/Approval/reports/19188>

Linguistics MA Program **(Conditionally Approved) \***

<https://secure.aa.ufl.edu/Approval/reports/19189>

\*Committee members discussed that the assessment method used for SLO 4 needs to be revised since it is not clear how the current assessment method (FERPA Basics Training) serves as an appropriate measure of the SLO. The committee also discussed the assessment method used for SLO 5 and requested clarification as it appears the assessment of SLO 5 merely focuses on counts, rather than in assessing student demonstration of skills. Dr. Ifigeneia Giannadaki motioned to conditionally approve both requests, which reflect the same issues. Ferol Carytsas seconded. No one opposed. These requests were conditionally approved pending revision of the assessment method for SLO 4 and clarification on assessment method for SLO 5.

Rehabilitation Science PhD Program Academic Assessment Plan Modifications

<https://secure.aa.ufl.edu/Approval/reports/19600> **(Approved)**

The committee discussed that this was a straightforward request and that all provided documents are appropriate and necessary for the request. Dr. Ahlgren motioned to approve, and Ferol Carytsas seconded. No one opposed. This request was approved.

Occupational Therapy MPH Program

<https://secure.aa.ufl.edu/Approval/reports/19601> **(Approved)**

The committee discussed that this was a straightforward request and that all provided documents are appropriate and necessary for the request. Dr. Ahlgren motioned to approve, and Ferol Carytsas seconded. No one opposed. This request was approved.

**Team 2**

Bachelor of Science in Microbiology and Cell Science

<https://secure.aa.ufl.edu/Approval/reports/18973> **(Approved)**

The committee discussed the reasoning for moving SLOs assessments to courses specific for the Microbiology major. Dr. Teixeria mentioned that the intention behind the request is to ensure SLO assessments are housed in courses populated by the microbiology major students, given that the previous courses housing SLO assessments (MCB 4203, PCB 4233, MCB 4304, and PCB 4522) are open to all students, including those not in the major. Dr. Teixeria clarified that those courses will be replaced with courses that are only for students in that major. Dr. Tillander motioned to approve; Ferol Carytsas seconded. No one opposed. This request was approved.

Graduate Sport Event Management Certificate

<https://secure.aa.ufl.edu/Approval/reports/19528> **(Conditionally approved)**

The committee discussed that this request needs to include a sample rubric that is used for a specific assignment to evaluate its alignment to the SLO. Dr. Leite stated that the program goals needs to be revised to reflect complete statements. Dr. Ahlgren motioned to conditionally approve and Dr. Teixeira seconded. No one opposed. This request was conditionally approved pending revision of program goals and inclusion of a sample rubric that is used for a specific assignment.

Sport Management Master of Science

<https://secure.aa.ufl.edu/Approval/reports/19529> **(Approved)**

The committee discussed that this request contains all appropriate documents and elements. Dr. Tillander motioned to approve, and Ferol Carytsas seconded. No one opposed. This request has been approved.

Bachelor Health Science Communication Sciences and Disorders <https://secure.aa.ufl.edu/Approval/reports/19602> **(Recycled)**

The committee discussed that this request did not contain all the necessary elements including an AAP and sample instrument. Therefore Dr. Ahlgren motioned to recycle, and Dr. Tillander seconded. No one opposed. This request has been recycled pending the AAP and sample instrument.

**Team 3**

Bachelor of Fine Arts - Design Production

<https://secure.aa.ufl.edu/Approval/reports/19495> **(Conditionally Approved)**

Dr. Schack-Dugre mentioned that the differentiators used in the rubric are not clear or objective. The committee agreed that the rubric needs to include more differentiation across performance levels. Dr. Schack-Dugre motioned to conditionally approve and Dr. Ahlgren seconded. No one opposed. This request was conditionally approved pending rubric revisions.

Master of Fine Arts - Theatre

<https://secure.aa.ufl.edu/Approval/reports/19496> **(Approved)**

The committee discussed that the rubric presented in this request is clear and the differentiators are clear across performance levels. Dr. Schack-Dugre motioned to approve, Dr. Ahlgren seconded. No one opposed. This request was approved.

Master of Fine Arts - Theatre - Acting

<https://secure.aa.ufl.edu/Approval/reports/19502> **(Approved)**

The committee discussed that this is a straightforward request and that all elements are appropriate. Dr. Schack-Dugre moved to approve, and Ferol Carytsas seconded. No one opposed. This request was approved.

UG Cert. Sport Management

<https://secure.aa.ufl.edu/Approval/reports/19531> **(Conditionally Approved)**

The committee discussed that SLO 2 within this request was inconsistent across documentation. Dr. Schack-Dugre motioned to conditionally approve and Dr. Ahlgren seconded. No one opposed. This request was conditionally approved pending revision of SLO 2 for consistency across submitted documents.

**Team 4**

Bachelor of Science Food and Resource Economics: International Food and Resources Economics

<https://secure.aa.ufl.edu/Approval/reports/19135> **(Approved)\***

Bachelor of Science Food and Resource Economics: Food and Agribusiness Marketing and Management

<https://secure.aa.ufl.edu/Approval/reports/19136> **(Approved)\***

\*All requests from Agricultural and Life Sciences were approved considering all included the necessary elements for their respective AAP and ALCs. The committee members agreed that the programs are ready to complete an annual cycle of assessment data collection and once reported, feedback will be provided via review form, and program faculty will have the opportunity to reflect on potential actions for improvement based on results from the assessment cycle. Dr. Ahlgren suggested that the courses listed in their documents should be presented in the order students take, if possible. Dr. Ahlgren motioned to approve the requests, and Ferol Carytsas seconded. No one opposed. These requests were approved.

Doctor of Occupational Therapy

<https://secure.aa.ufl.edu/Approval/reports/19603> **(Approved)\***

Bachelor of Public Health

<https://secure.aa.ufl.edu/Approval/reports/19622> **(Approved)\***

\*Both requests from Public Health and Health Professions were approved considering all the necessary elements for their respective academic assessment plan and academic learning compact. The committee members agreed that the programs are ready to complete an annual cycle of assessment data collection and once reported, feedback will be provided via review form, and program faculty will have the opportunity to reflect on potential actions for improvement based on results from the assessment cycle. Dr. Ahlgren motioned to approve, and Ferol Carytsas seconded. No one opposed. These requests were approved.

1. **Assessment in Higher Education Conference Update (March 21)**

This item was not discussed due to the meeting running over. The committee members briefly confirmed the date and time of the event and offered support.

1. **Final comments**

Dr. Leite asked the committee if they found the notes about the requests on the shared document helpful, and the members agreed that they were.

The meeting was adjourned at 4:10 pm.

1. **Next meeting:** Tuesday, April 9, 2024 at 3:00 pm (Provost Conference Room, Tigert Hall, room 239A)