**Academic Assessment Committee Agenda**

Tuesday, January 9, 2023

Office of the Provost Conference Room – Tigert 239A

Dr. Maria Leite, Director of Institutional Assessment, Chair

**Zoom link:** [**https://ufl.zoom.us/j/91549542853**](https://ufl.zoom.us/j/91549542853)

**Meeting started at 3:28 pm due to inclement weather.**

**Attendees**: Ifigeneia Giannadaki, Ferol Carytsas, Josyln Ahlgren, Melissa Mellon, Michelle Tillander, Carrie Adams, Judi Schack-Dugre, Leandro Dias Teixeira, Maria Leite, Lissette Tolentino

**Meeting minutes approval:** The ACC members reviewed the [December 12, 2023 AAC Meeting Minutes](https://fora.aa.ufl.edu/University/Pages/Academic-Assessment-Committee/2023-2024CommitteeMeetings) for approval. Dr. Ahlgren made a motion to approve, and Dr. Melissa Mellon seconded. No one opposed. The meeting minutes were approved.

**Team Leaders’ rotation:** Carrie Adams volunteered to be a team lead in the fall 2023 and Ifigeneia volunteered to be team lead in the spring 2024.

**AAP Approval Requests**

**Team 1**

[Engineering Leadership Certificate Academic AAP-(#18940)](https://secure.aa.ufl.edu/Approval/reports/18940)

At first, the committee discussed that this request was straightforward and moved to approve by Ferol Carytsas and seconded by Dr. Giannadaki. However, after the discussion of Team 3’s request (18942) and the motion to conditionally approve based on the need of further clarification of the minimum threshold and rationale for lowering it, Dr. Leite suggested this request (18940) to be conditionally approved due to similar issues occurring in both requests. Dr. Ahlgren motioned to conditionally approve and Dr. Mellon seconded. This request was conditionally approved pending the following: (1) rationale for lowering threshold of acceptability from 85% to 80% and (2) clarification on what is the minimum threshold for students to complete the certificate successfully. No one opposed.

[Department of Health Education and Behavior (HEB) AAP-(#19368)](https://secure.aa.ufl.edu/Approval/reports/19368)

The committee discussed that adding a percentage to the program goal was a good idea. Dr. Ahlgren motioned to approve and Dr. Giannadaki seconded. No one opposed.

**Team 2**

[Animal Sciences ALC AAP-(#19358)](https://secure.aa.ufl.edu/Approval/reports/19358)

The committee discussed that this was a straightforward request. Dr. Tillander motioned to approve, and Dr. Mellon seconded. No one opposed.

**Team 3**

[Graduate Engineering Project Management AAP-(#18942)](https://secure.aa.ufl.edu/Approval/reports/18942)

Dr. Schack-Dugre mentioned wanting to know why the standard for success was lower and mentioned that there is no justification for it being lowered. She mentioned that there needs to be a reason articulated for why the change was made. The committee agreed and mentioned that there needs to be clarification on what is the minimum threshold for students to complete the certificate. The committee also wants to know what is meant by “students must complete the quiz before requesting award of the certificate” because it is not clear what is meant by the different thresholds. Dr. Ahlgren moved to conditionally approve pending the following: (1) rationale for lowering threshold of acceptability from 85% to 80% and (2) clarification on what is the minimum threshold for students to complete the certificate successfully and was seconded by Dr. Mellon. No one opposed.

**Team 4**

[DAT Program AAP-(#19076)](https://secure.aa.ufl.edu/Approval/reports/19076)

The committee discussed this request and because it was initially submitted by HHP and assigned to Dr. Ahlgren, all committee members discussed the revisions in the request and found consensus on a recommendation to approve it. Ferol Carytsas moved to approve, and Dr. Mellon seconded. No one opposed.

**The initial agenda included discussing the draft program for the assessment conference, however there was not enough time to discuss it. This item will be included in the February meeting agenda.**

Meeting was adjourned at 4:03 pm.

Next meeting: Tuesday, February 2024 at 3:00 pm (Provost Conference Room, Tigert Hall, room 239A)