UNIVERSITY OF FLORIDA
Academic Calendar Guidelines

- Board of Education requires minimum of 220 days of classroom instruction (including final examination days) for the academic year. (Refer to attachment A)

- UF minimum instruction days per semester are:
  - Fall 81 days
  - Spring 81 days
  - Summer A 29 days
  - Summer B 29 days

  * Saturdays equal ½ day of classroom instruction
  * Exam days count as full instructional days

- Board of Education has established windows within which the first day of classes must fall (Refer to attachment A). They are:

  - Fall- first three weekdays after August 22
  - Spring- first three weekdays after January 4
  - Summer- first three weekdays after May 5

- Homecoming dates are usually slated for October due to a Faculty Senate request.

- Due to Faculty Senate request to hold spring break on the second week (or later) of March, break week typically falls after the ninth week (of a sixteen week semester) of classes (Refer to attachment B).

- University religious holiday policy is addressed by the attached DDD memo (Refer to attachment C).

The 2015-2016 calendar has already been approved and is provided for reference only.

The 2016-2017 calendar is proposed for approval.

The 2018-2019 calendar is provided for reference only.
RULES OF THE  
DEPARTMENT OF EDUCATION  
BOARD OF REGENTS  
CHAPTER 6C-8  
EDUCATIONAL DELIVERY

6C-8.001 University Calendars  
6C-8.002 Continuing Education  
6C-8.003 Cooperative Education (Repealed)  
6C-8.004 Regional Education (Repealed)  
6C-8.005 Educational Television Programming (Repealed)  
6C-8.006 Sponsored Research and Training (Repealed)  
6C-8.007 State University System Press of Florida (Repealed)  
6C-8.008 Contract Programs and Facilities (Repealed)  
6C-8.009 Definition and Process for Establishing Educational Sites  
6C-8.010 Incentive/Efficiency Program

6C-8.001 University Calendars.

(1) Each university shall operate under the general provisions described in Rule 6A-10.19, and shall operate on a year-round calendar which provides two hundred twenty (220) days of classroom instruction including examinations, or two hundred ten (210) days of instruction excluding examinations; provided, however, that upon request by the university exceptions to this requirement may be approved by the Board and may include but shall not be limited to such matters as experimentation, innovation, research, energy conservation or more efficient utilization of resources.

(2) Effective August, 1985, the common entry periods shall be:

(a) The first three (3) weekdays after August 22;
(b) The first three (3) weekdays after January 4;
(c) The first three (3) weekdays after May 5.

(3) Each calendar shall also include the following:
Meeting of the Faculty Senate
October 17, 2002

Chair Jean Larson convened the Faculty Senate at 3:00 p.m. in the 282 Reitz Union.

Jean Larson requested and received approval from the members in attendance to adjust the order of the agenda to meet the availability of the scheduled presenters.

Minutes: The minutes of the September 19 meeting were approved as submitted.

Reports of Standing Committees:
Report of Senate Nominating Committee: Yngve Ohm, chair of the Senate Nominating Committee, presented the slate of candidates to fill three positions on the Faculty Academic Advisory Council (FAAC). The nominees are Phil Clark, David Denslow, Nancy Dowd, Mary Ann Ferguson, Joan D. Frosch and Michael Katovich. The election will take place in early November.

Action Item (part 2):
Resolution on Sustainability: A Senate resolution in support of the final report recommendations of the Sustainability Task Force was presented for approval. The motion passed.

Action Items (part 1):
Proposed academic calendar for 2005-2006: Sheila Dickison, chair of the University Curriculum Committee, presented a proposed academic calendar for 2005-2006. The Senate will consider approval of the proposed calendar at its November 21 meeting.

Proposed academic calendar for 2006-2007: Sheila Dickison presented a proposed academic calendar for 2006-2007. Senators expressed concern that homecoming is scheduled in late February or the first week of March in some years. Dr. Dickison explained that the university strived to place the break week in the middle of the semester. Senators said they would prefer the break be the second or third week of March even if it was beyond the halfway point of the term. It was agreed that spring break would be scheduled after the ninth week of classes for the 2005-2006 and 2006-2007 academic years. The Senate will consider approval of the proposed calendar at its November 21 meeting.

Proposed bachelor of arts in women’s studies: Sheila Dickison presented the first new undergraduate degree proposed under the Board of Trustees system. The proposed degree is a bachelor of arts in women’s studies. It will be presented for approval at the November 21 Senate meeting.

Proposed honors terminology on diplomas: Sheila Dickison presented a proposal to change the diploma honors designations from “with honors”, “with high honors” and “with highest honors” to “cum laude”, “magna cum laude” and “summa cum laude”. The proposal will be presented for approval at the November 21 Senate meeting.

Honorary degree proposal: Pierre Ramond, chair of the Honorary Degree Committee, presented the name of L. Gale Lemerand for consideration of being awarded the Honorary Degree of Doctor of Humane Letters from UF. This proposal will be presented for approval at the November 21 Senate meeting.
4. Religious Holidays
9/8/2005

Janie M. Fouke, Provost

Please assure that every faculty member in your college is familiar with the policy specified below and complies with its provisions as they relate to accommodating students' religious observances.

Students and faculty must cooperate to allow each person to observe the holy days of his or her faith. A student needs to inform the faculty member of the religious observances of his or her faith that conflict with class attendance, with tests or examinations, or with other class activities prior to the class or occurrence of that test or activity. The faculty member then is obligated to accommodate the particular student’s religious observances. Because our students represent a myriad of cultures and many faiths, the University of Florida is not able to assure that scheduled academic activities do not conflict with the holy days of all religious groups. We, therefore, rely on individual students to make their need for an excused absence known in advance of the scheduled activities.

Religious Holidays Policy available at:
www.registrar.ufl.edu/catalog/policies/regulationattendance.html

University of Florida Students:

Students, upon prior notification of their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith.

Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence.

Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances.

If a faculty member is informed or is aware that a significant number of students are likely to be absent from his or her classroom because of a religious observance, a major exam or other academic event should not be scheduled at that time. Further, a student who is to be excused from class for a religious holy day is not required to provide a second party certification of the reasons for the absence. Finally, a student who believes that he or she has been unreasonably denied an education benefit due to religious beliefs or practices may seek redress through the student grievance procedure.

Thank you for your cooperation with this policy.